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MINUTES OF THE

530th MEETING OF SENATE

HELD ON WEDNESDAY, SEPTEMBER 28, 2005

AT 3:00 PM

IN THE DR. CHARLES A. SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

Present: Professor Stan Sadava (Chair), Ms. Barb Anderson (Registrar), Dr. Terry Boak (President and Vice-Chancellor), Dean Ian Brindle (Faculty of Mathematics and Science), Ms. Margaret Grove (University Librarian), Dean Rosemary Hale (Faculty of Humanities), Dean James Heap (Faculty of Education), Dean Martin Kusy (Faculty of Business), Dr. Michael Manley-Casimir (Vice-President, Academic and Provost), Ms. Kim Meade (Associate Vice-President, Student Services), Dr. Michael Owen (Associate Vice-President, Research), Dean Marilyn Rose (Graduate Studies), Dean David Siegel (Faculty of Social Sciences), Dr. Harald Tomesch (President, Concordia Seminary)

Professors Michael Carter, Maureen Connolly, Tony DiPetta, Jane Dywan, Heather Gordon, Debra Inglis, Nota Klentrou, Herbert MacKenzie, Dan Malleck, Angela Mills, Merijean Morrissey, Roberto Nickel, Rebecca Raby, Jonathan Radue, Miriam Richards, Danny Rosenberg, Barbara Sainty, Anamitra Shome, Adonis Skandalis, Susan Sydor, Mary Louise Vanderlee, David Vivian, Michelle Webber, Bob Welch, Barry Wright, Allister Young

Mr. Tom Goldspink, Mr. Kithio Mwanzia, Mr. Damien O'Brien, Ms. Jessica Paquin, Mr. Andrew Saunders, Ms. Beth Visser, Mr. Sean Woodhead

Mr. Mike Farrell, Secretary
Ms. Margaret Thompson, Recording Secretary

Also Present: Mr. Patrick Beard, Ms. Becky Choma, Mr. Ron Dubien, Mr. Steve Evenden, Professor Corrado Federici, Professor Greg Finn, Professor Anna Lathrop, Mr. Steven Pillar, Ms. Wendy Ross

Regrets: Professor Donald Brown, Dean John Corlett, Mr. David Howes, Professor Bozidar Mitrovic, Professor Dolana Mogadime, Dr. Raymond Moriyama, Mr. Bill Tays

Absent: Mr. Michael Sidenberg, Professor Murray Wickett

Professor Sadava welcomed members to the meeting. He introduced new senators Mr. Andrew Saunders and Professor Barry Wright.

1. Approval of Minutes

The minutes of the 529th meeting of Senate and the minutes of 2005-06 Senate Orientation meeting had been posted on-line with the Agenda materials.

MOVED (Kusy/O'Brien)

THAT the minutes of the 529th meeting of Senate held on June 1, 2005 be approved.

CARRIED
(2 abstentions)

MOVED (Connolly/Vanderlee)

THAT the minutes of the 2005-06 Senate Orientation meeting held on September 7, 2005 be approved.

CARRIED

2. Business Arising from the Minutes - None

3. Communications – None

4. Report of the Chair - None

5. Report of the President and Vice-Chancellor
[The Report from the President dated September 28, 2005 had been posted on-line with the Agenda materials.]

Dr. Boak referred members to his written Report, and reported on the following additional items:

- Recognizing the vast number of graduate and undergraduate student Senators and students at-large present at today's meeting, Dr. Boak thanked the students for their ongoing contributions to Senate. Members applauded.
- The President expanded on several items that had been discussed by the Executive Heads at a recent meeting of the Council of Ontario Universities, including issues related to tuition policy and to graduate funding.
- With respect to the pending 2005-06 budget allocation from the Ministry, Dr. Boak expected that it would be a one-time allocation and that some time in 2006, multi-year funding would be announced.

6. Report of the Vice-President, Academic and Provost

Dr. Manley-Casimir reported on the following matters:

- Faculty Deans had been authorized to commence searches for the additional faculty positions

required, subject to final budgetary approval, due to Article 24A.02 of the *Collective Agreement between Brock University and the Brock University Faculty Association* which states that the maximum normal teaching load for faculty members shall be two (2) full courses as of July 1, 2006.

- The Committee on Academic Deans had adjudicated the $100,000 funding available through the Strategic Initiative Fund among four selected projects.
- Mr. Patrick Beard had accepted the position of Coordinator, Academic Reviews and Planning.

At the request of Dr. Manley-Casimir, Dean Rose provided a detailed report with respect to the development of graduate programs at Brock University. The following highlights were included:

- The Graduate Studies Office had processed 1,258 applications at the start of the academic year; additional work to the admissions system is planned.
- Several graduate programs will be coming forward to Senate for approval in the near future.
- The OCGS has added an additional Appraisals Committee which will assist in moving new programs through the system more quickly.
- In keeping with a request from the Ministry, the University submitted its plan on graduate growth estimates through 2009-10 which reflected a goal of roughly doubling our graduate student enrolments; however, institutions will be requested to revise their estimates using new indicators in the very near future.
- It is proving to be a hard and bitter struggle for the small-capacity institutions, during this growth phase, to achieve their own rational institutional goals and increase both Masters and Ph.D. programming and student numbers due to the historic inequities in the sharing of graduate program resources between larger and smaller institutions.
- A discussion paper titled *Graduate Studies at Brock University: Moving Forward* had been circulated to the Graduate Council and the Senate Committee on Graduate Studies and would be posted on the Graduate Studies website. It is expected to initiate much discussion within all sectors of the University.

7. Report of the Academic Colleague - COU

[The Academic Colleague's Report dated September 20, 2005 had been posted on-line with the Agenda materials.]

Dean Rose referred members to her detailed Report and offered to answer questions.

8. Report of the Actions of the Board of Trustees

[A Brief of the Board meeting been posted on-line with the meeting materials.]

The Chair noted that a Brief of the meeting of the Board of Trustees held on June 23, 2005 had been posted on-line with the meeting materials. Professor Sadava introduced and welcomed Mr. Tom Goldspink, new Board representative to the University Senate.

9. Unfinished Business from the Last Meeting – None

10. Fall 2005 Convocation

[A Report from the Registrar dated September 20, 2005 together with a statistical summary of graduands had been posted on-line with the meeting materials.]

Ms. Anderson referred Senators to her Report dated September 20, 2005 which contained a summary of the number of candidates who had met the requirements for the various undergraduate and graduate degrees to be conferred at the Fall 2005 convocation ceremony. She noted that a full list of the candidates, by name and degree, had been made available for Senators' review in the Registrar's Office and the University Secretariat Office.

MOVED (Dywan/Paquin)

THAT the Fall Convocation 2005 Degrees be approved as outlined in the Report.

CARRIED

Professor Sadava encouraged faculty members to attend the Fall Convocation ceremony.

11. Reports of Standing Committees

a) Governance Committee

[A Report from the Governance Committee, dated September 20, 2005, had been posted on-line with the meeting materials.]

1. Recommendation re: Chancellor

Professor Connolly indicated that a motion was required to move ***in camera***. Non-Senators retired from the meeting.

MOVED (O'Brien/Dipetta)

THAT Senate move *in-camera*.

CARRIED

Senate moved ***in camera*** at 3:40 p.m.

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Senate resumed **open session** at 3:50 p.m. and non-Senators rejoined the meeting.

[During the in camera session, a **motion** was **CARRIED** extending the term of Dr. Raymond Moriyama as Chancellor of Brock University to December 31, 2006.

In addition, a confidential **motion** from the Undergraduate Student Affairs Committee was presented. The **motion** was **CARRIED** approving the awarding of the Governor General's Silver Medal for Fall Convocation to Dayle Schultz, Faculty of Humanities, for the highest cumulative grade average (89.9%)].

2. University Librarian as a voting member of Senate

MOVED (Connolly/Vanderlee)

That Senate approve that the University Librarian becomes a voting member of Senate.

Professor Connolly reviewed the rationale for the motion as contained in the Report of the Senate Governance Committee and responded to questions.

CARRIED
(1 abstention)

Professor Sadava welcomed Ms. Grove as a voting member of Senate.

3. Appointment to the Faculty of Education Advisory Committee

MOVED (Connolly/DiPetta)

That Professor Renée Kuchapski, Department of Graduate and Undergraduate Education, be appointed to the Faculty of Education Advisory Committee.

CARRIED

Professor Kuchapski would replace Professor Richard Bond who had recently retired.

b) Undergraduate Student Affairs Committee

[A Report from the Undergraduate Student Affairs Committee dated September 21, 2005, together with related Appendices, had been posted on-line with the meeting materials.]

For information, Professor Sydor noted that the Committee would soon be reviewing policies regarding the awarding and distribution of student medals.

1. December 2005 Examination Period

MOVED (Sydor/Mackenzie)

THAT Senate approve to invoke FHB III 9.1.13 for the December 2005 Examination period to allow the Registrar's Office to schedule four exam periods per day using three-hour exam slots as outlined in Appendix 1.

During discussion, the mover and seconder, along with concurrence from the Registrar, agreed to the following amendment to the motion:

THAT Senate approve to invoke FHB III 9.1.13 for the December 2005 Examination period to allow the Registrar's Office to schedule four exam periods per day *(not to exceed a total of 40 exam periods)*, using three-hour exam slots as outlined in Appendix 1.

Mr. Woodhead noted that while the student body supported the above motion as a temporary measure, students remained concerned of several negative impacts of the 8:00 a.m. – 11:00 p.m.

exam schedule if it were to become a standard practice. On behalf of the Undergraduate Student Affairs Committee, Professor Sydor expressed appreciation to the staff within the Registrar's Office for their outstanding problem solving abilities and the proactive measures taken in scheduling the exams.

QUESTION **CARRIED**

2. Nursing Code of Conduct (Appendices 2 and 3)

MOVED (Sydor/Dywan)

THAT Brock University Senate accept the Terms of Reference for the Ethical and Professional Code of Conduct of the Nursing Department as outlined in Appendices 2 and 3.

CARRIED

3. Governor General's Silver Medal Award for Fall 2005 Convocation

This item had been dealt with during the ***in-camera*** session held earlier in the meeting (refer to Agenda Item 11 a).

c) Undergraduate Program Committee

[A Report to Senate 530 from the Undergraduate Program Committee had been posted on-line with the Agenda materials.]

Professor Vanderlee presented the Committee's Report.

1. Deadline for Submissions to UPC

MOVED (Vanderlee/O'Brien)

THAT Senate approve that October 31st becomes the new deadline for Undergraduate submissions to UPC and that under normal circumstances, both the Undergraduate Calendar and the on-line web version will remain unchanged in the following academic year for those programs that do not meet the deadline.

Professor Vanderlee reviewed the rationale and responded to questions.

CARRIED

2. Guidelines for Creating the Perfect Calendar Course Entry

MOVED (Vanderlee/Paquin)

THAT Senate approve that the UPC Guidelines for Creating the Perfect Calendar Course Entry be made available on-line in the same location as the templates and library support form from the Office of the Registrar as outlined in Appendix 1.

CARRIED

3. Collaborative Agreement Between St. Lawrence College and Brock University

MOVED (Vanderlee/Siegel)

THAT Senate approve the Collaborative Program in Psychology/Behavioural Science Technology between St. Lawrence College and Brock University as outlined in Appendix 2.

Dean Hale questioned if there had been consultation with the Department Chair regarding the requirement of WRIT 1P94, Professional and Academic Writing, as noted on Appendix B. Dean Siegel responded that he could not recall at this time and would seek clarification. It was suggested that the motion be tabled until the consultation had been confirmed.

MOVED (Siegel/O'Brien)

THAT the motion that Senate approve the Collaborative Program in Psychology/Behaviours Science Technology between St. Lawrence College and Brock University be TABLED.

CARRIED

4. For the Information of Senate

Professor Vanderlee noted that the remainder of the items contained within the Report were for the information of Senate.

12. Other Business

a) Academic Integrity Survey Initial Report

[The Academic Integrity Survey Initial Report dated May 4, 2005 had been posted on-line with the meeting materials.]

Dean Brindle referred members to the Academic Integrity Survey Initial Report, dated May 4, 2005. Professor Radue reviewed the Report in detail and responded to questions. Dean Brindle expanded on recent discussions held regarding the potential development of an Academic Integrity Office within the University. He would bring forward a description of the proposed Office at a future meeting.

13. Adjournment

The meeting adjourned at 4:25 PM.