

2006

Annual Report



Brock University Campus Security Services

Looking to the future

Table of Contents

About Brock University	1
Campus Security Services	2
Community Policing at Brock University	3
Service Recruitment	4
Service Organizational Chart/Supervision	5
Professional Development	6
Campus Security Services – Strategic Plan	7
Reporting Requirements	8, 9
Campus Security Services Team 2006	10

About Brock University

Located at the centre of Canada's beautiful Niagara Peninsula in St. Catharines, Ont., Brock University is the only Canadian University with the distinction of being part of a UNESCO Biosphere Reserve.

The University offers strong undergraduate, graduate, and interdisciplinary degree programs that include co-op and other experiential learning opportunities to a student population of more than 16,000.

Brock University graduates continue to enjoy one of the highest employment rates of all Ontario Universities at 96.5 percent. Brock celebrates the success of its 50,000 graduates who apply their degrees to careers throughout Canada and around the world. The quality of education at Brock University continues to score high marks with students who gave the University a grade of A+ for the sense of personal safety/security on campus in the *Globe and Mail's* 2006 University Report Card.

Our commitment to the individual student and to the highest standards of teaching and research excellence is reflected in the growing numbers applying to Brock. The percentage increase in student applications to Brock continues to rise and is one of the highest among Ontario Universities. Brock students can expect the close, personal attention of a dedicated faculty and the opportunity to explore their academic interests through participation in seminars and labs.

The University is expanding the number of programs offered at the undergraduate and graduate levels and is introducing new co-op programs across all faculties. Brock offers one of the largest selections of co-op programs in Canada.

To meet an increasing demand for a Brock education, more than \$87 million in construction has been committed or commissioned to expand the campus. Over the last few years, the University completed construction of academic buildings, the Walker Complex, which is Niagara's largest recreational facility, and student residences. In 2006 Brock commenced the construction of a \$22.6 million facility to house a new bookstore, provide additional academic space and house the Lifespan Development Research Centre, a facility unique in Canada.

The University also operates a campus in Hamilton, Ont. that is used primarily for teacher education.

Brock serves the Niagara Region as a cultural, academic, and recreational centre and offers the community excellent facilities for people of all ages.

Brock's annual economic impact on the Niagara region is \$265 million.

The Brock campus is a safe and friendly environment. The park-like setting of the University, with its wide-open spaces, offers a number of outdoor activities at any time of year.

Opened in 1964, Brock was named for Major General Sir Isaac Brock, who lost his life at Queenston Heights in the War of 1812. His last words are said to be, "Surgite! Push on!" — which have become the University's motto.

CAMPUS SECURITY SERVICES

Brock University Campus Security Services employs ten Special Constables which consists of a Director, Assistant Director, and four Inspectors who are supervisors of the remaining four Special Constables. There are 12 members of the Corps of Commissionaires and one Administrative Assistant. Our Special Constables are governed by a protocol between Brock University and the Regional Municipality of Niagara Police Services Board. The agreement specifies policies and procedures guiding the Campus Security Service, including duties and jurisdiction. In compliance with the agreement, the terms were reviewed with the guidelines as outlined in the '*Special Constables – A Practitioner's Handbook*'.

Our Mission Statement states:

Brock University Campus Security Services is a dedicated team of experienced and skilled professionals who provide a safe and welcoming learning environment for Brock by preserving the peace, protecting life and property, preventing crime and promoting community oriented services.

Brock University Campus Security Services strives to enhance the quality of life for the Brock community and our surrounding neighbourhoods by utilizing innovative technologies, emphasizing community oriented crime prevention strategies and growing strategic University and community partnerships.

We are committed to moving forward and embracing new opportunities through community partnerships, effective leadership and increased individual responsibility. We will, with the cooperation of our students, staff, faculty, and neighbouring communities, deliver Security Services which will recognize the different needs of our diverse University and the value of partnerships and excellent customer service.

Brock University Campus Security Services will be student, staff and faculty oriented, be efficient, respectful of others, and innovative in our program delivery.

We, the men and women of the Brock University Campus Security Services believe that the key words of Brock's Mission Statement, "...*Imagination, Innovation and Commitment* ..." guide us in our efforts to provide our community with exceptional care and commitment to service.

COMMUNITY POLICING AT BROCK UNIVERSITY

People deserve a Security Service that not only commands, but earns respect, by listening to the community's wants and needs, maintaining daily face to face contact, and involving the community in efforts to prevent and control crime on campus. Our goal is to provide effective Security Service with a proactive focus; encouraging the University community and the Brock University Campus Security Services to become a problem solving group.

Community Policing, as applied by Campus Security Services can be defined as:

"A means of Security Service delivery which recognizes that the maintenance of order, the prevention of crime and order problems are the shared concerns and responsibilities of the University community and the Security Service."

We believe that Community Policing is more than a program or a philosophy. It is a fundamental way of doing business in achieving safety and security goals that are essential to all of us in today's University environment. To achieve these goals, requires fundamental change in organizational structure, management styles, processes and expectations, and relationships with the community and Service members.

Community oriented Policing employs a variety of tactics, ranging from vehicle, bicycle, and foot patrols to immersing the officers into the University community.

Encouraging valuable information flow between students, staff and faculty can help set our Service's priorities and policies. Community Policing initiatives seek to intervene directly with the community in which we work or live.

2006 saw the completion of our "Made for Brock" Community Policing Plan and the formation of a Security Service Community Policing Committee. The committee, representing a broad cross section of our University community, will play a fundamental role in guiding our future service policy and direction in order to meet our commitment to Community Policing.

SERVICE RECRUITMENT

In 2005, Brock Campus Security Services began a transitional approach to increasing the number of highly qualified, professional Special Constables employed at the University.

While recognizing our longstanding and valued relationship with the Canadian Corp of Commissionaires, the anticipated demand for higher training standards and a provincially mandated code of professional conduct, requires a realignment of our Service to better meet the demands that pending legislation will require.

In 2006 the following members were selected for employment with Campus Security Services through a rigorous competition.

- Donna Moody, Director (effective January 2, 2007)
- Amanda Anderson, Special Constable (Security Officer) (effective August 14, 2006)

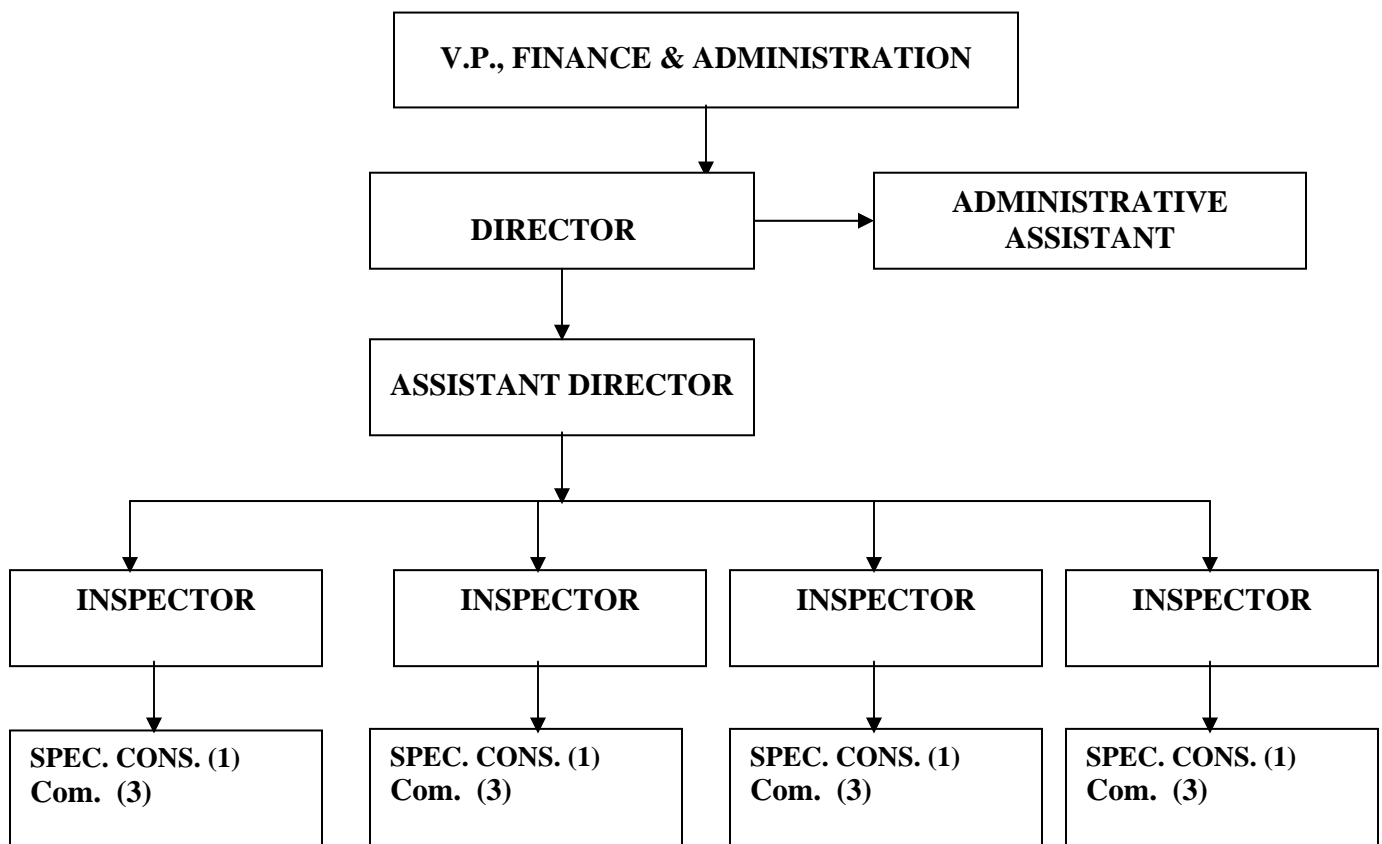
Note: Special Constable Kadri Lambert left Brock University for other employment.

SERVICE ORGANIZATIONAL CHART/SUPERVISION

Campus Security Services reports to the office of the Vice-President of Finance and Administration and operates on a community-oriented platoon-based system.

Each platoon is managed by a Supervising Special Constable (Inspector) assisted by a Sworn Special Constable (Security Officer)

The remaining platoon complement is made up of contract members of the Canadian Corp of Commissioners.



PROFESSIONAL DEVELOPMENT

Personal and professional development is critical in maintaining the high quality of service that the Brock community has come to expect of Campus Security Services.

Brock University Campus Security Services prides itself on our relationship with the Niagara Regional Police Service and acknowledges the unwavering support of the NRPS Training Branch in providing mandated and other law enforcement related courses of training in 2006.

The following table details the training provided to members of Campus Security Services in 2006.

COURSE	DELIVERED BY	DURATION	HOW MANY
Traffic Training	B.U.C.S.S. – J. Trevisonn	January 5, 2006	1 Commissionaire
Use of Force	NRP	January 5, 2006	2 Inspectors
Traffic Training	B.U.C.S.S. – J. Trevisonn	January 5 & 10, 2006	2 Commissionaires
Protective Services Course	J.E. Judd & Associates Toronto (On-Site)	Jan 16 to Jan 27, 2006	4 Special Constables
Emergency Response	HR – Video Conference	January 26, 2006	1 Director 1 Assist/Director 1 Inspector
Accounts Payable Forms and Instructions	B.U. - Finance	February 8, 2006	1 Admin. Assistant
Radiation and Biological Awareness	B.U. – E.H.S.	March 1, 2006	1 Director 1 Assist/Director 1 Inspector 3 Commissionaires
Niagara Victim Crisis Support Service	NVCSS	March 1, 2006	1 Director 1 Assist/Director 4 Inspectors
Computer Security	Brock – ITS	March 3, 2006	1 Inspector
Bicycle Cycling Tactics	NRP	March 26, 2006	3 Special Constables
Disaster Planning	OACP – Stratford, ON	April 19, 2006	1 Assist/Director 1 Inspector
Supervisors/Coach Officer Course	J.E. Judd & Associates (offsite and onsite)	May to July 2006	1 Inspector
“Building an Educated Community”	Wilfred Laurier University	May 11, 2006	1 Director 1 Assist/Director
FIPPA (Freedom of Information and Protection of Privacy Act)	Brock – HR	May 30, 2006	Dir/Assist. Director 4 Insp./1 Admin.
Content Management System	Brock – ITS	May 30, 2006	1 Admin Assistant
OACUSA Annual General Meeting	OACUSA	June 6, 7 & 8, 2006	1 Director 1 Assist/Director
Investigating Harassment	Brock – Harass. Office	June 7 & 12, 2006	3 Inspectors
Versaterm	NRP	June 20 & 21, 2006	2 Inspectors
Bicycle Cycling Tactics	NRP	June 22, 2006	1 Special Constable
Versaterm	NRP	June 22 & 23	1 Assist/Director 1 Inspector
OACP Conference	OACP	June 25-28, 2006	Assist/Director
Duty Books	BUCSS	July 12, 2006	3 Special Constables
Use of Force	NRP	July 19, 2006	1 Assist/Director 4 Inspectors
Protective Services	J.E. Judd & Associates	August 21- Dec. 8, 2006	1 Special Constable
Use of Force	NRP	August 22 – 24, 2006	3 Special Constables
eRez	Residence Life - Brock	August 30, 2006	1 Director 1 Special Constable
Golden Horseshoe Crime Prevention Assoc.	Halton Region Police Service, District 3	September 21, 2006	1 Inspector
Women's Self Defense	Niagara Regional Police	September 26, 2006	1 Special Constable
Police Fitness (PIN) Testing	Niagara Regional Police	September 27, 2006	1 Insp., 2 Spec. Con.
Versadex Training	NRP	October 5, 11 & 18, 2006	1 Assist/Director 4 Inspectors
General Investigations	NRP	October 16-27, 2006	1 Inspector
Professional Management Certification Program	Brock – HR	October 19-Dec. 1, 2006	1 Assist/Director 1 Inspector
PON Training	Provincial Prosecutor	October 19, 2006	1 Assist/Director 2 Inspectors 3 Special Constables
Fall Meeting	OACUSA	October 25-26, 2006	1 Assist/Dir., 1 Insp.
Fire Prevention Training	Brock – Fire & Life Safety Officer	October 27, 2006	1 S.C., 2 Comm.
Managing the Front Desk	National Seminars	November 1, 2006	1 Admin Assistant
ERT First Responders	Thorold Fire Department	November 20, 27 and December 11, 2006	1 Assist/Director 2 Inspectors
Business Preparedness in the 21 st Century	Canada Post	November 9, 2006	1 Director

CAMPUS SECURITY SERVICES STRATEGIC PLAN

Campus Security Services supports the goals of the University and respects the dignity, worth and diversity of all persons. We strive to be positive thinkers and encourage new approaches while balancing law enforcement and community service.

In furtherance of the University's long range planning initiative, a strategic planning process was undertaken in 2005.

In 2006 we made significant progress on meeting our commitments as set out in the plan.

Campus Security Services is a dedicated team of experienced and skilled professionals who provide a safe and welcoming learning environment for Brock University by preserving the peace, protecting life and property, preventing crime, and promoting community oriented services.

Among our accomplishments were the following identified goals:

- The completion of a 'Made for Brock' Community Policing Plan
- Development of a comprehensive package of Policies & Procedures to guide the day-to-day operations of the Service.
- A Campus Security Bicycle Patrol was introduced to enhance member visibility on campus
- Several critical advances have been made in office automation and related technology to enhance communications and service effectiveness and efficiency.
- A comprehensive Training/Orientation package for all members of staff has been developed and introduced.

REPORTING REQUIREMENTS

Campus Security Services is accountable to the Regional Municipality of Niagara Police Services Board for all actions taken in relation to the exercise of the powers granted to the University Special Constables under the *Police Services Act of Ontario*.

As a requirement of that accountability, the agreement between the University and the Board sets out that the University will provide an Annual Report with statistical and evaluative information including amongst other requirements, enforcement activity.

Brock University Campus Security Services provides our **Annual Statistics Report** in the following categories:

	2005	2006
CALLS FOR SERVICE		
Ambulance Calls	97	100
Assist General Public	62	34
Assist other University Departments	34	19
Assist other University Security Departments	10	2
Assist Police Force	144	163
Battery Boosts	384	115
Building Premises	196	22
Escorts – Personal	460	499
Fire Calls	33	50
General Information of Importance	73	72
Intrusion Alarms	881	979
COMPLAINT AGAINST MEMBER OF CAMPUS SECURITY	0	1
CRIMINAL OFFENCES		
Assaults	18	17
Attempted Break and Enter	4	14
Attempted Fraud	7	6
Attempted Theft	3	4
Breaking and Entering	14	16
Causing a Disturbance	9	10
Criminal Harassment	12	4
Fail to Stop at an Accident	4	3
Fraud	24	21
Harassment by Telephone	15	13
Impaired Operation of a Motor Vehicle	3	2
Indecent Acts	3	1
Intimidation	2	0
Mischief Over \$5,000 (Other than University Property)	0	1
Mischief Under \$5,000 (Other than University Property)	22	24
Mischief Under \$5,000 (University Property)	84	132
Other Sexual Offences	0	1
Possession of Stolen Goods	8	6
Sexual Assault (Level 1)	2	3
Sexual Harassment	1	3
Theft of a Motor Vehicle	2	4
Theft Over \$5,000 (University Property)	6	0
Theft Over \$5,000 (Other than University Property)	2	0
Theft Under \$5,000 (University Property)	28	15
Theft Under \$5,000 (Other than University Property)	64	70
Uttering a Forged Document	12	1
Uttering Threats	4	4

	2005	2006
CONTROLLED DRUGS/SUBSTANCE ABUSE	43	91
PROVINCIAL STATUTES		
Highway Traffic Act	0	1
Liquor Licence Act	59	130
Mental Health Act	0	1
Trespass to Property Act	22	33
PROVINCIAL OFFENCE NOTICES	66	156
MUNICIPAL/UNIVERSITY BY-LAWS		
Parking Tickets issued by Campus Security Services	364	207
MOTOR VEHICLE COLLISION/DAMAGE REPORTS	31	31
PERSONAL/SAFETY RELATED		
Attempted Suicide	0	2
Contravention of Smoking Regulations	4	3
Disorderly Behaviour	22	14
Domestic Dispute	7	4
Hate Incident	2	0
Hazardous Substance	4	1
Missing Person	5	5
Noise Complaints	5	13
Other Incident Involving Injury	15	7
Property Spill	0	0
Safety Hazard	14	2
Sick Person	18	10
Suspicious Person	10	8
Traffic or Parking Complaint	1	6
LOST AND FOUND		
Found Property Reports	245	234
Lost Property Reports	25	10
Property claimed from Property Room	764	932
Property turned into Property Room	3,248	3,335

THE CAMPUS SECURITY SERVICES TEAM – 2006

Director	Gary Nicholls
Assistant Director	Mayla Parrent
Administrative Assistant	Gail Elliott
Corps Staff Administrator and Liaison Officer (Temporary Position)	Sid Milani
Platoon (A) Inspector Security Officer Commissionaires	Michael Terpak Amanda Anderson Mike Osier/Larry Minor Darrin Davies Mario Battista
Platoon (B) Inspector Special Constable Commissionaires	Richard Geady Rick Tollar Lance Currie Tammy De Vries Don McFarlane
Platoon (C) Inspector Special Constable Commissionaires	Bruce Beckett Karl Thorp John Simioni Wilson Nicholls Wayne Cotton
Platoon (D) Inspector Special Constable Commissionaires	John Trevisonn Catharine Luangrath Vince Fraser John Smith Aaron Vanderlip