Minutes of the Meeting
Undergraduate Program Committee
Monday March 23rd, 2009
12:00 noon to 2:00 p.m.
Boardroom

Present: J. Mandigo (Vice-Chair), C. Federici (BUFA Representative), C. Lidstone (Administrative Co-ordinator), P. Beard, C. Colella, M. Connolly, B. Davis, E. DiFruscio, B. Sainty and B. Wright

Regrets: H. Gayler (Chair), S. Abbey, G. Finn, R. Hale, M. Kropf, J. Lightstone, P. Mackintosh, K. Meade and A. Silis

Absent: S. Huff and R. Lanteigne

J. Mandigo chaired the meeting.

Added to the Agenda: Update from the Budget Advisory Committee (J. Mandigo).

Motions will be ratified via e-mail, due to lack of quorum.

1) Minutes of the March 9th, 2009 meeting

MOVED (Sainty/Colella) to approve the Minutes of the March 9th, 2009 meeting.
CARRIED

2) Business arising from the Minutes of the March 9th, 2009 meeting

Town Hall meeting – M. Connolly provided an update. An e-mail with the draft agenda was sent to members of the UPC. Members of the sub-committee (M. Connolly, G. Finn, J. Mandigo and H. Gayler) will meet later this week to finalize plans.

3) Update from the Budget Advisory Committee

J. Mandigo provided feedback to members. The principles outlined at the town hall meeting will impact the work of the UPC and are:
1) Retention of the quality of student learning
2) Faculty and staff retainment
3) Library
4) Seminar system

Members discussed how UPC should deal with the rationale for seminar deletions. Both pedagogical and budgetary reasons should be clearly stated. If the information is not provided then the UPC must request that information.

4) Report from B. Wright – Politics course

Discussion took place regarding the description of POLI 3P98. The description will remain the same as previously submitted.

MOVED (Wright/Connolly) to approve the addition of POLI 3P98 to the course bank, 2009-2010. **CARRIED**

5) Changes to the 7 Concurrent Programs

J. Mandigo will contact R. Battye to determine if consultation took place with the departments where the changes are reflected.

6) Changes to EDUC 4P02, 4P04 and 4P26

J. Mandigo will contact the department of Graduate and Undergraduate Studies in Education to determine if consultation took place with the departments where the changes are reflected.

7) Changes to CLAS 2F05, 3P07, 3P08, 3P09, 3P10, 3P22, 3P24, 3P25 and LATI 2F00

MOVED (Wright/Sainty) to approve the deletion of the seminar component from CLAS 3P07; deletion of the seminar and prerequisite components from CLAS 3P08; deletion of the seminar component from CLAS 3P09; deletion of seminar and pre-requisite components from CLAS 3P10; deletion of seminar component from CLAS 2P22; deletion of the seminar component from CLAS 3P23; deletion of the seminar component from CLAS 3P24; deletion of the seminar component from CLAS 3P25 and deletion of the seminar component from LATI 2F00. **CARRIED**

J. Lye will check to determine if consultation took place with the department of Visual Arts.

8) Other Business

There was brief commentary/discussion about the process of consultation:

1) The UPC did not falter in terms of procedure. The agenda and supporting materials were distributed in a timely manner, reviewed, discussed and the motion was ratified.
2) Assisting with consultation will work only if the Deans review the agenda and supporting documents.
3) The interdisciplinary approach will work if it is supported by budgetary means.

9) Adjournment

Meeting adjourned at 1:00 p.m.