BROCK UNIVERSITY

Chancellor's Chair for Research Excellence

Nomination Guidelines and Award Conditions

Award Description

- The Chancellor's Chair for Research Excellence is an internal award offered since 2001 by Brock University to recognize the excellence of the scholarship of faculty, to encourage and sustain high levels of scholarly performance of faculty, and to retain high quality faculty who have made or will make exceptional contributions to scholarship in their field.
- This award targets, but is not restricted to, early- to mid-career faculty at the assistant or associate level. It should be considered a stepping-stone for future awards.
- Nominations are peer-reviewed by external referees and an adjudication committee.
- The awardee will undertake a specific, three-year research program that will lead to a significant development in scholarship (e.g., a scholarly monograph or a state-of-the-art review that may lead to a seminal series of scholarly lectures).
- The proposed research program of the awardee may be integrated within a broader research and scholarly focus.

Eligibility

- Brock University tenure-track or tenured faculty members are eligible.
- Retired or Professors Emeriti are not eligible.
- Chair holders will be active scholars who have demonstrated excellence and who will continue to make significant contributions to the advancement of their field. This award is not for "career" contributions.
- An individual may hold this award only once.
- If not successful in one competition, an individual may be renominated in a subsequent competition. *No nomination will be carried over from one competition to the next*.
- An individual is not eligible to hold the award in conjunction with salary support prizes (e.g., Canada Research Chair, NSERC Chair, an endowed chair) or non-paid leave (e.g. political leave).
- The award may be held during a sabbatical leave and in conjunction with other external, peer-reviewed grants (e.g., SSHRC, NSERC, or CIHR).

Submission Deadline

- March 1st, before 4:30 pm (no exceptions).
- If deadline falls on weekend or holiday, then nominations will be accepted on next business day until 4:30 p.m.

Nomination Procedures

- The nominators and the nominee complete the form according to instructions.
- The nominators submit the nomination electronically to the Office of Research Services according to the instructions.
- Nominations will be forwarded to the Adjudication Committee after the receipt of external peer reviews.
- Incomplete applications will not be considered.

Award Period

- Three years, non-renewable, non-portable and non-transferable.

Award Level

- The value of the award is $20,000 per year for three years.
- Up to $7,000 of the $20,000 per year may be used as a release-time stipend <u>paid at actual cost</u>.

- Release-time stipends require approval of the Chair or Director AND the Dean.
- The awardee may not receive a release-time stipend and then take on an overload of instructional responsibilities.

Eligible expenses

- Guidelines for eligible expenses follow the Tri-Council *Use of Grant Funds*, according to the appropriate granting agency of the awardee.
- Expenses are subject to audits as with any other grants.
- Any funds remaining at the end of the term will be automatically returned to the general Chancellor's Chair budget for future awards. No extension will be approved except under exceptional circumstances.
- Funds cannot be transferred to another account without very specific justifications and approval of the Vice-President, Research.

Referees

- All nominations require a list of potential referees (up to 7) who are familiar with the nominee's work, who have no conflict of interest with the nominee and who are considered excellent accomplished researchers in the field of the applicant.
- Referees are in **conflict of interest** if they (1) are affiliated with Brock University; (2) have a personal relationship with the nominee (e.g., close friend, relative, former PhD or postdoctoral supervisor, former student, mentor); (3) have collaborated (have published or have been a co-researcher) with the nominee in the past 6 years.

Adjudication

- Upon considering the nomination materials and the reports from three external referees, the adjudication committee may recommend to the Vice-President Research one or more nominees for the award, but is not obliged to recommend any.
- The Vice-President Research may appoint none or the recommended nominee(s) with appointments effective July 1st.
- No appeal is possible.

Adjudication Criteria

The adjudication committee may consider the following criteria in selecting the recipients:

- Academic achievement, experience, publication record, and research/scholarly aptitude of nominee.
- Evidence of impact of nominee's scholarly contributions on advancement of knowledge, public policy, or economic development, *and* training/mentoring of highly qualified personnel.
- Funding excellence and awards.
- Quality of the proposed research program/activities.

Award and Lecture

- The President of Brock University or the Vice-President, Research, will publicly announce awardees to recognize and celebrate the excellence of faculty members.
- The awardee will receive a certificate recognizing their award achievements.
- The awardee will present a lecture to the Brock University community, usually in the third year of the award.