# Minutes of the Meeting
# Undergraduate Program Committee
# Wednesday January 27, 2010
# 10 a.m. to 12 noon
# WH208

**Present:** J. Mandigo (Chair), B. Wright (Vice-Chair), C. Federici (BUFA Representative), C. Lidstone (Administrative Co-ordinator), S. Abbey, C. Colella, M. Connolly, B. Davis, J. Driefelds, E. DiFruscio, T. Dunk, G. Finn, H. Gayler, M. Kropf, M. Lux, L. Kwong, K. Meade, R. Lanteigne, A. Silis and J. Sivell

**Regrets:** P. Beard and B. Sainty

**Guests:** M. Ashton, M. Raddon, A. Duffy and T. O'Neill

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**1) Minutes of the January 13, 2010 meeting**

**MOVED** (Gayler/Kropf) to approve the Minutes of the January 13, 2010 meeting.
**CARRIED**

**2) Business arising from the Minutes of the January 13, 2010 meeting**

*Biological Sciences*
CTLET form was received
Deleted Program Note 8 and replaced the two Biology credits in Year 4.

**MOVED** (Gayler/Silis) to approve the changes to the Biological Sciences and Geography program 2010-2011. **CARRIED**

*Biotechnology*
The consultation form was sent to the Faculty of Business for signature.

*Mathematics*

**MOVED** (Lanteigne/Silis) to **UNTABLE** the Mathematics submission, 2010-2011.
**CARRIED**

**DISCUSSION**

- J. Mandigo communicated that the consultation form regarding the changes to MATH 1P97 and 1P98 was received by the Faculty of Business.

- The rationale received previously regarding changing MATH 2P31 to 2P95 was incorrect, as per memo from P. McDonnell. The correct rationale: the requirement for the BSc/Bed program is a course numbered 2P90 and above for students taking the Mathematics and Music course (developed for future teachers). Currently, MATH 2P31 will not satisfy the requirement. Therefore, MATH 2P95 will replace MATH 2P31.

**MOVED** (Lanteigne/Silis) to approve the Mathematics submission, 2010-2011, as amended. **CARRIED**

**3) Budget Updates – Memo to Budget Advisory committee**

The Chair thanked members for their responses to the draft memo.

**DISCUSSION**

-Pg. 1, third paragraph, line 6: Added "save"
-The order of presentation of information in the draft memo was revised.

**MOVED** (Connolly/Lanteigne) to approve the draft memo to the Budget Advisory committee, as amended.

*The revised version will be submitted to members via e-mail for ratification.*

**4) Quality Assurance Update – Information only**
Deferred

**5) Submissions:**

*Psychology*

M. Ashton provided the rationale for the request to add PSYC 1F90 as a pre-requisite to a list of upper year courses.

Some third year courses require a second year pre-requisite. Some of the second year courses may not contain components of information present in PSYC 1F90. Non-major psychology students taking third year electives may require both the second year and PSYC 1F90 courses as pre-requisites.

**DISCUSSION**

*K. Meade, G. Finn, B. Wright, J. Dreifelds and T. Dunk arrived at the meeting.*

**MOVED** (Connolly/Sivell) to approve the addition of PSYC 1F90 as a pre-requisite for PSYC 3P05, 3P19, 3P35, 3P67, 3P68, 3P77, 3P84 and 4P27.

**CARRIED**
**(6 in Favor)**
**(3 Against)**
**(6 Abstentions)**

**MOVED** (Connolly/Gayler) to approve the Psychology 2010-2011 submission.
**CARRIED**

*Child and Youth Studies*
Pg. 12, CHYS 2F01 Prerequisite: Added "or permission of the instructor".
Pg. 13, CHYS 2P15, Course Format: Corrected typographical errors.
Pg. 17, CHYS 3P50 Restriction: Added "BECE".
Pg. 17, CHYS 3P52: Deleted the "Note section".

**MOVED** (Connolly/Gayler) to approve the Child and Youth Studies submission, 2010-2011, as amended. **CARRIED**

*Sociology*
M. Raddon presented the new course- SOCI 1F99 to be added to the course bank, 2010-2011.

**DISCUSSION**

-Course Format: Added "field trips".
-A statement was added to indicate that students are responsible for transportation and other costs.

**MOVED** (Connolly/Sivell) to approve the addition of SOCI 1F99 to the course bank, 2010-2011 as amended. **CARRIED**
**(1 Against)**

Pg. 3, paragraph 4: Deleted "Assistant Adviser". Added "Department" to the second line.
Pg. 7, MA in Social Justice and Equity Studies: Added "the" after "in".
Pgs. 18/19, SOCI 4P11: Added SOCI 3P10 and 3P17 as pre-requisities.

**MOVED** (Connolly/Gayler) to approve the Sociology submission, 2010-2011, as amended. **CARRIED**

**The remaining submissions were deferred to the next meeting.**

**6) Other Business –** None

**7) Adjournment**
The meeting adjourned at 11:55 a.m.