Revised May 1st, 2009

Minutes of the Meeting
Undergraduate Student Affairs Committee
Friday April 3rd, 2009
2:00 to 3:30 p.m.
Th 307

Present: J. McLeod (Chair), C. Lidstone (Administrative Co-ordinator), B. Davis, C. Hood, R. Klamot, G. Stevenson, J. Stewart and M. Wickett

Regrets: R. Cheel, M. Connolly, T. Dunk, G. Finn, J. Lightstone, H. MacKenzie, K. Meade and L. Volante

Absent: L. Bradley

Guests: V. Wolfe and T. Brooks

MOVED (Wickett/Klamot) to add to the Agenda, changes to the Academic Integrity Policy and the Faculty Handbook.

1) Minutes of the February 6th, 2009 meeting

MOVED (Klamot/Wickett) to approve the Minutes of the February 6th, 2009 meeting.

2) Business arising from the Minutes of the February 6th, 2009 meeting – None

3) Policy on Travel and Field Research

V. Wolfe reviewed the Travel and Field Research Policy. A lengthy discussion ensued and the following were noted for feedback to G. Finn:

1) Applied Health Sciences requested that there be a Travel/Risk Management committee within its Faculty (C. Hood will be the Chair) to deal with onerous situations and that high risk travels be dealt with by EHS
2) The policy provides a unique solution for some groups but not others
3) Remove the entire section pertaining to Research from the Policy
4) Bold or Italicize sections in the Policy that are unchangeable

Due to lack of time:

MOVED (Wickett/Stevenson) to **TABLE** the discussion of the Policy on Travel and Field Research.

Further discussion will take place at the next meeting in May.

4) Changes to the Academic Integrity Policy and the Faculty Handbook

T. Brooks provided an overview and the rationale for the changes.

Academic Integrity Policy: Pg. 1 - Paragraph 1: changed "greater" to "clearer".
Deleted paragraphs 2, 3 and 4.
Proposed Faculty Handbook Amendments: Pg. 1 – Deleted paragraph 1.
Removed Pg 2. (Graduate Section).

MOVED (Hood/Wickett) to approve the changes to FHB III: 12.4.2 (iv, v, vi and vii), 15.2.1 C (6) and the changes to the Academic Integrity Policy Section 5 (g), Section 6.3, (f), Section 7.5.3 (a), Section 8.5.3.C (6) and Appendix 2. C (6), as amended.

5) Eliminating 3 year degrees

Forwarded to the next meeting

6) Other Business

- Changes to the Academic Integrity Policy and Faculty Handbook was added to the Agenda.

7) Adjournment

Meeting adjourned at 3:40 p.m.