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Minutes of Meeting #1 (2009-10)

SENATE INFORMATION TECHNOLOGY AND

INFRASTRUCTURE COMMITTEE

Thursday, September 10, 2009, 12:30 p.m.

13th Floor Board Room, Schmon Tower

PRESENT: Professor Dan Malleck (Chair), Professor David Vivian (Vice-Chair),

Professor Alexandre Amprimoz, Dean Ian Brindle, Professor Donald Brown, Professor Charles Conteh, Professor Marilyn Cottrell, Dr. Murray Knuttila, Professor Ping Liang, Professor Kelly Lockwood, Professor Ingrid Makus,

Professor Joyce Mgombelo, Professor John Sivell

Dr. Jack Miller, Mr. Tom Saint-Ivany, Mr. Scott Walker, Dr. Philip Wright,

Ms. Margaret Thompson (Administrative Support)

REGRETS: Dean Rosemary Hale, Mr. Sebastian Prins, Mr. Bill Rickers, Mr. Bruce Wormald

1. Welcome and Introductions

Professor Malleck welcomed members and called the meeting to order. Self-introductions were made.

2. Review of Terms of Reference

[The Committee's Terms of Reference had been electronically distributed with the meeting materials and were circulated in hard copy to members at the outset of the meeting.]

Professor Malleck referred members to the Committee's Terms of Reference and highlighted several areas. He noted that while the Committee had advised on numerous issues in the past regarding operations and planning, there may be further opportunity to develop policy in those areas within the mandate of the Committee. As well, the opportunity for Committee representation on the various advisory groups constituted regarding infrastructure and information technology projects on campus may need to be further examined.

3. 2008-09 Annual Report

The 2008-09 Annual Report of the Committee had been electronically distributed with the meeting materials for information.

4. Communications

4.1 Communication re: Rodman Hall

[A letter to Professor Malleck and the Information Technology and Infrastructure Committee from Professor Derek Knight, Director and Associate Professor, Marilyn I. Walker School of Fine and Performing Arts, had been electronically distributed with the meeting materials. A communication sent to Rodman Hall from Facilities Management was circulated to members during the meeting.]

Professor Vivian referred members to the communication regarding Rodman Hall. He provided an overview of the infrastructure concerns and related operational issues as detailed in the letter.

The Committee engaged in a comprehensive discussion, during which senior administrators expanded on the actions taken and/or underway to resolve the issues. Mr. Saint-Ivany provided additional background information regarding the operations of Rodman Hall. He noted that as Rodman Hall was now considered an academic unit within the Faculty of Humanities, it would also be eligible for additional funds through the provincial facility renewal grant. Dr. Knuttila further noted that he had recently had a tour of the facility and was aware of the urgency and the matter was being given serious consideration as it impacted on both the academic program and community operations.

The Chair noted that if required, Shirley Madill, Director of Rodman Hall would be invited to attend the next meeting of the Committee.

4.2 Communication re: Thistle Courtyard Construction

[A letter to the Information Technology and Infrastructure Committee dated September 4, 2009 from Dr. David Fancy, Chair, Department of Dramatic Arts, had been electronically distributed with the meeting materials.]

Professor Vivian referred members to the communication regarding the Thistle Courtyard construction which had been distributed in an effort to share information regarding the impact of the construction project on the Department of Dramatic Arts. In addition, he expanded on a recent issue in which there had not been any consultation with the Department prior to construction work commencing.

During the ensuing discussion, members and senior staff recognized the importance of communication, further discussed the challenges associated with construction projects in occupied areas and were advised of the efforts being undertaken to address outstanding issues.

5. Facilities Management

5.1 Major Capital Projects Update

[An Information Item to the Capital Projects and Facilities Committee of the Board *TOPIC: Major Projects Update* dated September 9, 2009 had been electronically distributed with the meeting materials, together with the following Project Status Update Reports: Welch Hall Addition, Norman Road (International Building), Thistle Courtyard/Marketplace, Niagara Health and Biosciences Research Complex, Second Campus 13.8kv Electrical Feed and Blackstart Capability, and the Marilyn I. Walker School of Fine and Performing Arts.]

Mr. Walker reviewed each of the project status update reports for the information of the Committee and responded to questions.

5.2 Past Fiscal Year (08-09) Project Plan

[An Information Item *TOPIC: Past Fiscal Year* (08/09) *Project Plan* dated September 9, 2009, together with Attachment 1: FY 2008-09 Project Plan, had been electronically distributed with the meeting materials.]

Mr. Saint-Ivany provided an overview of the Report for the information of the Committee. In response to a question, Mr. Walker noted that he would confirm back regarding the planned classroom modernization updates for 2009-10.

5.3 Current Fiscal Year (09-10) Project Plan

[An Information Item *TOPIC: Current Fiscal Year* (09/10) *Project Plan* dated September 9, 2009 together with Attachment 1: FY 2009-10 Project Plan, had been posted with the meeting materials.]

The Current Fiscal Year Project Plan was received for information.

5.4 Fiscal Year 09-10 Facilities Renewal Program

[The Fiscal Year 09-10 Facilities Renewal Program was circulated in hard copy at the outset of the meeting.]

Mr. Walker presented the Report for the information of the Committee.

6. Other Business

The Chair encouraged members to forward items for the consideration of the Committee. Dr. Miller noted that he would submit the COU space survey to the Committee for consideration in the near future.

7. Adjournment

The meeting adjourned at 2:00 p.m.