Cyclical Academic Reviews
2013-14 Timeline

Year 1 (2012)

Provost reminds Deans/Units of upcoming reviews	Oct
Unit selects Lead Author and submits name to Dean & AVP, Academic	Nov
Academic Review Orientation for Lead Authors, Chairs/Directors, admins	Dec

Year 2 (2013)

Unit writes the Self Study	Jan-Oct
List of proposed reviewers due	Oct 1
Self Study due for designated ARC reader to "pre-review"	Oct 18
ARC reader provides feedback to Lead Author	Oct 18-Nov 15
Final Self Study due to ARC	Nov 15
Deans and Lead authors attend ARC meeting(s) to approve Self Study	Nov-Dec

Year 3 (2014)

Reviewer's site visit	Jan-Apr
Reviewer's report due (4 weeks after site visit)	Feb-May
Unit/UPC/SGSC/Dean responses to Reviewers report due (4 weeks after Reviewers report received)	Mar-May
Dean and Unit representative attend ARC meeting(s) to approve Final Assessment Report (FAR)	May-Oct
ARC approves FAR	May-Dec
FAR submitted to Senate for approval	May-Dec
FAR is posted on VP Academic website	upon approval
FAR is sent to Quality Council	upon approval
Report on program reviews/changes sent to Board of Trustees for information	June

v.July 2013

One, Two and Three years after Senate Approval of FAR (2015,16,17)

Dean submits Annual FAR Implementation Report due in years 1, 2, 3	Apr 15
Annual Implementation Reports reviewed by ARC	May/Jun

Four years after Senate Approval of FAR (2018)

Unit/Department submits "Four-Year Report" on academic review to ARC	Apr 15
ARC approves Four-Year Report	Apr-May
Four-Year report submitted to Senate for approval	May-Sep
Four-Year report posted on VP Academic website	upon approval
Four-Year Report sent to Quality Council	upon approval
Four-Year Report sent to Board of Trustees for information	June