



Brock University Senate

MINUTES OF MEETING #3 (2009-10)

SENATE TEACHING AND LEARNING POLICY COMMITTEE

TUESDAY, JANUARY 12, 2010, 12:00 PM

13TH FLOOR BOARD ROOM, SCHMON TOWER

PRESENT: Professor Paul Zelisko (Chair), Professor Frances Owen (Vice-Chair), Professor James Allard, Dr. Greg Finn, Professor Nancy Francis, Ms. Margaret Grove, Professor Barry Joe, Professor Julian Kitchen, Professor Diane Mack, Professor Roberto Nickel, Ms. Ellen Robb, Dean Marilyn Rose, Professor John Sivell, Ms. Carly White, Dr. Philip Wright

Mr. Patrick Beard, Ms. Jill Grose, Ms. Margaret Thompson, Administrative Support

REGRETS: Dean John Corlett

Professor Zelisko welcomed members and called the meeting to order.

1. Approval of Minutes

The minutes of Meeting #2 (2009-10) held on November 24, 2009 had been distributed with the meeting materials. A word correction was noted within item 7.2 Report of the Library.

MOVED (Owen/Kitchen)

THAT the minutes of Meeting #2 (2009-10) held on November 24, 2009 be approved as amended.

CARRIED

2. Business Arising from the Minutes - None

3. Report of the Chair - None

4. Academic Accommodations for Student Absence

Professor Zelisko noted that the Committee was awaiting feedback, through Dean Corlett, from the Committee on Academic Deans to determine if there was a need to develop best practices with respect to academic accommodations for student absence when representing Brock at external events such as sport competitions, conferences, etc. Professor Owen noted that during

a meeting of the Governance Committee with Chairs, Vice-Chairs and Secretaries, interest was expressed for the development of such best practices/guidelines. The item would be placed on the agenda for consideration at the next meeting of the Teaching and Learning Policy Committee.

5. Degree Level Expectations

[The Ontario Council of Academic Vice Presidents (OCAV) Guidelines for University Undergraduate Degree Level Expectations dated October 12, 2006 had been distributed with the meeting materials.]

Professor Zelisko referred members to the Ontario Council of Academic Vice Presidents (OCAV) Guidelines for University Undergraduate Degree Level Expectations that had been distributed with the meeting materials.

Dr. Finn provided an overview of the work completed the previous year by the sub-committee of the Teaching and Learning Policy Committee that had been struck to examine the UDLEs. The sub-committee had concurred with the UDLEs developed by OCAV. The UDLEs had also been reviewed by the University's Quality Assurance Planning Committee.

Dr. Finn noted that the UDLEs provided by OCAV may be adopted as stated or may be modified to reflect the unique characteristics of our institution, as had been done by the University of Windsor and York University. In either case, the UDLEs would then be forwarded to each Faculty in order that they could be further tailored to individual departments/programs.

It was clarified that the Teaching and Learning Policy Committee was being requested to examine Undergraduate Degree Level Expectations. The Graduate Studies Committee would be requested to examine the Graduate Degree Level Expectations. Professor Zelisko agreed to contact Professor Nota Klentrou, Chair of the Graduate Studies Committee as there may be some overlap. In response to a question, Dr. Finn explained that the UDLEs relate to the development of learning outcomes that will, in turn, relate to funding in a manner as yet to be determined.

Following further discussion, the Committee concurred that it would be beneficial to modify OCAV's UDLEs to reflect the University's mission and values. Members were asked to further review the document and provide feedback at the next meeting on February 8, 2010.

6. Standing Reports

6.1 Centre for Teaching, Learning and Educational Technologies

Ms. Grose provided an oral update on the numerous workshops and symposiums being held. She noted that the call for nominations for the Faculty Awards for Excellence in Teaching would soon be distributed by the Provost and Vice-President, Academic.

6.2 Library

Ms. Grove noted that the search for the Associate University Librarian had been successful, and that Ms. Barbara McDonald would be joining the University on March 1, 2010.

6.3 Information Technology Services

Dr. Wright provided an update on the reorganization within ITS to further enhance support services and better meet the needs of the Brock community. During discussion, he responded to questions.

At the request of the Provost and Vice-President, Academic, Dr. Wright noted that a symposium regarding online/distance education is being planned. Members were welcomed to contact Dr. Wright should they be interested in assisting with the coordination of the symposium.

7. Other Business

In response to a question, Dr. Finn related that the advertisement for the position of the Director of the Centre for Teaching, Learning and Educational Technologies would be forwarded to Human Resources by the end of the week. It was anticipated that applications would be accepted to the end of February and the interview and hiring process would then commence.

Dr. Wright noted that, at times, there are decisions made by Senate that have implications for ITS such as changes to the transcript. He questioned if there was a way to translate Senate's requirements to a priority list for ITS. It was suggested that the matter be referred to the Information Technology and Infrastructure Committee for consideration.

8. Adjournment

The meeting adjourned at 12:40 p.m.