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MINUTES OF MEETING #550 (2006-07)

SENATE

WEDNESDAY, MAY 30, 2007, 3:00 PM

DR. CHARLES A. SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Stan Sadava (Chair), Professor Don Brown (Vice-Chair), Dr. Terry Boak, Dean Ian Brindle, Dean John Corlett, Ms. Barb Davis, Dean James Heap, Dean Martin Kusy, Dr. Jack Lightstone, Ms. Kim Meade, Dr. Michael Owen, Dean Marilyn Rose, Dean David Siegel, Dr. Harald Tomesch

Professor Irene Blayer, Ms. Karen Bordonaro, Professors Michael Carter, Rick Cheel, Maureen Connolly, Tamara El-Hoss, Greg Finn, Nancy Francis, Murray Kropf, Anna Lathrop, Herbert MacKenzie, Miriam Richards, Raafat Roubi, Susan Sydor, Mary Louise Vanderlee, Louis Volante, Murray Wickett, Barry Wright

Ms. Anna Lise Domanski, Mr. Sohail Mall, Ms. Joy Rogers

Mr. Mike Farrell, Secretary, Ms. Margaret Thompson, Associate Secretary

ALSO PRESENT: Mr. Patrick Beard, Mr. Steven Pillar, Professor John Sainsbury

REGRETS: Professors Cheri Bradish, Tony DiPetta, Mr. Tom Goldspink, Ms. Michelle Green, Ms. Alison Grevatt, Ms. Margaret Grove, Dean Rosemary Hale, Professor Colleen Hood, Mr. David Howes, Mr. Brad Humble, Professors Anton Jansen, Nota Klentrou, Pierre Lizée, Dan Malleck, Cheryl McCormick, Carol Merriam, Bozidar Mitrovic, Merijean Morrissey, Ms. Marla Nasello, Mr. Damien O'Brien, Ms. Lisa Piroli, Professor Rebecca Raby, Mr. Andrew Saunders, Professors Anamitra Shome, Paul Zelisko

Professor Sadava welcomed members and guests to the 550th and final meeting of the 2006-07 Senate.

1. Approval of Minutes

The minutes of the 549th meeting of Senate had been posted on-line with the meeting materials.

MOVED (Kusy/Wright)

THAT the minutes of the 549th meeting of Senate held on May 16, 2007 be approved.

CARRIED

Professor Sadava recognized the accuracy of the minutes during his term as Chair. Senators gave a round of applause to the University Secretariat.

2. Business Arising from the Minutes - None

3. Communications - None

4. Report of the Chair

In recognition of his final meeting as Chair of Senate, Professor Sadava provided an oral Report during which he reflected on past accomplishments, the important role of Senate and thanked members and staff for their encouragement and support. Professor Sadava was delighted to note that communications and understanding between the two governing bodies of the University, the Senate and the Board of Trustees, continue to increase. Please refer to the appended *Annual Report of the Chair of Senate* for details.

5. Report of the President and Vice-Chancellor

The President had provided a written report to Senate two weeks earlier at the 549th meeting. There were no additional items to report at this time.

On behalf of Senate, Dr. Lightstone offered his sincerest and heartfelt thanks to Professor Sadava, Chair, and Professor Brown, Vice-Chair, for their dedication and the numerous contributions they made to Senate and the University during their terms. In a show of appreciation, Senators applauded enthusiastically.

6. Report of the Vice-President, Academic and Provost

Dr. Boak apprised Senators of a communication that would soon be distributed from the Registrar's Office with respect to the preparation of the timetable for the 2007-08 academic year.

7. Report of the Academic Colleague - COU

The Academic Colleagues had not met since the previous meeting of Senate.

8. Report of the Actions of the Board of Trustees

The Board of Trustees had not met since the previous meeting of Senate.

9. Unfinished Business from the Last Meeting

9.1 Medical Emergency Response Planning (MERP) White Paper

[A DRAFT Discussion Paper on Medical Emergency Response Planning created April 1, 2007 had been posted on-line with the meeting materials.]

Dean Corlett, Chair of the Medical Emergency Planning Committee, provided an overview of the *DRAFT Discussion Paper on Medical Emergency Response Planning*. The Plan will be an Annex

to the University's Emergency Response Plan to ensure that common management strategies and lines of responsibility are in place should a medical emergency situation arise. Dean Corlett noted that should the plan need to be activated, it would have a profound impact on the academic mission of the University; hence, the advice of Senate was being sought.

During an ensuing discussion, Dean Corlett responded to questions and recorded comments which he would take back to the Planning Committee for consideration. The next phase of the planning process included a meeting on June 22 to which the Deans and/or Associate Deans had been requested to attend.

On behalf of Senate, Dean Heap expressed his confidence in the plan and recognized the tremendous efforts of Dean Corlett. Professor Sadava thanked Dean Corlett for taking on this additional responsibility and serving as Chair of the Medical Emergency Planning Committee.

9.2 Governance Committee

[The Report of the Governance Committee containing the unfinished business from Senate 549 held on May 16, 2007 had been posted on-line with the meeting materials.]

Report Item

3. Re: Creation of the Centre of Excellence for Applied Disability Studies

The following motion had been presented at the 549th meeting of Senate held on May 16, 2007; however, during the discussion, it had been identified that there was no longer a quorum present and the meeting was adjourned.

MOVED (Connolly/Siegel)

THAT Senate authorize the creation of the Centre of Excellence for Applied Disability Studies as the administrative unit to deliver graduate programs in Applied Disability Studies and related programs and to engage in other activities common to academic centres and departments.

Dean Siegel noted that following the deliberations at the 549th meeting of Senate, further discussion had been held. He proposed, and the mover accepted, that the motion be amended as follows:

THAT Senate authorize the creation of the Centre for Applied Disability Studies as the administrative unit to deliver graduate programs in Applied Disability Studies and related programs and to engage in other activities common to academic centres and departments.

A protracted discussion ensued during which Dean Siegel responded to questions and Senators discussed several implications of the proposed motion. Dean Corlett and Dean Heap each noted for the record that while they would vote in favour of the motion, there remained several outstanding concerns with respect to the process by which Senate continues to create new, additional centres as governance units to deliver academic programs.

The following proposed amended motion, accepted by the mover and seconder, was presented:

That Senate authorize the creation of the Centre for Applied Disability Studies as the administrative unit to deliver academic programs and engage in research activities in Applied Disability Studies and to engage in other activities common to academic centres and departments.

Following further discussion, the Chair called the question.

CARRIED

Report Item

4. Re: Honorary Title of Chancellor Emeritus

MOVED (Connolly/Francis)

THAT Senate approve that the honorary title of Chancellor Emeritus be offered to all former Chancellors of Brock University and bestowed upon acceptance.

CARRIED

Report Item

5. Re: Proposed Amendment to FHB II: 9.5.2 - Composition of the Senate Governance Committee

MOVED (Connolly/Blayer)

THAT Senate approved the proposed amendments to FHB II: 9.5.2 regarding the composition of the Senate Governance Committee as outlined in the Report.

CARRIED

Report Item

6. Re: Academic Review Self-Study Documents

A list of the Self-Study documents approved by the Governance Committee had been included in the Report for the information of Senate.

10. Reports of Standing Committees

10.1 Governance Committee

[The Report of the Governance Committee dated May 24, 2007 had been posted on-line with the meeting materials.]

1. Re: Proposed Amendment to the Faculty Handbook Relating to Undergraduate Program Review and Approval of New Undergraduate Programs

MOVED (Connolly/Finn)

THAT Senate approve the Proposed Amendments to the Faculty Handbook Relating to Undergraduate Program Reviews and Approval of New Undergraduate Programs as outlined in the Joint Submission from the Governance Committee and the Undergraduate Program Committee, dated May 17, 2007.

Professor Connolly and Mr. Beard reviewed the rationale for the amendments. During a brief discussion, the mover and seconder concurred to a proposed friendly amendment to FHBIII:20.A.5 to read "Reviewers should be at "arm's length" from the program, which ~~means~~ **includes** not a close friend ..."

QUESTION on the motion, as AMENDED **CARRIED**

2. Re: Sub-Committee on the Appointment of a Vice-Provost and Associate Vice-President, Academic

For information, Professor Connolly provided a verbal update on the composition of the sub-committee to date, noting that representatives from all faculties had yet to be confirmed.

10.2 Undergraduate Program Committee

[The Report of the Undergraduate Program Committee dated May 22, 2007 had been posted on-line with the meeting materials.]

Professor Finn presented the Report of the Undergraduate Program Committee.

1. Re: Articulation Agreement between Brock University Bachelor of Science Honours Degree in Physics and Niagara College Advanced Lasers Graduate Certificate Program

MOVED (Finn/Mall)

THAT Senate accept the Articulation Agreement between Brock University BSc Honours Degree in Physics and Niagara College Advanced Lasers Graduate Certificate Program as outlined in Appendix 1.

CARRIED

2. Re: Honours Degree in Physics with Concentration in Applied Optics and Laser Technology

MOVED (Finn/Connolly)

THAT Senate approve the BSc. Honours degree in Physics with concentration in Applied Optics and Laser Technology as outlined in Appendix 2.

CARRIED

3. Re: Masters Preparation Program

MOVED (Finn/Connolly)

THAT Senate approve the Professional Masters Preparation Certificate Program as outlined in Appendix 3.

In response to a question, a discussion ensued regarding the conditional criteria for admission to graduate programs in the Faculty of Education and the Faculty of Business as outlined on page 4 of Appendix 3 under "Transition to Graduate Programs". The mover and seconder agreed to the following friendly amendment (addition in bold):

"Such a commitment may take several forms of Conditional Admission -- The Faculty may choose to recommend the PMPCP candidate for conditional admission to their graduate program for the subsequent year provided that the student successfully **meets graduate admission requirements** and completes the PMPCP and achieves an English proficiency score acceptable to the Faculty of Graduate Studies."

QUESTION on the motion, as AMENDED **CARRIED**

4. For information

Changes to the undergraduate course bank had been included in the Report for the information of Senate.

10.3 Graduate Studies Committee

[The Report of the Graduate Studies Committee dated May 23, 2007 had been posted on-line with the meeting materials.]

1. Re: Proposed Amendments to Graduate Studies Section of Faculty Handbook

MOVED (Richards/Brindle)

THAT Senate approve the amendments to the Graduate Studies section of the Faculty Handbook as outlined in the attachment to the Report.

CARRIED

10.4 Budget Advisory Committee

[The Report of the Budget Advisory Committee dated May 25, 2007, together with an Information Item to the Planning, Finance and Human Resources Committee of the Board *TOPIC: Draft Final 2007-08 Budget* dated May 23, 2007 and Appendix 1: Financial Highlights and Appendix II: 2007-08 Requested Budget compared to the 2006-07 Approved Budget, had been posted on-line with the meeting materials.]

Professor Connolly presented the Report of the Budget Advisory Committee.

1. Re: Draft Final 2007-08 Budget

MOVED (Connolly/Richards)

THAT Senate approve that the Draft Final 2007-08 Budget estimates be deemed consistent with the academic policy of the University.

During a brief discussion, Dr. Lightstone addressed questions.

CARRIED

11. Annual Reports

The following 2006-07 Annual Reports had been posted on-line with the meeting materials for the information of Senate:

a) Budget Advisory Committee
b) Governance Committee
c) Graduate Studies Committee
d) Information Technology and Infrastructure Committee
e) Research and Scholarship Policy Committee
f) Student Appeals Board
g) Teaching and Learning Policy Committee
h) Undergraduate Program Committee

12. Other Business

12.1 Student Awards

[A Report from the Manager of Student Awards dated May 23, 2007 had been posted on-line with the meeting materials.]

The Report which contained a list of those students to be awarded a Deans' Medal during the upcoming spring 2007 convocation ceremonies had been distributed to Senate for information.

12.2 Concordia Lutheran Theological Seminar Report

[A Report from the President of Concordia Lutheran Theological Seminar dated May 23, 2007, together with the 2006-2009 Strategic Plan Summary, had been posted on-line with the meeting materials.]

Dr. Tomesch provided a brief overview of his Report which contained updated information with respect to Concordia's activities, vision and strategic plan.

12.3 Expression of Appreciation

Professor Connolly, on behalf of Senate, thanked outgoing Chair Stan Sadava and outgoing Vice-Chair Don Brown for their service and commitment to Senate and presented each with a memento in appreciation of their leadership.

13. Adjournment

The meeting adjourned at 4:45 p.m.