Borrowing privileges are suspended pending the return of any overdue material and payment of all overdue fines.

An extramural borrower is responsible for all material borrowed in his/her name and will be charged for any library material lost or damaged while signed out in his/her name.

Replacement Costs

Replacement costs for lost library material include the actual replacement cost of the item and a non-refundable $15.00 billing fee. If the price of an item cannot be determined, the average acquisition cost of $60.00 will apply.

Application

Forms are available at the Circulation Desk located on the main floor of the Gibson Library. Fees must be paid before an Extramural Borrowing library card will be issued.

Assistance

Assistance is available at the Circulation Desk or the Research Help Desk.

Kalvee 2/2008

Brock University

Library access by the local community

JAMES A. GIBSON LIBRARY

Policy Statement

The resources and services of the James A. Gibson Library exist primarily to support the research and study needs of the academic community. Beyond this purpose, the Library recognizes that there is a legitimate need to offer some of its services to members of the general public who have no formal connection with the University.

Free Access

Members of the community are welcome to consult the collections and may also take advantage of the following services: assistance in the use of the collections, Special Collections and Archives, the Sound and Video Collection and the microform reading equipment. There is a charge for photocopying, printing and Interlibrary Loan/Document Delivery.

Borrowing

The Extramural Borrowing Program offers individual memberships to the general public and institutional memberships to businesses. The University Library is pleased to serve the community in this way. However, you are encouraged to check the holdings of the public libraries in the region for your research needs before applying for extramural borrowing privileges. The borrowing card may be used only by the person to whom it is issued.

High School Use

High school students are welcome to use the James A. Gibson Library, but are encouraged first to make use of the resources available in their school and public libraries. Students must have acquired basic library skills prior to visiting the University Library and have a firm grasp of their research topic. Seminars for senior students are to be arranged by teacher-librarians. Teachers and teacher-librarians must remain with the students during the entire visit.

Please refer to the Library website:
(http://www.brocku.ca/library/services/high.htm)
for more information.

Membership Privileges

The loan period is two weeks, after which items may be renewed in person or online, provided no other requests have been submitted for them. No more than 15 open stack items may be borrowed at any one time by an extramural borrower. Extramural borrowers are not eligible for laptop loans and may not borrow materials on Reserve.

Fees

The annual fee for Extramural Borrowing privileges is $40.00 for members of the community, and $20.00 for older adults (60+). There is no charge to Brock graduates. Institutional memberships (one borrowing card to be shared by up to 5 people from an institution) are available to businesses for $100.00 and to non-profit organizations for $50.00.

There is a $5.00 replacement charge for a lost barcode and/or card.

Interlibrary Loan/Document Delivery (ILL/DD) privileges are available to individuals and institutions for an additional $50.00 per year, plus all applicable charges.

The membership fee is available on an annual basis and is effective on the date of application.

Fines

An overdue fine of $0.50 per day, per item is charged for late return of material. A fine of $2.00 per day, per item is charged for overdue recalled material requested by another patron. The maximum overdue fine is $25.00 per item.