FACULTY OF GRADUATE STUDIES
500 Glenridge Avenue
St. Catharines, ON L2S 3A1
Tel: 905-688-5550 ext. 4490
Fax: 905-688-0748
Website: http//www.brocku.ca/graduate-studies

VERIFICATION OF STATUS FORM

PLEASE PRINT, COMPLETE AND SUBMIT THIS FORM WITH PAYMENT TO THE FINANCE OFFICE (ON THE 12TH FLOOR OF THE SCHMON TOWER). THE REQUESTED LETTER/FORM WILL BE SENT TO YOUR BROCK E-MAIL ACCOUNT WITHIN 5 BUSINESS DAYS.

PAYMENT CAN BE MADE BY CASH, CHEQUE (PAYABLE TO BROCK UNIVERSITY) OR DEBIT.

IF PAYING BY CHEQUE, PAYMENT AND FORM CAN BE MAILED TO THE FINANCE OFFICE AT THE ABOVE ADDRESS

STUDENT INFORMATION

STUDENT NUMBER: _____ **DEGREE** _____ **PROGRAM:**_____

FAMILY/SURNAME: _____ **FIRST NAME:** _____

ADDRESS: _____

CITY: _____ **PROVINCE:** _____ **POSTAL CODE:**_____

BROCK EMAIL: _____ **TELEPHONE:** _____

I WOULD LIKE TO REQUEST THE FOLLOWING:

☐ **$20.00 – Confirmation of Enrolment Letter**

☐ **$20.00 – Confirmation of Enrolment and/or Funding Letter, if requesting funding confirmation, please indicate the funding period (e.g. Sept. 08 to Aug. 09) Funding Period _____to _____**

☐ **$20.00 – Eligibility to Graduate Letter** ☐ **Spring Ceremony (June)** ☐ **Fall Ceremony (October)**

☐ **$20.00 – Confirmation of Degree Conferred Letter**

☐ **$20.00 – Opportunities Ontario Provincial Nominee Program (for Permanent Residency) Letter (must have a $0 balance on student financial account)**

☐ Student will pick up letter
☐ Mail directly to Opportunities Ontario

☐ **$20.00 – Post Graduate Work Permit (PGWP) Letter**

☐ **$10.00 – Other (e.g. Student Loan Forms)**

SIGNATURE: _____ **DATE:** _____

FOR FINANCE DEPARTMENT USE ONLY: ACCOUNT #118 168 002

☐ **$20.00 FEE PAID** ☐ **$10.00 FEE PAID** **FINANCE OFFICE INITIALS:** _____ **DATE:** _____

Protection of Privacy: Brock University protects your privacy and your personal information. The personal information requested on this form is collected under the authority of The Brock University Act, 1964, and in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA) for the administration of the University and its programs and services. Questions about this collection or use of this personal information should be addressed to the Director, Graduate Studies, Brock University, St. Catharines, Ontario, L2S 3A1, 905-688-5550 ext. 4467.

May 2014