

Email Communication to GPD's

June 2010

June 30: Important notice regarding Maximum Time Limits for Degree Completion

Please delete the previous email as this was the one sent to graduate students as it has the link to the graduate calendar.

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Dear Graduate Student:

The Faculty of Graduate Studies Office has recently updated its database, and in some cases, during the transfer of data the Maximum Expected Completion Date (date degree requirements must be met) was miscalculated. The errors have now been corrected. The corrected date can be found at <https://my.brocku.ca/portal/> under the Applicant and Student Self Serve tab on the Student Self Serve Menu, Student Access, and ProgramStatus menu options. On the Program Status page, click the GR# tab to see the Expected Completion Date. If you have any questions regarding this information, please contact Charlotte Sheridan at [csheridan@brocku.ca](mailto:csheridan@brocku.ca) or 905-688-5550 Extension 4390.

The University regulation regarding full and part-time maximum time to completion limits is as follows:

Doctoral Degrees

Full-time students

Full-time candidates must complete the thesis and course requirements within six years from the date of the first registration.

Part-time students

Part-time candidates must complete all degree requirements within eight years from the data of first registration.

Master's Degrees

Full-time students

Full-time candidates must complete all degree requirements within three years from the date of first registration.

Part-time students

Part-time MA, MEd, MSc, MBE and MADS students must complete all degree requirements within five years from the date of first registration.

Part-time MBA students must complete all degree requirements within six years from the date of first registration.

Please note that the University maximum time to completion always exceeds the defined program length and the maximum funding period. Refer to your program's graduate calendar entry <http://www.brocku.ca/webcal/2010/graduate/> for your graduate program's defined length.

Thank you.

Charlotte