

**Minutes of the Meeting**  
**Undergraduate Program Committee**  
**Monday December 1<sup>st</sup>, 2008**  
**12:00 noon to 2:00 p.m.**  
**Boardroom**

**Present:** H. Gayler (Chair), J. Mandigo (Vice-Chair), P. Beard, C. Colella, M. Connolly, B. Davis, E. DiFruscio, G. Finn, M. Kropf, C. Lidstone (Administrative Co-ordinator), P. Mackintosh, B. Sainty, A. Silis and B. Wright

**Regrets:** S. Abbey, R. Hale, S. Huff, A. Jansen (BUFA Representative), K. Meade, R. Lanteigne and J. Lightstone

**Guests:** C. Mondloch and K. van Dorsser

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**1) Minutes of the November 17<sup>th</sup>, 2008 meeting**

**MOVED** (Sainty/Kropf) to approve the Minutes of the November 17<sup>th</sup>, 2008 meeting.  
**CARRIED**

**2) Business arising from the Minutes of the November 17<sup>th</sup>, 2008 meeting**

No response from Applied Linguistics with respect to the TESL courses.  
The Chair of UPC speculated that perhaps the clarification of the TESL courses will be addressed in the calendar submission.

**3) Request for PSYC 1F90 to be used as a pre-requisite for 3<sup>rd</sup> and 4<sup>th</sup> year Psychology courses**

C. Mondloch and K. van Dorsser addressed the pre-requisite issue.

The Department of Psychology requested that PSYC 1F90 be listed as a pre-requisite for all 3<sup>rd</sup> and 4<sup>th</sup> year Psychology courses. This would allow the non-psyc majors to complete their courses without delay. Overrides were given to take 2<sup>nd</sup> year courses without the 1F90 pre-requisite. Some courses required 1F90 or 2F12 as a pre-requisite.

**DISCUSSION**

**It was recommended and taken under advisement that:** non-major Psychology students should obtain a minimum of one and a half 1<sup>st</sup> year PSYC credits or three 2<sup>nd</sup> year (half courses) PSYC credits in order to register for upper year Psychology courses.

**4) Biochemistry**

**MOVED** (Finn/Connolly) to accept the submission for Biochemistry, 2009-2010.

**CARRIED**

**5) Biological Sciences**

-No indication in the structure of the course that field trips were included, however, the note indicated otherwise.

-The Chair of Biology will be consulted for clarification of the number of hours for field trips.

-Pg. 3 Program note 3: changed “12 U” to “4 U”

-Pg. 3 note 8: changed “on” to “one”

**MOVED** (Connolly/Finn) to **TABLE** the submission for Biological Sciences, 2009-2010.

**CARRIED**

**6) Biomedical Sciences**

**MOVED** (Finn/Connolly) to accept the submission for Biomedical Sciences, 2009-2010.

**CARRIED**

**7) Biophysics**

**MOVED** (Finn/Connolly) to accept the submission for Biophysics, 2009-2010.

**CARRIED**

**8) Chemistry**

Grade 12U changed to 4U.

**MOVED** (Finn/Connolly) to accept the submission for Chemistry, 2009-2010 as amended.

**CARRIED**

**9) Computer Science**

**MOVED** (Finn/Connolly) to accept the submission for Computer Science, 2009-2010.

**CARRIED**

**10) Computing and Solid-State Device Technology**

**MOVED** (Finn/Connolly) to accept the submission for Computing and Solid-State Device Technology, 2009-2010. **CARRIED**

**11) Neuroscience**

-There were major program changes. Review will take place mid-January.

**MOVED** (Connolly/Wright) to **TABLE** the submission for Neuroscience 2009-2010. **CARRIED**

**12) Oenology and Viticulture**

**MOVED** (Finn/Connolly) to accept the submission for Oenology and Viticulture, 2009-2010. **CARRIED**

**13) Physics**

Contact hours missing from 1P01 and 1P02. E. DiFruscio to contact the Department.

**MOVED** (Finn/Connolly) to accept the submission for Physics, 2009-2010 as amended. **CARRIED**

**14) Other Business**

-E. DiFruscio reported that there were no changes to the following programs: Biotechnology, Computing and Business and Computing and Network Communications.

-Mathematics and Earth Sciences submissions were returned to the departments for changes.

-There was brief discussion about the use of the term “Topics may include” as opposed to “Topics will include”.

The use of “may” does not provide useful information to the students and is not definitive that the topics listed will be taught.

The use of “will” is more contractual.

It was taken under advisement: Do we strikeout “may”, in the future?

**15) Adjournment**

Meeting adjourned at 1:55 p.m.