



MINUTES OF MEETING #5 (2009-10)

SENATE GOVERNANCE COMMITTEE

WEDNESDAY, JANUARY 13, 2010, 3:00 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Mr. Roland Acha, Mr. Patrick Beard, Dean Ian Brindle,
Professor Rick Cheel, Mr. Mike Farrell (Recorder),
Professor Sandra Felton (Vice-Chair), Dr. Greg Finn, Dean James Heap,
Mr. Rob Lanteigne, Dr. Jack Lightstone, Ms. Laurie Morrison,
Professor Michael Plyley, Professor Cristina Santos,
Professor Susan Sydor

ALSO

PRESENT: Professor John Sivell (Chair of Senate)

REGRETS: Professor Stan Sadava

Professor Felton welcomed members and called the meeting to order. Prior to moving to the agenda, Professor Felton noted that Professor John Sivell, Chair of Senate, was in attendance. She asked the Committee's permission for Professor Sivell to remain in the meeting for the in camera items on the agenda.

MOVED (Cheel/Brindle)

That Professor John Sivell, Chair of Senate, remain in attendance for the in camera items on the agenda.

CARRIED

1. Approval of Minutes

The minutes of the Senate Governance Committee (2009-10) meeting #4 held November 25, 2009 were circulated prior to the meeting.

MOVED (Sydor/Finn)

That the minutes of the Senate Governance Committee (2009-10) meeting #4 held November 25, 2009 be approved.

CARRIED

2. **Term of Chancellor – *in camera***
3. **Professor Emeritus – *in camera***

Professor Felton noted that a motion was required to move *in camera*.

MOVED (Sydor/Brindle)

That the Governance Committee move *in camera*.

CARRIED

The Committee moved *in camera* at 3:07 p.m.

The Committee resumed **open session** at 3:30 p.m. [During the *in camera* session, the Committee approved two confidential motions to be forwarded to Senate for consideration with respect to the term of the Chancellor and a matter related to the honorary designation of Professor Emeritus.]

4. **Ontario Quality Assurance Framework**

Dr. Finn reviewed the Quality Assurance Planning Committee – Update #4, dated January 8, 2010 and the Quality Assurance Planning Committee – Update #5, dated January 11, 2010. The reports were distributed with the meeting materials.

The Committee continued its discussion on a governance model within the new Ontario Quality Assurance Framework. The Committee considered the Institutional Quality Assurance Process (IQAP) governance option with the proposed structure for the Academic Review Committee (ARC) as outlined in Update #5. The report was developed in response to the preferred governance model outlined by the Committee during its previous meeting.

The Committee agreed with the proposed structure and terms of reference of the ARC as outlined in Update #5 but noted some areas that needed further consideration. The Quality Assurance Planning Committee will propose amendments to the Terms of Reference of the Senate Committees that currently have responsibilities related to the academic review process and program approval (Governance, Undergraduate Program and Graduate Studies); whether more elected Senators would be required with the addition of the ARC; and if Professional Librarians are to be considered for membership on the ARC.

MOVED (Plyley/Santos)

That the Quality Assurance Planning Committee proceed with the development of the proposed structure and terms of reference for the Academic Review Committee as outlined in Update #5, dated January 11, 2010.

CARRIED

The full report to the Committee on the Internal Quality Assurance Process, including the governance model, will be presented in the near future.

5. Appointment of Senate Election Scrutineers

Professor Felton informed the Committee that, in keeping with FHB II: 3.4.2, the Governance Committee recommends to Senate two Senators who are not standing for election to serve as scrutineers for the upcoming Senate election. Professor Felton asked for volunteers from the Committee.

MOVED (Brindle/Finn)

That Senators Susan Sydor and Cristina Santos be appointed as scrutineers for the Senate election to be held March 26, 2010.

CARRIED

6. Senate Agenda – Standing Item

The Committee discussed the concept of establishing a means to facilitate reports from the Vice-President, Research to Senate. Following discussion, the Committee agreed to recommend an amendment to the terms of reference of the Research and Scholarship Policy Committee in order that a report from the Vice-President, Research would be a standing item on the Research and Scholarship Policy Committee meeting agenda. In this way, the report would come to Senate when the Research and Scholarship Policy Committee submits a report.

MOVED (Sydor/Cheel)

That the Governance Committee recommend to Senate that FHB II: 9.12.1 - Terms of Reference of the Research and Scholarship Policy Committee be amended to state that a report from the Vice-President, Research be a standing item on each Committee meeting agenda.

(shading indicates the addition)

FHB II

9.12 Research and Scholarship Policy Committee

9.12.1 Terms of Reference

The Research and Scholarship Policy Committee develops policy to support Full-time Teaching Staff, Professional Librarians and students in the performance of their responsibilities, including but not limited to research and scholarship, conceived of as mutually supporting and informing activities. **A report from the Vice-President, Research will be a standing item on each Committee meeting agenda.**

7. Other Business

Dr. Lightstone notified the Committee that the Bailiff of Guernsey, Sir Geoffrey Rowland, has indicated his intention to attend Spring Convocation in order to be present for the graduation of two students from Guernsey. One of the graduating students is a recipient of the Brock Guernsey Scholarship Award which is awarded to a student who ordinarily resides in Guernsey, Herm or Alderney and who has attained an exceptional level of academic accomplishment in secondary school or undergraduate university study. The date that the Bailiff would attend

has yet to be confirmed, but will coincide with the graduation ceremony of each of the students. Spring Convocation is scheduled from June 8-12, 2010.

It was noted that there is a longstanding relationship between Brock and Guernsey. It would be a great honour for the University to have the Bailiff attend Convocation, to be the honorary Chair of Senate and to lead the Chancellor's procession.

Brock University was presented with the Mace during the 1992 Spring Convocation ceremony as a gift from the people of the Bailiwick of Guernsey, the birthplace of the University's namesake Major-General Sir Isaac Brock. One of its inscriptions reads: "In commemoration of the links of history and friendship between the Bailiwick of Guernsey and Brock University."

The Bailiff of Guernsey is the Chief Justice in the Bailiwick of Guernsey and also the presiding Officer (President/Speaker) of Guernsey's Parliament. The Bailiff is the civic titular head of the community in Guernsey. The Bailiff ex officio is the Deputy Lieutenant Governor with power to act in the absence of the Lieutenant Governor.

MOVED (Lightstone/Cheel)

That the Governance Committee recommend to Senate that the Bailiff of Guernsey, Sir Geoffrey Rowland, be nominated as Honorary Chair of Senate during the Spring 2010 Convocation ceremonies that he would attend and that he carry the Mace in leading the Chancellor's procession.

8. Adjournment

The meeting adjourned at 4:12 p.m.