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MINUTES OF MEETING #1 (2009-10)

SENATE TEACHING AND LEARNING POLICY COMMITTEE

TUESDAY, OCTOBER 6, 2009, 12:00 NOON

13TH FLOOR BOARD ROOM, SCHMON TOWER

PRESENT: Professor Paul Zelisko (Chair), Professor Frances Owen (Vice-Chair), Professor James Allard, Dr. Greg Finn, Professor Nancy Francis, Professor Barry Joe, Professor Diane Mack, Professor Roberto Nickel, Ms. Ellen Robb, Ms. Carly White

Mr. Patrick Beard, Ms. Jill Grose, Margaret Thompson, Administrative Support

REGRETS: Dean John Corlett, Ms. Margaret Grove, Professor Julian Kitchen, Dean Marilyn Rose, Professor John Sivell, Dr. Philip Wright

1. Welcome and Introductions

Professor Zelisko welcomed members to the inaugural meeting of the 2009-10 Teaching and Learning Policy Committee and called the meeting to order. Self-introductions were made.

2. Approval of Minutes

The minutes of Meeting #6 (2008-09) held on May 21, 2009 had been distributed with the meeting materials.

MOVED (Finn/Nickel)

THAT the minutes of Meeting #6 (2008-09) held on May 21, 2009 be approved.

CARRIED

3. Terms of Reference

[The Committee's Terms of Reference, as outlined in Faculty Handbook II: 9.8, had been posted with the meeting materials.]

The Chair provided a brief overview of the Committee's Terms of Reference. He encouraged members to bring forward issues of interest for the consideration of the Committee.

4. 2008-09 Annual Report

[The Committee's 2008-09 Annual Report to Senate had been posted with the meeting materials.]

The 2008-09 Annual Report to Senate was had been distributed for the information of the Committee.

5. Report of the Chair - None

6. Standing Reports

6.1 Centre for Teaching, Learning and Educational Technologies

Ms. Grose provided a verbal update on current and future activities and events within the CTLET with respect to faculty and teaching assistant orientation sessions, TA workshop series, Sakai, upcoming seminars, and the adjudication of teaching awards. Details and additional information may be accessed at http://www.brocku.ca/ctlet/.

6.2 Library – None

6.3 Information Technology Services - None

7. Results of the 2009 CUSC Survey

By way of an overhead presentation, Mr. Beard presented a summary of the CUSC (Canadian University Survey Consortium) Survey Results 2009. During the presentation, he responded to questions and comments from members.

8. Other Business

In response to a question, Dr. Finn noted that the position description for the Director of the Centre for Teaching, Learning and Educational Technologies was currently being revised. It was anticipated that the position would be filled in January 2010. In response to a further question, Dr. Finn indicated that he would inquire regarding the potential for the Committee to be consulted or to provide feedback and would report back.

9. Adjournment

The meeting adjourned at 12:55 p.m.