

(Circulated prior to approval)



Senate

St. Catharines, Ontario, Canada L2S 3A1  
T: 905-688-5550, Ext. 3334 F: 905-688-9754

[www.brocku.ca](http://www.brocku.ca)

MINUTES OF MEETING #2 (2009-10)

**SENATE INFORMATION TECHNOLOGY AND  
INFRASTRUCTURE COMMITTEE**

THURSDAY, OCTOBER 15, 2009, 12:30 p.m.

13<sup>th</sup> FLOOR BOARD ROOM, SCHMON TOWER

PRESENT: Professor Dan Malleck (Chair), Professor David Vivian (Vice-Chair), Dean Ian Brindle, Professor Donald Brown, Professor Charles Conteh, Professor Marilyn Cottrell, Dean Rosemary Hale, Professor Kelly Lockwood, Professor Ingrid Makus, Professor Joyce Mgombelo, Mr. Sebastian Prins, Mr. Bill Rickers, Professor John Sivell

Mr. Steven Pillar, Ms. Joanne Smith, Mr. Scott Walker, Dr. Philip Wright,  
Ms. Margaret Thompson (Administrative Support)

ALSO

PRESENT: Mr. Rob Lanteigne, Vice-President University Affairs, BUSU

REGRETS: Professor Alexandre Amprimoz, Dr. Murray Knuttila, Professor Ping Liang,  
Mr. Bruce Wormald

Professor Malleck welcomed members and called the meeting to order.

**1. Approval of Agenda**

**MOVED** (Brindle/Sivell)

**THAT the agenda be approved.**

**CARRIED**

**2. Approval of Minutes**

[The minutes of Meeting #1 held on September 10, 2009 had been distributed with the meeting materials.]

**MOVED** (Makus/Mgombelo)

**THAT the minutes of Meeting #1 held on September 10, 2009 be approved.**

**CARRIED**

**2. Business Arising from the Minutes**

Professor Vivian provided a verbal update on actions taken following discussions at the previous meeting with respect to Rodman Hall and the Thistle Courtyard project. Of note, Shirley Madill, Director of Rodman Hall Arts Centre, had a full infrastructure meeting with Facilities Management and Nigel Scott of the QUARTEK Group and a meeting with the Museum Consultant Michael Lundholm. The gallery has been put on a priority list and the Director is in discussions with the Canadian Cultural Property Export Review Board.

Following a subsequent meeting regarding the Thistle Courtyard construction, stakeholders were advised that they would receive advance notice of major construction operations which would impede normal functions of those academic units located around the courtyard. The Scheduling and Registrar's Office has been negotiating several move requests from instructors. A complaint from a student of visual harassment by a worker was received. Most recently, the Thistle 146 wing experienced unexpected loss of heat and electricity and, in some offices, phone service during regular operating hours.

**3. Report of the Chair**

Professor Malleck noted that during the meeting of Senate held on September 15, 2009, he had encouraged Senators to forward issues of concern within the purview of the Committee. The following had been received:

- a) A concern regarding MAC compatibility and downloadable forms had been received and discussed with Dr. Wright.
- b) Concerns regarding unanticipated noise due to construction and requests to relocate affected teaching space had been received. Discussions had been held with the Registrar and the Associate Vice-President, Facilities Management. Professor Malleck noted that more formalized policies and procedures regarding construction projects that impinge upon the operations of departments may need to be developed.
- c) Questions regarding the process of allocating new and vacated space within the University had been received. It was pointed out that Dr. Jack Miller, a resource member of the Committee, would be able to provide detailed information at the next meeting.

The Chair reported that he had recently attended a meeting of the Educational Technology Advisory Group (ETAG). ETAG is a multi-disciplinary, campus-wide group of faculty, staff and students who advise the CTLET on matters associated with the use of technology for

purposes of teaching and learning. Professor Malleck noted that he had encouraged ETAG to forward matters, if required, to the Committee for consideration.

**4. Request for 24-Hour Study Space on Campus**

[A communication to the Chair of the Information Technology and Infrastructure Committee from Rob Lanteigne, Vice President University Affairs BUSU dated September 17, 2009 had been distributed with the meeting materials.]

The Chair introduced and welcomed to the meeting Mr. Rob Lanteigne, Vice-President University Affairs, Brock University Students' Union.

Mr. Lanteigne referred members to the communication that had been forwarded to Professor Malleck regarding the need for 24-hour learning space on campus which contained a motion of support passed by BUSAC. He circulated a copy of a PowerPoint presentation with respect to 24 hour study space in Ontario and the current situation at Brock and reviewed the presentation in detail. It was noted that discussions are currently underway with Mr. Pillar, Vice-President, Finance and Administration and Ms. Meade, Vice-Provost and Associate Vice-President, Student Services with respect to potential implementation.

A comprehensive discussion ensued during which numerous issues were discussed including those related to space allocation, costs, staffing resources (supervision, security, custodial), student safety, off-hour public transportation, and liability. While the Committee supported the intent of BUSAC's recommendation, it was proposed that in order to further support implementation, a task force be struck and that additional information regarding 24-hour study space and the potential to initiate incremental increases of extended study hours and other related implementation issues discussed by the Committee be further analyzed. Mr. Pillar noted that discussions were underway regarding the potential to pilot extended study hours during an examination period and that feedback from the task force would be welcomed.

**MOVED** (Makus/Brindle)

**THAT the Information Technology and Infrastructure Committee supports the intent of the recommendation passed by the Brock University Students' Administrative Council regarding the need for 24-hour study space on campus as outlined in the communication dated September 17, 2009.**

**CARRIED**

**MOVED** (Prins/Wright)

**THAT a 24-hour Study Space Task Force be struck.**

**CARRIED**

Mr. Prins, Dr. Wright and Professor Vivian agreed to serve as members of the task force, and Mr. Lanteigne agreed to serve as a resource member. The task force would report back to the Committee at its next meeting.

**5. Other Business**

Mr. Pillar noted that a tour of major construction projects currently underway had been scheduled for members of the Capital Projects and Facilities Committee of the Board. In response to a question, members concurred that it would be beneficial to schedule a similar tour for members of the Information Technology and Infrastructure Committee. Mr. Pillar and Mr. Walker would report back regarding the date of the tour.

**6. Adjournment**

On a motion by Professor Sivell, seconded by Professor Cottrell and carried, the meeting adjourned at 1:35 p.m.