

2007-08 Multi-Year Accountability Agreement Report-Back for: Brock

As noted in the Multi-Year Accountability Agreement for Universities for 2006-07 to 2008-09 (MYAA), the government appreciates that implementing this and future agreements will be part of an evolutionary process which will incorporate maturing consensus on how to best measure and indicate access and quality. This will require a strong collaborative partnership between institutions and the Ministry of Training, Colleges and Universities.

This Multi-Year Accountability Agreement Report-Back Template has been designed to assist with the ministry's continuing efforts to measure the participation of students from under-represented groups, and as outlined in Appendix B (the Multi-Year Action Plan) of the MYAA, update the planned net new hires table, and the strategies and programs that will be used by your institution to participate in the Student Access Guarantee initiative.

Pursuant to the MYAA, the release of the full amount of your 2008-09 Accessibility to Higher Quality Education Fund¹ will be conditional on your institution confirming that it is on track for meeting its commitments, or the approval of an improvement plan by the ministry. The ministry will also use the completed Multi-Year Accountability Report-Back Template to review the progress made on the commitments outlined in your Multi-Year Action Plan. Based on this review, you may be required to submit an improvement plan to the ministry, developed in consultation with faculty, staff and students.

The information contained in this report-back template will also be used to inform the development of best practices and the creation of measures of system-wide results. These measures may be incorporated in revised requirements in future years to demonstrate system-wide improvements.

A. ACCESS**Increased Participation of Under-Represented Students — Measurement**

To continue assisting with our efforts to develop a system measure that will track the participation of students from under-represented groups (Aboriginal, First Generation, Students with Disabilities) the ministry is again seeking information with respect to the number of students who are self-identifying as under-represented pursuant to the methodologies currently in place to measure these students at your institution. Please refer to the measurement methodologies outlined in your approved Multi-Year Action Plan to track these students, and provide the total number of students who have self-identified as a member of each of these groups. The ministry recognizes that these measurement methodologies may require students to self-identify, which may result in under-reporting.

Individual students may belong to more than one group. In the cells counting respondents for each under-represented group, do not adjust for this potential double-counting. To the extent that you are able to do so, eliminate any double-counting in the column, "Total Number Self-Identifying as Member of Under-represented Group".

¹ Excluding your Per Student Funding portion of this fund.

Measurement Methodology (including description)	Student Groups in Your Student Population			Total Number Self-Identifying as Member of Under-represented Group	Total Number of Students Surveyed, if applicable
	Aboriginal	First Generation	Students with Disabilities		
	#	#	#		
<p>Aboriginal numbers have been calculated in the following way:</p> <ul style="list-style-type: none"> . anyone having band support . enrolled in any one of 2007 sessions (i.e. spring, summer, fall/winter) . anyone who has self-identified as Aboriginal . anyone enrolled in any one of the following programs: <ul style="list-style-type: none"> - Aboriginal Language Certificate - Certificate in Aboriginal Adult Education - Bachelor of Education in Aboriginal Adult Education - Bachelor of Education in Aboriginal Adult Education as a second degree - Certificate in Primary Junior Education – Aboriginal <p>4 Year Bachelor of Education Program</p>	151				
<p>First Generation numbers have been calculated in the following way:</p> <ul style="list-style-type: none"> . all students in any year of study self- 					

identifying as First Generation through various application processes both online and other. In 07/08.		1,160			
Students with Disabilities numbers have been calculated in the following way: . all students in any year of study self-identifying by registering with Services for Students with Disabilities.				678	

If you would like to provide any other comments, please do so in the following space:

Increased Participation of Under-Represented Students — Programs/Strategies

Pursuant to your approved Multi-Year Action Plan, please identify your achieved results for 2007-08. If your institution has not achieved your proposed results, please explain the variance and your planned remedial action in the column provided.

Strategy / Program	Indicator	Proposed Result	Achieved Result 07/08	Explain Variance between Proposed and Achieved Results (if applicable) and Any Remedial Action You Expect to Take
Aboriginal	Increase in # of Aboriginal Contacts	Increase of 10% (200 in 06-07)	230 (+15%)	
	Increase in Enrolment	Increase of 5% (14.5% in 06-07) 124 to 142	142-151 (+6%)	
	Improved Retention	Improve rate by 5% (121 in 06-07)	New baseline of 126 (151-25 students who are enrolled in a one-year program only)	

*In 06/07 we had numbers only, therefore couldn't track. We have just improved our tracking mechanisms so we need to start with a new baseline.
New baseline consists of OUAC self-identified, Band sponsored, Ab. Adult Education and Ab. Teacher Education registrants, plus all other students who have self-identified.*

	Use of Support Services	Increase #s using services by 5% (931 in 06-07)	917 contacts (-.01%)	<p><i>We might wish to change the indicator here to something like maintain an 85% or better retention rate</i></p> <p>Still significant service usage, although numbers down slightly. <i>Due to new programming and better tracking, we expect to be on track to increase service usage by 5% for the next reporting period.</i></p>
First Generation	<p>Self-identification of 1st Gen Students</p> <p>Participation in Extra-curricular support programs (previously Attendance at "Send-off" celebrations)</p> <p>Access support services</p> <p>Increased enrolment and retention in First Generation program.</p> <p>*Note: For the first time next year, we will be able to report on the number of students who are self-identified as First Gen and enrolled at Brock but not necessarily enrolled in our program. Likewise for retention.</p> <p>Academic success</p>	<p>Increase # who self-identify by 10% (822 in 06-07, 250 in 05/06)</p> <p>Increase attendance by 10% (67 in 06-07 – "Send-off" celebrations)</p> <p>Increase access #s by 10% (379 in 06-07)</p> <p>Increase both by 10% (405 for enrolment and 344 = 85% for retention in 06-07)</p> <p>Higher averages (35% vs. 46% in 06/07)</p>	<p>1160 (+41%)</p> <p>56 (<i>Extra-curricular support programs</i>)</p> <p>455 (+20%)</p> <p>Enrolment = 608 (+50%) 525 or 86% retention rate.</p> <p>15% of FG who did not access support averaged 70% or better</p>	<p>Send-off celebrations too costly for outcomes achieved. New program involving extra-curricular support. New baseline 07/08. <i>We expect to be on track for a 10% increase in participation.</i></p> <p><i>*Note: The participation # was lower in 07/08 in part because of funding uncertainty and the need to hold back on spending for this programming.</i></p> <p>Enrolment here is defined as newly self-identified First Generation students enrolled at Brock for the first time and registered in the First Gen program. A new group each year is therefore tracked from one year to the next.</p> <p>Retention is defined as the number of those students returning to the First Generation program at Brock. We would like to propose a revision to the retention goal. Rather than set a goal to increase retention by 10% each year What makes sense is to work to keep it at 85%.</p> <p>Note: We have changed the method of data collection to focus only on first year students as we believe this is where the program makes the biggest impact.</p>

		Increased rates of progression	<p>in their first year, compared to 35% who did access support.</p> <p>65% Of First Gen students who have participated in the First Gen program have progressed from Study Year 1 to study year 2 compared to 59% of those who did not participate. Year 2-3 = 67% with, 66% without. Year 3-4 = 74% with, 71% without</p>	This is new information we were able to collect for the first time this year.
Students with Disabilities	<p>Increased enrolment by 10%</p> <p>More students will register / access services Improve rate by 5%</p> <p>Improved retention</p>	<p>(14.6% increase in 06-07 over 05-06) 144 in 05/06 to 165 in 06/07</p> <p>(8.2% increase in 06-07 over 05-06) 588 in 05/06 636 in 06/07</p> <p>Baseline of 94% established in 06-07 (136 of 144 first year students returned to Brock in 06/07).</p>	<p>183 (+11%)</p> <p>678 (+7%)</p> <p>746 of 165 (+88.5%)</p>	<p>Enrolment here is defined as new self-identified, students with disabilities (SWD), enrolled at Brock and using Services for Students with Disabilities (SSWD)</p> <p>Note: This is a new group of first year students being tracked from Year 1 to year 2 only.</p> <p>Given that it is very difficult from one year to the next to predict the number of students with more complex disabilities and the impact these disabilities might have on their success at University (as well as many other uncontrollable variables that impact a student's ability to stay in school), rather than set "improved retention" as an indicator, we think it makes more sense to change the indicator to "Maintain retention rate at 85% or better".</p>

Student Access Guarantee and Commitment
Instructions for 2007-08:

Through your signed MYAA, you committed to participate in the student access guarantee. For 2007-08, this meant meeting students' tuition/book shortfall in allocating financial aid, as set out in the 2007-2008 Student Access Guarantee Guidelines.

	<u>Yes</u>	<u>No</u>
The institution met students' tuition/book shortfall in allocating financial aid, as set out in the <u>2007-2008 Student Access Guarantee Guidelines</u>	x	

If you answered no, please explain.

Please complete the following table, using the most recent available year-to-date information from your institution's 2007-08 OSAP student access guarantee report screen (This screen can be accessed by your Financial Aid Office).

2007-08 TUITION / BOOK SHORTFALL AID:		
	TOTAL \$	# ACCOUNTS
Expenditures for Tuition / Book SAG Amount	\$102,151	157
Other SAG Expenditure to Supplement OSAP	\$1,716,343	1,301
Total	\$1,818,494	1,458

Date screen was last updated: 28 /1/2009

MYAA Action Plan – 2008-09 Revision: Student Access Guarantee

Pursuant to Section 2.1 of the Multi-Year Agreements, your institution will participate in the Student Access Guarantee (including the new Access Window which allows Ontario students to identify costs and sources of financial aid). The detailed requirements for participation in the student access guarantee are outlined in the 2008-09 Student Access Guarantee Guidelines. Please complete the following template to update the strategies and programs that your institution will use in 2008-09 to participate in the Student Access Guarantee initiative.

<p>Describe how your institution will meet students' tuition/book shortfalls. As part of your description identify whether aid towards tuition/book shortfalls will be:</p> <p>a) Provided to those students who apply for institutional financial aid; or</p> <p>b) Automatically issued to students based on their OSAP information</p>	<p>Students must apply for financial assistance and are asked to complete an application. This application contains actual expenses and current resources for the academic session. Awards are made on the basis of demonstrated need, taking into account reasonable expenses. Brock intends to meet tuition/book shortfalls as set out in the 2008-09 Student Access Guarantee Guidelines.</p>	
<p>If your answer to the above question was 'a,' please identify what specific internet portal(s) or program(s) students at your institution apply through to be considered for tuition/book assistance provided as part of your participation in the student access guarantee. Identify any applicable deadlines.</p>	<p>http://www.brocku.ca/safa/scholarship.html no deadline</p>	
<p>Identify whether your institution plans to provide loan assistance in values greater than \$1,000 to meet tuition/book shortfalls of students in any of your second entry programs. If so:</p> <p>a) Identify the programs by name and by OSAP cost code;</p> <p>b) Describe how you determine how much loan aid to provide</p>	<p>No</p>	
<p>Describe other financial support programs and strategies that your institution will use to assist university students facing financial barriers to access, including identification of programs that provide case-by-case flexibility to respond to emergency situations that arise for students.</p>	<ul style="list-style-type: none"> - Bursary Program - Work Study Program - Academic Awards Program - Financial Peer Assistance Program <p>Emergency aid available at Brock University can be sought through the following programs: Bursary Program, Work Study Program, Academic Awards Program and Financial Peer Assistance Program.</p> <p>For description of these programs, see http://www.brocku.ca/safa.</p>	
<p>Briefly describe your review process for students who dispute the amount of institutional student financial assistance that is provided as part of the Student Access Guarantee.</p>	<p>Students are requested to contact the Bursary Officer if they have questions about their assistance decision. In case of dispute, they may contact the Director, Student Awards and Financial Aid. Applicants may be required to provide proof of expenses and resources.</p>	

B. QUALITY
Quality of the Learning Environment

Pursuant to your approved Multi-Year Action Plan, please identify your achieved results for 2007-08. If your institution has not achieved your proposed results, please explain the variance and your planned remedial action in the column provided.

Strategy / Program	Indicator	Proposed Result	Achieved Result 07/08	Explain Variance between Proposed and Achieved Results (if applicable) and Any Remedial Action You Expect to Take
Graduate Student	Increased participation in Graduate Student Development Program	Increase participation by 10% (over 06-07)	Graduate Student Research Conference participation up by 20% (116 vs. 97)	
Writing / Learning	Increase in program enrolment	Increase by 5% (17% increase in 06-07 over 05-06)	3,404 (+102%)	This percentage reflects only 1:1 help sessions. We have just instituted a process for obtaining permission from students taking workshops to access their grades as well.
	Self-report of helpfulness	2006-07 proposed result was 75% of students. Achieved result was 99% reported "useful" or "very useful". Brock expects 07-08 results to be at same level.	99%	
	Improvement in grades	In 2006-07 46% of students who accessed the program achieved an overall average of 70% or higher. Brock expects 07-08 results to be at same level.	58% have achieved 70% or higher	
Leadership	Increase in program enrolment	Increase by 5% (20% Increase in 06-07 over 05-06)	133 (-22%)	Lack of staffing. Have hired a contract position for 1 year.
	Self-report of helpfulness	2006-07 proposed result was 75% of students. Achieved result was 97% reported "useful" or "very useful". Brock expects 07-08 results to be at same level.	96%	
	Program Assessment	2006-07 proposed result was 80% of participants will indicate that they are able to employ skills and knowledge taught. Achieved result: 100% of students reported that they were able to employ teachings. Brock expects 07-08 results to be at same level.	100% All participants must demonstrate they can employ the skills/knowledge.	

If you would like to provide any other comments, please do so in the following space:

Net New Hires

Pursuant to your approved Multi-Year Action Plan, please identify your actual net new hires for 2007-08. The ministry appreciates that accurate data on net new hires for 2008-09 may not be available until late fall. As such, please identify your planned net new hires for 2008-09.

Actual New Hires in 2007-08 Planned New Hires in 2008-09		Faculty / Academic			Student Services Staff*		Admin Staff**
		Full Time Tenured	Full Time Limited Term***	Part Time (FTE)	Full Time	Part Time (FTE)	Full Time
Hires	Planned 2007-08	24	37	n/a	55	n/a	7
	Actual 2007-08	26	45		47		8
	Planned 2008-09	20	48		50		8
Retires / Departures	Planned 2007-08	12	56	n/a	27	n/a	6
	Actual 2007-08	13	41		25		5
	Planned 2008-09	11	46		26		4
Net New Hires	Planned 2007-08	12	-19	12	28	2.7	1
	Actual 2007-08	13	4	8	22	5.5	3
	Planned 2008-09	9	2	10	24	5	4

*For student services staff definition, please refer to the student services functional area definition developed by the Council of Finance Officers - Universities of Ontario (COFO-UO) of the Council of Ontario Universities to report on expenses in their annual financial report. Student Services Staff do not include ancillary staff but include Academic Support and Library Staff. **For admin staff definition, please refer to the administration & general functional area definition developed by the Council of Finance Officers - Universities of Ontario (COFO-UO) of the Council of Ontario Universities to report on expenses in their annual financial report. *** LTA includes re-appointments as hires. All LTA that terminated (including reappointments) are included in the departures).

If applicable, please explain variance between the proposed and actual 2007-08 net new hires.

Student Success: Student Retention Rates

Pursuant to your approved Multi-Year Action Plan, please report on the 2007-08 retention target achieved by your institution. If your institution has not achieved your proposed results, please explain the variance and your planned remedial action in the column provided.

	Proposed 2007-08 Retention Target	Retention Rate Achieved	Explain Variance between Proposed and Achieved Results (if applicable) and Any Remedial Action You Expect to Take
1 st to 2 nd Year	90%	86.6%	The drop in retention rates for 1st to 2nd year and 2nd to 3rd year are due to double cohort influences in original retention projections.
2 nd to 3 rd Year	92%	84.1%	
3 rd to 4 th Year (if applicable)	85%	90.2%	Conversely, the increase in retention achieved for 3rd to 4th year is a result of double cohort influences.

If you would like to provide any other comments, please do so in the following space:

C. ACCOUNTABILITY

Please insert the current internet link to your posted Multi-Year Action Plan and 2006-07 Multi-Year Accountability Agreement Report-Back in the following space:

<http://www.brocku.ca/carp/accountability.php>

This report-back document constitutes part of the public record, and as such, should also be made available on your institution's web site. Please ensure that this document is posted at the same location as your Multi-Year Action Plan and 2006-07 Report-Back.

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