



**THEATRE TECHNICAL PRODUCTION ASSISTANT  
DEPARTMENT OF DRAMATIC ARTS (DART), FACULTY OF HUMANITIES**

**SEASONAL ONGOING FULL-TIME EMPLOYMENT**

**Job Group J**

**Salary Range: \$46,971 - \$69,430 per annum (effective July 1, 2013)\***

**Why Brock?**

Our unique philosophy takes students beyond the pursuit of academic excellence. To achieve this philosophy we endeavour to take our employees beyond the pursuit of just a career. Brock is a place where left-brain and right-brain thinking come together. We encourage our employees to utilize their rational/analytical thinking in concert with their emotional/creative sides in order to have an engaging and rewarding career. We're one of the fastest-growing universities in Ontario, with hundreds of millions of dollars committed to new construction and programs. We're small enough to be intimate and big enough to attract world-class minds. Located at the centre of Canada's beautiful Niagara Peninsula, Brock offers an exciting work environment with strong undergraduate, graduate and interdisciplinary programs and a vigorous research culture. We are looking for qualified people who will bring their expertise and dedication in support of the University's goals and objectives.

**The Opportunity**

The Department of Dramatic Arts offers four-year concentrations of study united under one goal: to integrate theory and practice so as to provide students with a broad base of education combining research, practice and creative development. The Department produces two main-stage shows and a variety of smaller events, including the One Act Play Festival and off-site events related to courses in Drama in Education and Applied Theatre. The Department fosters its relationship with numerous local cultural producers and is positioning itself as a major cultural resource for the Niagara Peninsula.

Reporting to the Production Manager and/or Technical Director, the Theatre Technical Production Assistant is responsible for providing the technical elements for departmental production and teaching, supporting teaching of technical production by instruction or lab demonstration, supervising and maintaining DART spaces, technical inventory and equipment, and coordinating and supervising students and hired technicians.

**Duties and Responsibilities**

- Providing technical and artistic support to Departmental theatrical production as coordinated by the Production Manager of the Marilyn I Walker School of Performing Arts (MIWSFPA)
- Providing autonomous technical direction of course oriented outcomes, and providing guidance to, and receiving support from students assigned to these outcomes

- Assisting with the maintenance and deployment of Departmental technical equipment and facilities as directed by the Production Manager of the MIWSFPA, including documenting, purchasing, and replacing equipment and construction materials as required
- Collaborating with course instructors to support their course delivery as it relates to design, stagecraft and wardrobe, ensuring physical facilities meet the specific needs of provided courses
- Working in a professional and collegial manner with the Technical Production team of the Centre for the Arts of Brock University
- Assisting with MIWSFPA “outreach” events for the University and the local community
- Hanging and focusing theatrical lighting equipment
- Programming lighting and audio control software and equipment
- Repairing electrical and electronic equipment
- Supervising Student Technical Assistant

**The ideal candidate will have:**

- BFA in Technical Theatre, or equivalent combination of education and experience
- Demonstrated knowledge of the educational process and the proven ability to explain and demonstrate techniques to students
- Proven ability to operate digital and analog sound systems, computer sound and video editing, computerized lighting systems, carpentry and rigging
- **Certifications:** First Aid Level II, Entertainment Rigging, Pyrotechnics, Stage Weaponry, WHMIS knowledge and application, Fall Protection Training, Valid Driver’s License
- Strong verbal, written and interpersonal skills
- Energetic, flexible and adaptable persona, with the ability to mentor and coach students
- Proven ability to manage multiple projects
- Demonstrated ability to perform heavy lifting, working at heights on ladders and other theatre rigging equipment and lighting grids, and working in confined spaces
- Demonstrated knowledge of safety protocols for theatre production equipment and ability to maintain and enforce these protocols
- Ability to work evenings and weekends

Applicants are invited to **apply online** by selecting the *Career Opportunities (Other Positions)* section (**IATSE 01/2013**) of Brock’s website at [brocku.ca/hr](http://brocku.ca/hr) and attaching a resumé and cover letter, including salary expectations, **by Friday, July 19, 2013.**

*It is Brock University’s policy to give consideration to qualified internal applicants.*

We appreciate all applications received; however, due to volume we will contact only those candidates selected for an interview.

Brock University is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environment. We will accommodate the needs of the applicants and the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Human Resources Department to ensure your accessibility needs are accommodated through this process. Information received relating to accommodation measure will be addressed confidentially.

\*The salary range indicated is representative of all positions evaluated at this level. Actual salary is determined by examining related skills, experience, budgetary restrictions and both internal and external equity comparators.