

Email Communication to GPD's

December 2009

On behalf of Gail Pepper: Thesis Defence/Meeting Room

Graduate Program Directors,

We have been asked by Jack Miller to identify the equipment/set-up of MC C206 a room that we are acquiring and which will be used as a Thesis Defence/Meeting Room. Would you please help us out by responding to this email and outlining for us what equipment/set-up you think we need to have in this room so that it is a useful space for your programs to book and use for thesis defences/meetings. Please forward your comments to us by Tuesday December 15th.

Thank you,
Gail