Email Communication to GPD's

July 2010

July 8: Academic Timetabling and Scheduling Review - Invitation for submissions
Attachment: Scheduling Review Mandate

Graduate Program Directors,

As you are most likely aware, the Registrar has commissioned an external review of the current Academic Timetabling and Scheduling process and submissions have been requested. Dean Rose will be submitting a Faculty of Graduate Studies submission and is requesting graduate program input re: issues/concerns you wish to have addressed. Would you please send any graduate program timetabling and scheduling issues in a quick point form email to Dean Rose (mrose@brocku.ca) by Tuesday July 12th so that a FGS response can be prepared.

Best regards,
Gail

From: Barb Davis
Sent: Friday, July 02, 2010 8:01 AM
Subject: Academic Timetabling and Scheduling Review - Invitation for submissions

Good morning,

The Registrar, with the support of the Vice-President, Academic and Associate Vice-President, Academic has commissioned an external review of the current Academic Timetabling and Scheduling process.

Attached is the review mandate which provides the rationale for conducting a review at this time. The review panel will be on campus in mid-July to conduct the site visit. In anticipation of this, and given that it is important to provide an opportunity for wide consultation of interested stakeholders, this email will serve as an open call for submissions to the review panel.

The mandate includes the scope of issues to be considered by the review panel. The reviewers invite and encourage interested stakeholders to provide written submissions regarding the operations and processes of the Timetabling and Scheduling Office.

Submissions may be made electronically to regist@brocku.ca and will be made available to the reviewers. The deadline for submissions is Friday, July 16.

Please feel free to forward this message to other faculty or staff, not included above, who might wish to provide comments.

Regards,

Barb