

Brock University Senate

MINUTES OF MEETING #10 (2009-10)

SENATE GOVERNANCE COMMITTEE

WEDNESDAY, MAY 19, 2010, NOON

MC C300, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Stan Sadava (Chair), Mr. Patrick Beard, Mr. Mike Farrell

(Recording Secretary), Professor Sandra Felton, Dr. Greg Finn,

Ms. Laurie Morrison, Professor Michael Plyley, Professor Susan Sydor

ALSO

PRESENT: Professor John Sivell (Chair of Senate), Professor Bozidar Mitrovic

REGRETS: Mr. Roland Acha, Interim Dean Rick Cheel, Dean James Heap, Mr. Daud Grewal,

Professor Cristina Santos

1. Approval of Minutes

[The minutes of the Senate Governance Committee (2009-10) meeting #9 held on April 28, 2010 had been distributed with the meeting materials.]

MOVED (Felton/Finn)

That the minutes of the Senate Governance Committee (2009-10) meeting #9 held on April 28, 2010 be approved.

CARRIED

5. Advisory Committee Nominations – Dean of the Faculty of Graduate Studies - in camera

The Committee agreed to consider agenda item #5 at this time.

The Governance Committee is responsible for recommending members of Advisory Committees, as outlined for the various senior positions in Section I of the Faculty Handbook. The Committee forwards its recommendations to the President in keeping with the procedures outlined in the Committee's Terms of Reference (FHB II: 9.5.1).

Professor Sadava noted that a motion was required to move *in camera*.

MOVED (Sydor/Plyley)

That the Governance Committee move in camera.

CARRIED

The Committee moved *in camera* at 12:15 p.m.

The Committee resumed open session at 12:30 p.m.

[During the *in camera* session, a confidential report was circulated regarding nominations for membership on the Advisory Committee for the appointment of the Dean of the Faculty of Graduate Studies. The Committee discussed the names of individuals to serve on the Advisory Committee and would forward its recommendations to the President.]

2. Draft Institutional Quality Assurance Processes (Version 4.0)

[The draft Institutional Quality Assurance Processes (IQAP) Version 4.0 document was circulated with the meeting materials. A report on the Draft Amendments to IQAP Version 4.0 was distributed to members during the meeting.]

During the Committee's discussion of the IQAP document on April 28, 2010 questions were raised concerning the methods to be used for the assessment of student achievement of the intended program learning outcomes and degree level expectations and how the program documents and demonstrates the level of student performance consistent with the University's degree level expectations. Dr. Finn noted that the Quality Assurance Planning Committee reviewed the draft revised document and the amendments reflect suggestions that were made during the previous meeting of the Committee. The IQAP will replace the current Academic Program Review Policy (FHB III: 20).

The Committee discussed the draft document and provided further comments with respect to the issues noted above and to the resources required to conduct the reviews. Some minor edits were suggested and noted by Dr. Finn.

MOVED (Plyley/Sydor)

That the Governance Committee recommend to Senate that the Draft Institutional Quality Assurance Processes document be approved as proposed.

The revised draft IQAP would be presented to Senate for its consideration on May 26, 2010.

3. Review of the Draft Governance Committee Annual Report

[The draft Governance Committee Annual Report was circulated with the meeting materials.]

There were no changes suggested to the draft report which would be forwarded to the next meeting of Senate for information.

4. Review of the Governance Committee Terms of Reference

[The Governance Committee Terms of Reference was circulated with the meeting materials.]

There were no amendments noted to the Governance Committee Terms of Reference. On March 24, 2010, Senate approved amendments to the Faculty Handbook with respect to the establishment of the Academic Review Committee as a special committee of Senate and subsequent amendments to the Terms of Reference of the Senate Committees that currently have responsibilities related to the academic review process and program approval (Governance, Undergraduate Program and Graduate Studies). The Governance Committee Terms of Reference was amended to remove the Committee's responsibility to advise on policy concerning, and oversee the process of, Academic Reviews.

It was noted that during the coming meetings of the Governance Committee with the Senate Committee Chairs and Vice-Chairs, the question of how Senate is functioning could be discussed.

6. Other Business

7. Adjournment

The meeting adjourned at 1:16 p.m.