

MINUTES OF MEETING 2 (2012-2013)

FACULTY BOARD

Friday, November 16, 2012 in the Room 17, Hamilton Campus
(Video Conference, WH 147, St. Catharines Campus)

Members Present	R. Beatty, S. Bennett, F. Blaikie, S. Bosacki, H. Brown, D. Collier, T. DiPetta, X. Fazio, C. Giles, J. Graham, S. Griffin, C. Hands, R. Hill, D. Hutchison, D. Karrow, J. Kitchen, R. Kuchapski, K. Maich, S. McKitrick, D. McLauchlan, R. McQuirter Scott, D. Mogadime, T. Norris, M. O’Sullivan (Chair) L. Paul, J. Rowsell, C. Rutherford, N. Savage, S. Sydor, L. Volante
Also Present	M. Mukkar Ippolito, S. Ratkovic, S. Regier, K. Tuck
Regrets	D. Armstrong, D. Ciuffetelli Parker, C. Figg, T. Gallagher, D. Harwood, K. Jaipal-Jamani, M. Kompf, R. Kumar, J. Novak, K. Pelchat, N. Simmons, S. Tilley, M.L. Vanderlee, P. Vietgen, K-L. Winters
Recorder	Isobel McIntosh, Secretary, Faculty Board
Absent	S. Abbey, J. Barrett, R. Bedard, T. Boak, A-M. DiBiase, S. Drake, J. Engemann, C. Finlay, L. LaCroix, C. Lu, J. Mgombelo, C. Mitchell, G. Phillips, R. Saul, L. Taylor, S. Widrick, V. Woloshyn, R. Young
On Leave/Sabbatical	L. Cherubini, C. Li, M. McGinn, J. Neufeld, N. Taber

The meeting was called to order at 9:36 a.m.

1. Approval of the Agenda

MOVED (Sydor/Dipetta)

CARRIED

Presentation--Danielle Beckett, (PhD Candidate, Faculty of Education)—“Using Speech Recognition Technology to Evaluate Students' Reading Performance”.

T. DiPetta introduced D. Beckett and gave some background on her work on her new application “The Gingerbread Man” (GroDigital is her company and produces this application) which is available on the “app store”. After December 4, D. Beckett, who is the Co-founder and Chief Research Officer, will have some promotional codes available for faculty members to enable them to access the application.

MOVED (Sydor/DiPetta)

2. **Approval of the Minutes (AS AMENDED)** from the October 19, 2012 Faculty Board Meeting

CARRIED

3. **Matters Arising from the Minutes**

The Dean spoke to her report from the October Faculty Board Meeting and clarified that the mentoring lunch had nothing to do with the Promotions and tenure process.

MOVED (Hutchison/Rowell)

THAT Article 3.1 of the Faculty Board Constitution is amended to include the Faculty of Education Budget Officer as a voting member of Faculty Board.

[NOTE: This motion pertains to the structure of Faculty Board. Therefore voting will occur through Isaak after discussion at the Faculty Board meeting.]

A discussion followed and S. Sydor pointed out the difference between an attendee and a voting member of FB. Therefore the BO can be invited to attend but does not necessitate them being a member (as is done for Senate).

Motion tabled (Sydor/Hutchison)

CARRIED

Motion withdrawn. (Hutchison)

Striking Committee is to look at the issue and it will be revisited.

4. **Question Period for Administrative Reports**

- a) Dean’s Report

An advisory committee for the two AD positions has been struck and members are M. Kompf, S. Tilley D. Ciuffetelli Parker and C. Rutherford. The Dean has sent to committee members, a protocol and timelines that were developed for their consideration. Profiles will be sent out to faculty to send feedback to committee members. She has also sent a memo to VPA for approval for positions to start in July 2013. The Interim Associate Dean, Dr. Susan Sydor, has been asked to continue in that role until June 2013 and she has agreed.

The Dean thanked her for her work in this capacity. The Dean also outlined the roles of the two new ADs and thanked Dr. Beatty for his role in helping to compile the job descriptions. A discussion followed and a faculty member pointed out the underrepresentation of women as Deans and Associate Deans across the university. The Dean shared with members that her term as Dean, is at the half-way.

b) Associate Dean's Report – Oral Report

The Associate Dean (AD) reported on some of the topics discussed at ADs' meetings. There is a proposal for a Fall break starting in 2013. The intention is that the proposal goes through senate at its December meeting so that it can be implemented for Fall of 2013. The consensus is that this is entirely possible although details will have to be worked out for graduate students. Some universities have already implemented this break with other universities considering it. Feedback will be sent to respective chairs the Associate Dean sees this as a space issues for our faculty as classrooms would not be used during Thanksgiving week. Student Services has seen students having greater stress in the Fall and this break would ease this somewhat for them. So it was suggested that faculty should not assign additional work for the week following as this would negate the intention of the mental health week. It is intended to give students some space to catch up from the intense beginning of term. She welcomed any feedback on this issue from faculty members so that she can report appropriately.

c) Department of Graduate and Undergraduate Studies

The Chairs report included statistics on fall convocation; the department has a total of 119, up from other years. R. Kuchapski encouraged applications to awards committee. An ILTA will be added to the department and interviews are imminent.

d) Department of Teacher Education

The Chair acknowledged a Technological Education Bursary received from the United Association of Journeymen and Apprentices of Plumbing and Pipe Fitting Industry of the United States and Canada, Local 67 in the amount of \$75,000 and the work of Bob Moulton is appreciated. A ceremony was held at the Hamilton Campus in recognition of this generous gift.

e) Centre for Adult Education and Community Outreach

No questions

f) Centre for Continuing Teacher Education

No questions

- g) Centre for Multiliteracies

The Director reported that renovations are ongoing on and the centre will be ready in January. Anyone wishing to use the 21st Century Literacy Library are encouraged to contact J. Rowsell. The new facility requires card access. And she will have a launch.

- h) Tecumseh Centre for Aboriginal Research and Education

break at 10:41 and reconvened at 10:55

- i) Office of Concurrent Education Programs

No questions

- j) Office of Research

No questions

5. Question Period for Standing Committee Reports

- a) Computer and Media Advisory Committee – No Report

- b) Faculty Awards Selection Committee

The Chair, R. McQuirter Scott ./and J. Engemann represent the FOE on a Senate Committee on Teaching and Learning to examine the criteria used for determining winners of the Brock Distinguished Teaching award. They both feel that the criteria are too restrictive and work is being done on this. As Chair, she will make sure that the FOE Awards Committee is consistent with the Senate committee.

- c) Fine Art Advocacy Committee – No Report

- d) Library Advisory Committee – No Report

- e) Planning and Priorities Committee – Attachment 12 – NOTICE OF MOTIONS

MOVED (McQuirter Scott/Bosacki)

THAT Article 2.3 of the Faculty Board Constitution & Bylaws is amended as follows:

The Faculty Board Chair and Vice-Chair shall be elected from the tenured **BUFA members faculty membership** of Faculty Board. **Only BUFA members are eligible to serve in these roles.** The terms for the Chair and Vice-Chair shall be two years.

Vote to be taken on-line have two weeks from today to vote

MOVED (McQuirter-Scott/Blaikie)

THAT clickers (i.e., an audience response system) be used for:

- (a) secret ballots whenever possible; and
- (b) quick surveys where immediate feedback will be helpful for discussion, but no formal motion is required.

The format for voting on any motion can be identified in a notice of motion or determined through an incidental motion passed at the meeting

MOVED (R. McQuirter Scott/S. Sydor)

Amendment

THAT clickers (i.e., an audience response system) may be used for:

- (a) secret ballots whenever possible; and
- (b) quick surveys where immediate feedback will be helpful for discussion, but no formal motion is required.

The format for voting on any motion can be identified in a notice of motion or determined through an incidental motion passed at the meeting

MOVED (R. Kuchapski/T. DiPetta)

Amendment to remove whenever possible.

CARRIED

- f) Professional Development Committee – No Report
- g) Publications Committee – No Report

h) Research and Development Committee

A discussion on short falls and a discrepancy in amounts and allocation of funding. The Dean undertook to report on exact amounts. It the faculty's responsibility to use up any monies available. A suggestion was made that a committee be struck to set protocols and that this might be the responsibility of the new AD. D. Hutchison suggested that the Planning and Priorities Committee take on this item.

D. Mogadime asked if there was a tracking system for carryover funds. The FOE Budget Officer keeps track of these funds and there are specific criteria To be followed.

i) Striking Committee – K. Jaipal-Jamani

MOVED (R. Beatty/S. Bosacki)

THAT the roster be accepted as presented.

CARRIED

O.T.F. Representative – No Report

Senate Update – S. Sydor (Next Senate meeting is November 14, 2012)

S. Sydor, Chair of Senate gave an oral report which included the following. It was discovered that numerous universities in Ontario had a common problem in that they are suffering from a huge deficit in maintenance for building and infrastructure. Since the Province has mandated to balance its budget by 2018, that can only happen with reduced spending to the detriment of universities.

There is a strong interest in international studies (partially financial and partially cultural) with student exchanges being sought.

Other Business

Election of Faculty Board Chair

MOVED (Sydor/Blaikie)

THAT S. Bennett be Chair from January 1, 2013 until June 30, 2013

CARRIED

Adjourned at 11:57 a.m.