**Revised Nov. 17/2008**

# Minutes of the Meeting
# Undergraduate Program Committee
# Monday November 3rd, 2008
# 12:00 to 2:00 p.m.
# Boardroom

**Present:** H. Gayler (Chair), J. Mandigo (Vice-Chair), P. Beard, C. Colella, M. Connolly, B. Davis, E. DiFruscio, G. Finn, R. Hale, S. Huff, R. Lanteigne, P. Mackintosh, A. Silis and B. Wright

**Regrets:** S. Abbey, A. Jansen (BUFA Representative), J. Lightstone, K. Meade and B. Sainty

**Absent:** M. Kropf

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**1) MINUTES OF THE SEPTEMBER 22ND, 2008 MEETING**

**MOVED** (Finn/Lanteigne) to approve the Minutes of the September 22nd, 2008 meeting.

***Pg. 3*** **-** Changed 2011 to 2014.
***Pg. 3*****-** Item #3 Clarification of the TESL courses is required. The matter was tabled.
**CARRIED**

**2) BUSINESS ARISING FROM THE MINUTES OF THE SEPTEMBER 22ND, 2008 MEETING –** None.

**3) REWORDING OF PROGRAM NOTE**

The rewording of the program note will provide clarity for the students.

**DISCUSSION**

**MOVED** (Connolly/Lanteigne) to approve the change in wording for Programs with 15 and/or 20 credits; change in wording for the General Studies BA Program and the Psychology Program. **CARRIED**

M. Connolly will address the 8 first year credits for Pass Degree in the Faculty Handbook.

**4) CERTIFICATE IN MANAGEMENT (INTERNATIONAL STUDENT PROGRAM)**

The Certificate in Management submission was deferred to a future meeting.

**5) INFORMATION: STATUS SUMMARY OF THE ACADEMIC REVIEWS**

P. Beard reviewed the information submitted to members.
***RE: External reviews****:* Members communicated that the issues of resources and curriculum should be addressed.

**6) POLICING AND CRIMINAL JUSTICE**

***Pg. 2:*** D. Griffiths will be listed as the "Co-ordinator" to accurately reflect program responsibilities.

***Pg. 2:*** J. Ramsay will be listed as the "Program Co-ordinator and Adviser"

***Pg. 4,*** Year 2: Added bullet to the second line.

**MOVED** (Finn/Lanteigne) to approve the Policing and Criminal Justice 2009-2010 submission as amended. **CARRIED**

**7) GENERAL STUDIES**

The General Studies submission was withdrawn.

**8) ASSIGNMENT OF MEMBERS TO SUB-COMMITTEES**

***Faculty of Applied Health Sciences****:* R. Lanteigne, B. Wright and J. Mandigo
***Faculty of Business***: P. Mackintosh, A. Silis and B. Wright
***Faculty of Education****:* J. Mandigo, S. Abbey and R. Lanteigne
***Faculty of Humanities****:* S. Huff, M. Connolly and C. Colella
***Faculty of Mathematics and Science****:* C. Colella, A. Silis and H. Gayler
***Faculty of Social Sciences****:* P. MacKintosh, H. Gayler and S. Huff

**9) OTHER BUSINESS –** None

**10) ADJOURNMENT -** Meeting adjourned at 1:30 p.m.