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MINUTES OF MEETING #554 (2007-08)

SENATE

WEDNESDAY, DECEMBER 12, 2007, 3:00 PM

DR. CHARLES A. SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Maureen Connolly (Chair), Professor Barry Wright (Vice-Chair), Dr. Terry Boak, Professor Ian Brindle, Dean John Corlett, Ms. Barb Davis, Dr. Greg Finn, Ms. Margaret Grove, Dean James Heap, Ms. Kim Meade, Dean Joffre Mercier, Mr. Damien O'Brien, Dean Marilyn Rose, Dean David Siegel, Dr. Harald Tomesch

Professors Tansu Barker, Irene Blayer, Ms. Karen Bordonaro, Professors Shyamal Bose, Rick Cheel, Christine Daigle, Tamara El-Hoss, Anton Jansen, Ken Klassen, Nota Klentrou, Herbert MacKenzie, Dan Malleck, Cheryl McCormick, Carol Merriam, Bozidar Mitrovic, Merijean Morrissey, Tom O'Neill, Brian Roy, John Sivell, R. Angus Smith, Garth Stevenson, Mary Louise Vanderlee, Michelle Webber, Paul Zelisko

Mr. Justin Carre, Ms. Alison Grevatt, Mr. Rob Lanteigne, Ms. Joy Rogers, Mr. Andrew Saunders

Mr. Mike Farrell, Secretary, Ms. Margaret Thompson, Recording Secretary

ALSO PRESENT: Mr. Patrick Beard, Associate Dean Don Cyr, Associate Dean Jane Koustas

REGRETS: Professors Mohamed Ayadi, Tony DiPetta, Nancy Francis, Mr. Ned Goodman, Dean Rosemary Hale, Ms. Victoria Jean Howerton, Mr. David Howes, Professor Murray Kropf, Dean Martin Kusy, Professor Anna Lathrop, Dr. Jack Lightstone, Mr. Sohail Mall, Mr. Roelof Makken, Ms. Iva Mathews, Mr. Kurtis McCartney, Professors Anamitra Shome, Susan Sydor, Louis Volante

Professor Connolly welcomed members and guests to the 554th meeting of Senate.

1. Approval of Minutes

The minutes of the 553rd meeting of Senate held on November 21, 2007 had been posted on-line with the meeting materials.

MOVED (Mercier/Merriam)

THAT the minutes of the 553rd meeting of Senate held on November 21, 2007 be approved.

CARRIED

2. Business Arising from the Minutes - None

3. Communications - None

4. Report of the Chair

Professor Connolly referred members to the compositions of the various senior academic administrative search/reappointment committees as displayed on the screen. The memberships had been published in the October 24, 2007 edition of *Brock News*. Senators were reminded that they could consult with the faculty representatives of the various committees should they have questions. During a brief discussion, Professor Connolly and Dr. Boak responded to questions.

The following celebratory announcements were shared:

- Six teams from Brock's Faculty of Business qualified for the final round of the Inter-Collegiate Business Competition (ICBC) held at Queen's University. This was the largest number of teams to make the final in Brock's history. Professor Herb MacKenzie, faculty advisor, was recognized and applauded for coordinating the teams.
- A new faculty award for excellence in the teaching of large classes has been established and will be named in honour of Professor Emeritus Don Ursino.
- The names of staff who recently received 25-year service awards and distinguished service awards were displayed on the screen.

In addition, Mr. Beard provided a brief presentation regarding the results of the National Survey of Student Engagement (NSSE) in which Brock's senior students ranked the University highly in five key areas. The rankings of those universities that participated in the survey were published in the November 19, 2007 edition of *Maclean's*.

5. Report of the President and Vice-Chancellor - None

6. Report of the Provost and Vice-President, Academic

Dr. Boak was pleased to announce that the Advisory Committee on the Reappointment of the Dean of Applied Health Sciences had recently forwarded its unanimous recommendation to the President, and Dr. John Corlett had been reappointed for a second five-year term. Senators applauded.

7. Report of the Academic Colleague - COU - None

8. Report of the Actions of the Board of Trustees

[A Brief of the Board meeting held December 6, 2007 had been posted on-line with the meeting materials.]

The Brief of the meeting of the Board of Trustees held December 6, 2007 had been distributed for the information of Senate.

9. Unfinished Business from the Last Meeting - None

10. Reports of Standing Committees

10.1 Research and Scholarship Policy Committee

[The Report of the Research and Scholarship Policy Committee dated November 29, 2007, together with related appendices, had been posted on-line with the meeting materials.]

Professor Klentrou presented the Report of the Research and Scholarship Policy Committee.

a) Re: Centre for Muscle Metabolism and Biophysics

MOVED (Klentrou/Mercier)

THAT Senate approve the formation of the Centre for Muscle Metabolism and Biophysics for a term of five years, from September 1, 2007 to August 31, 2012.

Professor Klentrou reviewed the rationale for the proposal as outlined in the Report. In response to a question, Professor Klentrou and Dean Corlett expanded on the rationale for proposed designation of the unit as a "centre" rather than an "institute". It was suggested that, for future, it would be beneficial for the Senate Governance Committee to revisit and further clarify the definitions of the academic organizational nomenclatures outlined in FHB III.

CARRIED

b) Re: University Policy on Animal Care and Use

MOVED (Klentrou/Vanderlee)

THAT Senate approve the amendment of University Policy on Animal Care and Use to ensure compliance with the Canadian Council on Animal Care and Use Guidelines.

CARRIED

10.2 Undergraduate Program Committee

[The Report of the Undergraduate Program Committee dated December 12, 2007 had been posted on-line with the meeting materials.]

Professor Jansen presented the Report which contained one item for the information of Senate with respect to an addition to the course bank.

10.3 Undergraduate Student Affairs Committee

[The Report of the Undergraduate Student Affairs Committee dated December 12, 2007 had been posted on line with the meeting materials.]

Professor MacKenzie presented the Report of the Undergraduate Student Affairs Committee. Senate concurred to a suggestion that the proposed amendments to the Faculty Handbook be considered as an omnibus motion as all were related to academic standing.

MOVED (MacKenzie/Saunders)

THAT Senate approve the amendments to the following sections of the Faculty Handbook as outlined in the Report:

FHB III: 6.13.1	**Letters of Permission**
FHB III: 7.8	**Cancellation of Classes**
FHB III: 9.1.4 (C)	**Examinations**
FHB III: 9.2.6 (A)	**Final Grades for First-Term Half Credit Courses**
FHB III: 9.2.7	**Report to Faculty**
FHB III: 9.3.4	**Transmission of Grades**
FHB III: 11.2.5	**re: area of major concentration**

During discussion, it was identified that the proposed amendment to FHB III: 9.2.6 (A) Final Grades for First-Term Half Credit Courses required additional information with respect to the posting of grades to ensure compliance with the Freedom of Information and Protection of Privacy Act (FIPPA). The mover and seconder agreed to a friendly amendment that the proposed changes to FHB III. 9.2.6 (A) be removed from the omnibus motion. It was anticipated that the Undergraduate Student Affairs Committee would present a revised amendment to Senate at the next meeting.

QUESTION on the motion as AMENDED **CARRIED**

10.4 Teaching and Learning Policy Committee

[The Report of the Teaching and Learning Policy Committee dated December 4, 2007 had been posted on-line with the meeting materials.]

Professor Sivell presented the Report of the Teaching and Learning Policy Committee.

MOVED (Sivell/Finn)

THAT Senate endorse the Recommendations for Best Practice in Evaluation of Teaching as posted on the website of the Centre for Teaching, Learning and Educational Technologies.

During discussion, Professors Sivell and Connolly addressed questions and received comments from members. A grammatical error in recommendation 8 was noted and would be corrected.

CARRIED

For the information of Senate, Professor Sivell noted that the Committee, at the request of the Registrar, was currently reviewing FHB III: 6.1 - English Proficiency to update the language and to recognize that literacy/numeracy skills are closely related to academic success. During discussion, Professor Sivell received comments. He suggested that Senators e-mail any additional feedback to the Committee via Margaret Thompson.

10.5 Governance Committee

[The Report of the Governance Committee dated December 6, 2007, together with Appendix A "Senate/University Committee Relationships 2007-2008" had been posted on line with the meeting materials.]

Professor Cheel presented the Report of the Governance Committee for the information of Senate. As noted in the Report, a sub-committee had been struck to review the criteria and process for awarding Honorary Degrees and the Committee had recently met with Senate Committee Chairs, Vice-Chairs and Secretaries.

11. Other Business

11.1 Academic Dates 2008-2009 Winter Term

[A memo from the Registrar dated December 4, 2007, together with the Academic Dates from 2008 Winter - 2009 Winter Term had been posted on-line with the meeting materials.]

Ms. Davis referred members to the proposed academic dates from 2008 winter - 2009 winter term. During discussion, she noted several updates to the schedule which would be made prior to posting.

Professor Sivell noted that the Teaching and Learning Policy Committee, at the request of the Dean of Mathematics and Science, would be examining the challenges facing departments with lab-based courses when fall term commences late in the week, such as a Thursday.
Ms. Anderson requested that, due to timeline issues, any proposed changes to the schedule be presented to Senate in January. The Registrar further clarified that the new statutory holiday, Family Day, would be applied during Reading Week. As well, the University's President's Day would be moved to Reading Week.

11.2 Senate Membership

Mr. O'Brien related that student Senator Andrew Saunders would be resigning from Senate and this would be his final meeting in attendance. Members applauded in recognition of Mr. Saunders' contributions to Senate.

12. Adjournment

Professor Connolly wished Senators a happy holiday season, and the meeting adjourned at 4:05 p.m.