

BROCK UNIVERSITY

**PROCEDURES AND GUIDELINES FOR NOMINATION OF
HONORARY DEGREES**

INTRODUCTION

Brock University grants an Honorary Degree to individuals whom it recognizes as having an established record of distinguished achievement and remarkable service, who support the values of advanced learning and the pursuit of knowledge, and whose acceptance of the honour would bring acclaim to the University. As a general rule, each award will be based on careful consideration of the life-time achievements of the nominee. By the awarding of Honorary Degrees, Brock University aims to contribute to the recognition and celebration of excellence in society in a manner that reflects our own special character and values within the community and the world.

Recipients of Honorary degrees become honorary alumni of the University and receive all Alumni publications.

CRITERIA FOR SELECTING CANDIDATES

Honorary degrees are awarded on the basis of merit in two broad areas described below.

1. For those who have displayed excellence in achievements that we believe deserve recognition. Such awards may be based on meritorious public or humanitarian contribution to the University, Niagara Region, Province, the nation or the international community, and outstanding achievement and/or service in any area of interest to the University.
2. For those whose ongoing high quality scholarly and/or creative work is deemed to be of such significance that our recognition is deserved.

Normally, the following limitations apply in the selection of nominees for an Honorary Degree:

1. Current members of the Board of Trustees, the University Senate or members of the academic staff are not considered for Honorary Degrees.
2. Active Canadian politicians are not considered for Honorary Degrees.
3. An Honorary Degree will not be granted in absentia or posthumously.

**PROCEDURES FOR NOMINATING AND SELECTING CANDIDATES FOR
HONORARY DEGREES**

1. Nomination forms must be completed by the nominator and include reasons for the nomination. The nomination package should include at least two statements of support. Additional supporting materials (e.g. published profiles, extracts from Who's Who) should be included if available.
2. Nominations will be held confidentially and be vetted by the Senate Governance Committee which will review each nomination on the basis of its own merit, considering the broad criteria listed above.
3. The outcome of the Governance Committee's decision will be communicated to Senate in camera for final approval.

4. Persons selected by this process will be added to the University's List of Proposed Honorary Degree Recipients. For each convocation for which an Honorary Degree will be awarded, the President will select recipients from the List.

REMOVAL OF A NOMINEE

If, after five years, a person who has been included on the List has not been awarded an Honorary Degree their nomination will be re-considered by the Senate Governance Committee. The committee may recommend removal of the nominee from the List or that the nominee remains on the List. In cases where the recommendation is for removal from the List, the committee will document its reasons in detail and communicate those reasons to Senate for final approval.

A candidate who refuses the invitation for an Honorary Degree will not be considered a second time.

MAKING A NOMINATION

Nominations for Honorary Degrees may be submitted by any member of the University community or the public. Nominations should be made on the form supplied and submitted to the University Secretary. Based on the information provided, nominations are evaluated and degrees are awarded by the University Senate at Spring or Fall Convocation. Nominees will remain eligible for reconsideration to be included on the List (of nominees recommended by the Governance Committee) for up to three years. Thereafter, if not selected, the name will be removed from active consideration. A nominator may resubmit a name with additional documentation.

Nomination Forms may be obtained from the University Secretariat website:

www.brocku.ca/secretariat/senate

or by phone/fax: 905-688-5550 extension 3335 or 3334 / Fax: 905-688-9754