**Minutes of the Meeting**
**Undergraduate Program Committee**
**Wednesday December 16, 2009**
**10 a.m. to 12 noon**
**Sankey Chambers**

**Present:** J. Mandigo (Chair), B. Wright (Vice-Chair), C. Federici (BUFA Representative), C. Lidstone (Administrative Co-ordinator), P. Beard, C. Colella, B. Davis, E. DiFruscio, J. Dreifelds, T. Dunk, G. Finn, G. Gallagher, H. Gayler, L. Kwong, R. Lanteigne, M. Lux, P. Mackintosh, B. Sainty, A. Silis and J. Sivell

**Regrets:** S. Abbey, D. Grewal, M. Kropf and K. Meade

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B. Wright chaired the meeting. J. Mandigo and A. Silis arrived later.

## 1) Minutes of the December 2, 2009 meeting

**MOVED** (Gayler/Finn) to approve the Minutes of the December 2, 2009 meeting.
**CARRIED**

## 2) Business arising from the Minutes of the December 2, 2009 meeting

None

## 3) Budget Updates

*Re: Memo from UPC to the Budget Advisory committee*

B. Wright circulated and reviewed a working copy of the information received from members of the UPC.

G. Finn departed the meeting.

**DISCUSSION**
**Incorporated into the memo should be:** The long term goals for survival as well as potential collaborative programs with other departments. Emphasis on strengthening the

undergraduate programs, the importance of part-time instructors and maintaining seminars.

***Next steps*:** The Chair and Vice-Chair of the UPC will write the memo, members of UPC will review and then it will be forwarded to the Budget Advisory committee.

## 4) Submissions:

P. Beard reported that the Biochemistry, Biological Sciences, Biomedical Science, Biophysics, Biotechnology, Chemistry, Oenology and Viticulture departments are in arrears for review, therefore, there are no major changes.

### *Faculty of Mathematics and Science*

***Biochemistry***

**MOVED** (Gayler/Sainty) to approve the Biochemistry submission, 2010-2011. **CARRIED**

***Biological Sciences***

BIOL 4P42 - pg. 16: Deleted "Emphasis on"
The CTLET form was not received.

**MOVED** (Gayler/Sainty) to approve the Biological Sciences submission, 2010-2011, as amended, pending the receipt of the CTLET form. **CARRIED**

***Biomedical Science***

**MOVED** (Gayler/Sainty) to approve the Biomedical Science submission, 2010-2011. **CARRIED**

***Biophysics***

**MOVED** (Gayler/Sainty) to approve the Biophysics submission, 2010-2011. **CARRIED**

***Biotechnology***

Pg. 5 - Year 1: business courses were deleted. B. Wright reported that there was no consultation with the Business department regarding the changes.

**MOVED** (Gayler/Sainty) to **TABLE** the Biotechnology, 2010-2011 submission, until consultation takes place between the Faculty of Business and the Faculty of Mathematics and Science. **CARRIED**

**Chemistry**

Pg. 1 – Program changes #3, replaced 3P51 with 3P61
Pg. 12 – CHEM 3P51: deleted "or 2P63" from the prerequisite

**MOVED** (Gayler/Sainty) to approve the Chemistry submission, 2010-2011 as amended.
**CARRIED**

**Computer Science**

**MOVED** (Gayler/Sainty) to approve the Computer Science submission, 2010-2011.
**CARRIED**

**Computing and Network Communications**

**MOVED** (Gayler/Sainty) to approve the Computing and Network Communications submission, 2010-2011.

**Earth Sciences**

Pg. 5 – Year 4: Changed "motes" to "notes"; Year 4: 2nd line: added "s" to "note"

**MOVED** (Gayler/Sainty) to approve the Earth Sciences submission, 2010-2011, as amended **CARRIED**

**Mathematics**

Pg. 1-Program changes: ***It was suggested that MATH 2P31 be converted to a 3rd year course.***

Pg. 9 – Note stipulated that MATH 1P98 was designed for Geography students. Geography students do not take MATH 1P98. ***Clarification of why Geography was added to the list is required.***

MATH 1P97: Deleted "applications to many disciplines".

The course descriptions for MATH 1P97 and 1P98 were changed. ***The Business department was not consulted with these changes.***

Members questioned the replacement of MATH 2P31 with MATH 2P95. The course description is the same.

There was lengthy discussion about the recommendation of Gr.12 math as a prerequisite for MATH 1P66.

Pg. 7 – MATH 1P01: The completion of a Mathematics skills test was questioned. It was suggested that clarification be sought from G. Finn.

**MOVED** (Gayler/Colella) to **TABLE** the Mathematics submission, 2010-2011, until all the issues are cleared. **CARRIED**

**Neuroscience**

Pg. 2- Participating Faculty: deleted "Cameron C. Muir", (his name was listed twice).
Pg. 9 – NEUR 2P36, 2P37, 3F81: Added "Public Health" to the Restriction.

**MOVED** (Gayler/Sainty) to approve the Neuroscience submission, 2010-2011, as amended. **CARRIED**

**Oenology and Viticulture**

Pg. 2 – Participating Faculty: D. Dagesse's name was deleted. ***There was no consultation with D. Dagesse before making this change***. ***The reason for this change is required.***

T. Dunk departed the meeting.

**MOVED** (Gayler/Sainty) to approve the Oenology and Viticulture submission, 2010-2011. **CARRIED**

**Physics**

***Proof of consultation with the Mathematics department is required.***

**MOVED** (Gayler/Sainty) to approve the Physics submission, 2010-2011, pending the receipt of the consultation form. **CARRIED**

C. Federici departed the meeting.

**5) Other Business -** None

**6) Adjournment -** Meeting adjourned at 12:05 p.m.