



Brock University Senate

MINUTES OF MEETING #9 (2009-10)

SENATE GOVERNANCE COMMITTEE

WEDNESDAY, APRIL 28, 2010, 3:45 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Stan Sadava (Chair), Mr. Patrick Beard, Interim Dean Rick Cheel, Mr. Mike Farrell (Recording Secretary), Dr. Greg Finn, Dean James Heap, Dr. Murray Knuttila, Ms. Laurie Morrison, Professor Michael Plyley, Professor Cristina Santos, Professor Susan Sydor

ALSO

PRESENT: Professor John Sivell (Chair of Senate)

REGRETS: Mr. Roland Acha, Professor Sandra Felton, Mr. Rob Lanteigne

A meeting with Committee Chairs, Vice-Chairs and Secretaries was held prior this meeting. Professor Sadava called the meeting to order.

1. Approval of Minutes

[The minutes of the Senate Governance Committee (2009-10) meeting #7 held on March 10, 2010 and meeting #8 held (Special) held on March 23, 2010 had been distributed with the meeting materials.]

MOVED (Sydor/Plyley)

That the minutes of the Senate Governance Committee (2009-10) meeting #7 held on March 10, 2010 and meeting #8 held (Special) held on March 23, 2010 be approved.

CARRIED

2. Centre for Neuroscience Undergraduate Academic Program Review

[The confidential documents for the Centre for Neuroscience Undergraduate Academic Program Review were distributed with the meeting materials.]

Chair Sadava noted that the responsibilities of the Governance Committee for Academic Program Reviews are outlined in Section III: 20 of the Faculty Handbook. The Committee is to confirm that all review procedures have been followed or identify where they have not and to recommend to Senate either that a) the academic review of the program be accepted; b) that the review be accepted conditional on recommendations made by the Senate Governance Committee

or c) that the review or part of the review be redone. If the Committee recommends either b) or c), reasons are to be provided.

The Committee considered the Centre for Neuroscience Undergraduate Academic Program Review. Interim Dean Cheel provided background on the documents and the review process.

The Committee agreed that all review procedures had been followed and the following motion was presented.

MOVED (Sydor/Heap)

That the Governance Committee recommend to Senate that the Centre for Neuroscience Undergraduate Academic Program Review be accepted.

CARRIED

3. **Institutional Quality Assurance Processes**

[The document titled “Draft Institutional Quality Assurance Processes: Version 3.5”, dated April 22, 2010, was distributed with the meeting materials.]

Dr. Finn provided background on the Draft Institutional Quality Assurance Processes (IQAP) document noting that the IQAP will replace the current Academic Program Review Policy (FHB III: 20). The University’s academic review policy will be subject to the authority of Senate through its Academic Review Committee (ARC), which is the governance body within the IQAP, which was approved by Senate on March 24, 2010.

The review of existing academic programs, and the introduction of new programs, is a self-regulatory process conforming to the principles of the Quality Assurance Framework developed by COU, and is subject to periodic audit by the Ontario Universities Council on Quality Assurance (“Quality Council”). The proposed implementation date of the new Framework is September 2010 and the IQAP is to be presented to the Quality Council in July 2010.

MOVED (Santos/Cheel)

That the Governance Committee recommend to Senate that the Draft Institutional Quality Assurance Processes document be approved.

During discussion of the document questions were raised concerning the methods to be used for the assessment of student achievement of the intended program learning outcomes and degree level expectations and how the program documents and demonstrates the level of student performance consistent with the University’s degree level expectations. Amendments were suggested to specific sections of the draft document.

Dr. Finn stated that the Quality Assurance Planning Committee would consider the suggested amendments brought forward and present a revised document to the Committee during its next meeting with the expectation that it would be presented to Senate for its consideration for approval on May 26, 2010. The draft document would also be provided to Senate for information during its meeting scheduled for May 12. The Undergraduate Program and the Graduate Studies Committees would be reviewing the document.

MOVED (Sydor/Heap)

That the Governance Committee postpone consideration of the Draft Institutional Quality Assurance Processes document until its next meeting.

CARRIED

6. Consideration of Advisory Committee Nominations – *in camera*

The Committee agreed to consider agenda item #6 at this time.

Professor Sadava noted that a motion was required to move *in camera*.

MOVED (Finn/Santos)

That the Governance Committee move *in camera*.

CARRIED

The Committee moved *in camera* at 4:36 p.m.

The Committee resumed **open session** at 4:50 p.m.

[During the *in camera* session, a confidential reports were circulated regarding nominations for the membership on the Advisory Committees for the appointment of the Dean of the Faculty of Mathematics and the Vice-President, Research. Committee discussed the names of individuals to serve on the Advisory Committees and would forward its recommendations to the President.]

4. Review of the Draft Governance Committee Annual Report

This item will be discussed during the next meeting of the Committee.

5. Review of the Governance Committee Mandate

This item will be discussed during the next meeting of the Committee.

7. Other Business

There was no other business.

8. Adjournment

The meeting adjourned at 4:57 p.m.