



MINUTES OF MEETING #1 (2009-10)

**SENATE GOVERNANCE COMMITTEE**

WEDNESDAY, SEPTEMBER 16, 2009, 3:00 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Stan Sadava (Chair), Mr. Patrick Beard, Dean Ian Brindle, Professor Rick Cheel, Mr. Mike Farrell (Recorder), Professor Sandra Felton, Dean James Heap, Dr. Murray Knuttila, Dr. Jack Lightstone, Mr. Rob Lanteigne, Ms. Laurie Morrison, Professor Michael Plyley, Professor Susan Sydor

ALSO

PRESENT: Dean Tom Dunk (for item #9), Professor John Lye (for item #9)

REGRETS: Professor Cristina Santos

**1. Welcome, Introductions and Overview of Mandate**

Professor Sadava welcomed Committee members to the first meeting of the new academic year and self-introductions were made. The mandate of the Committee was briefly reviewed.

**2. Approval of Minutes**

The minutes of the Senate Governance Committee (2008-09) meeting #10 held April 29, 2009 were circulated prior to the meeting.

**MOVED** (Cheel /Sydor)

**That the minutes of the Senate Governance Committee (2008-09) meeting #10 held April 29, 2009 be approved.**

**CARRIED**

**3. Professor Emeritus Designation**

A request came to the Committee to review the current policy on the eligibility to receive the honorific designation of Professor Emeritus/a which is automatically awarded on acceptance to a full Professor upon retirement. The Committee discussed the current practice as outlined in the Faculty Handbook

and possible alternatives with respect to awarding and also to revoking the honorific designation.

Following discussion, the Committee agreed that Professor Sadava, Professor Felton and Mr. Farrell would draft an amendment to Faculty Handbook II: Article 11 for review by the Committee at its next meeting. The draft would be reviewed with Dr. Knuttila prior to the meeting.

**10. Consideration of Advisory Committee Nominations – *in camera***

The Committee agreed to consider agenda item 10 at this time.

Professor Sadava noted that a motion was required to move *in camera*.

**MOVED** (Sydor/Cheel)

**That the Governance Committee move *in camera*.**

**CARRIED**

The Committee moved *in camera* at 3:25 p.m.

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The Committee resumed **open session** at 3:45 p.m.

[During the *in camera* session, a confidential report was circulated regarding nominations for the membership on the Advisory Committees for the appointment of the Dean of the Faculty of Humanities and the Dean of the Faculty of Education. As nominations were not received for all positions required for the Advisory Committees, the Committee agreed that a second call for nominations would be issued from Dr. Knuttila and Professor Sadava with a one-week period to respond. Senate would be notified of the second call for nominations. The Committee also considered nominations for one vacant position on the Dean of the Faculty of Business Advisory Committee.]

**4. Review of the 2008-09 Governance Committee Annual Report**

The 2008-09 Governance Committee Annual Report was circulated with the agenda material. Chair Sadava noted that the items to be brought forward outlined in the Annual Report are included in the Committee's Critical Path for the coming year.

**5. Review of the 2009-10 Governance Committee Critical Path**

Chair Sadava stated that the Critical Path outlines agenda items for the coming year and that it is a work in progress as new priorities will arise. The Committee discussed the item of the Chancellor which is currently scheduled for the October 7 meeting of the Committee.

## 9. Academic Program Reviews

As this was a timed item, the Committee agreed to consider agenda item 9 at this time.

Chair Sadava noted that the responsibilities of the Governance Committee for Academic Program Reviews are outlined in Section III: 20 of the Faculty Handbook. The Committee is to confirm that all review procedures have been followed or identify where they have not and to recommend to Senate either that a) the academic review of the program be accepted; b) that the review be accepted conditional on recommendations made by the Senate Governance Committee or c) that the review or part of the review be redone. If the Committee recommends either b) or c), reasons are to be provided.

### Department of Economics

Dean of the Faculty of Social Science Dr. Tom Dunk joined the meeting to answer questions and to provide background regarding the Academic Program Review of the Department of Economics.

The Committee agreed that all review procedures had been followed and the following motion was presented.

**MOVED** (Plyley/Sydor)

**That the Governance Committee recommend to Senate that the Academic Program Review of the Department of Economics be accepted.**

**CARRIED**

Dean Dunk retired from the meeting.

### Department of Dramatic Arts

Professor John Lye, Associate Dean, Student Affairs and Curriculum, Faculty of Humanities, was in attendance to answer questions and to provide background regarding the Academic Program Reviews for the Department of Dramatic Arts and the Department of Music.

The Committee agreed that all review procedures had been followed for the Academic Program Review of the Department of Dramatic Arts and the following motion was presented.

**MOVED** (Cheel/Brindle)

**That the Governance Committee recommend to Senate that the Academic Program Review of the Department of Dramatic Arts be accepted.**

### Department of Music

The Committee agreed that all review procedures had been followed for the Department of Music Academic Program Review and the following motion was presented.

**MOVED** (Brindle/Cheel)

**That the Governance Committee recommend to Senate that the Academic Program Review of the Department of Music be accepted.**

Professor Lye retired from the meeting.

The recommendations of the Committee would be presented to Senate and would include the Dean's Executive Summary for each Academic Program Review.

**6. Senate Committee Membership Update**

Mr. Farrell provided background on the changes to the Committee membership list. Mr. Lanteigne had provided a list of undergraduate student representatives for the various Committees.

**7. Ontario Quality Assurance Framework**

The Committee discussed its role in the Academic Review process which includes the approval of the Self-Study documents and acceptance of a review in verifying that all review procedures have been followed. With respect to the review process, the Committee has an oversight function and can recommend to Senate either that the academic review of the program be accepted or that the review be accepted conditional on recommendations made by the Committee or that the review or part of the review be redone.

Mr. Beard noted that he provides advice to Departments throughout the review process including the development of the Self-Study and the documents presented to the Governance Committee. If a review was not done properly, it would not come forward to the Committee.

Dr. Knuttila provided background on the Ontario Quality Assurance Framework consultation draft, the proposed changes to the review process and its implications for the Governance Committee. The new framework is scheduled to come into effect in March 2010. A Self-Study underway prior to March 2010 would be assessed under the current review system. Professor Sadava had responded to the consultation draft document.

The Committee reviewed the Academic Status Review Summary which was distributed with the meeting materials. Concern was expressed that there are reviews that have been postponed for a number of years. The process for the postponement of reviews was questioned.

The Committee will further discuss the Ontario Quality Assurance Framework consultation draft and the transition to the new structure at its next meeting.

**8. Update – Decanal Representation on Senate Committees**

Dean Brindle reported that there is no statement from the Committee of Academic Deans on this matter at this time.

**11. Other Business**

Professor Felton raised a question with respect to the matter of the extension of the term of the Dean of Graduate Studies. Dr. Knuttila clarified that the Board of Trustees approves the appointment/reappointment procedures for Deans and other senior administrators as outlined in Section I of the Faculty Handbook. Senate advises the Board on this section of the Faculty Handbook. The extension of the term to June 2011 and the deferral of the search for the Dean of Graduate Studies would provide time to review and clarify the function and structure of graduate studies. As well, there would already be three decanal searches underway this academic year. The matter of the extension of the term of the Dean of Graduate Studies would be raised during the next meeting of Senate.

With respect to nomenclature, Professor Sydor mentioned that she was asked to bring to the attention of the Committee, Article 16 – Departmental and Centre Committees, of the Collective Agreement between the University and BUFA.

**12. Adjournment**

The meeting adjourned at 4:55 p.m.