**MINUTES OF MEETING 5 (2011-2012)**

**FACULTY BOARD**

Friday, MAY 11, 2012 in the Sankey Chambers
(Video Conference: Room 17, Hamilton Campus)

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| **Members Present** | D. Armstrong, R. Beatty, R. Bedard, S. Bennett, F. Blaikie, T. Boak, S. Bosacki, H. Brown, L. Cherubini, T. DiPetta, J. Engemann, C. Findlay, C. Giles, S. Griffin, D. Harwood, R. Hill, D. Hutchison, K. Jaipal-Jamani, J. Kitchen, M. Kompf, R. Kuchapski, R. Kumar, L. LaCroix, X. Li, K. Maich, M. McGinn, S. McKitrick, D. McLauchlan, R. McQuirter Scott, C. Mitchell, D. Mogadime, J. Novak, K. Pelchat, G. Phillips, J. Rowsell, C. Rutherford, R. Saul, S. Stasuik, S. Sydor, L. Taylor, S. Tilley, M-L. Vanderlee, V. Woloshyn |
| **Also Present** | S. Chen, P. Elton, D. Fretz (OTF), M. Lovering, M. Mukkar Ippolito, S. Plavinskis, S. Ratkovic, P. Stanley, H Yu |
| **Regrets** | S. Drake, L. Paul |
| **Recorder** | Isobel McIntosh, Secretary to Faculty Board |
| **Absent** | J. Barrett, A-M. Dibiase, P. Finnessey, J. Graham, C. Hands, C. Lu, J. Mgombelo, J. Neufeld, P. O'Neill, N. Simmons, N. Taber, L. Volante, S. Widrick, K-L. Winters, R. Young |
| ON LEAVE/ SABBATICAL | S. Abbey, D. Ciuffetelli-Parker, X. Fazio, C. Figg, T. Gallagher, D. Karrow, M. O'Sullivan, P. Vietgen |

The meeting was called to order at 9:30 a.m.

**Presentation by Dr. Gary Libben**, Vice-President Research, **Carrie Kelly**, Senior Research Services Coordinator, **John Wilson**, Director of Business Development and Commercialization, Office of Research Services, and **Philip Wright**, Associate Vice-President, Information Technology and Chief Information Officer, Information Technology Services: **Supporting Brock Research and Innovation**

A member asked about ownership and copyright issues, and it was noted that faculty owns its own work. An agreement should be in place beforehand and John Wilson could advise how that could be done on an individual basis. Phillip Wright is internall restructuring with a focus on client servife and delivery. A research computing plan is being formulated, y.e., high-performance computing and he hopes to open dialogues with faculties to find out how IT can be of more service and what expectations and needs are. Obviously lacking is grant-writing aid.

**1. APPROVAL OF THE AGENDA** (Sydor/Blaikie)

**CARRIED**

## 2. APPROVAL OF THE MINUTES (Sydor/DiPetta)

The minutes from the March 30, 2012 Faculty Board Meeting were approved as corrected.

**CARRIED**

## 3. MATTERS ARISING FROM THE MINUTES

***MOVED (Boak/Kompf)***

***THAT*** *all action items in the 2012 strategic planning documents be moved to the Planning and Priorities Committee of Faculty Board, which will bring recommendations to Faculty Board concerning*

*(a) which action items should be forwarded to existing units in the Faculty of Education for consideration and/or implementation,*
*(b) which items should move forward as specified in the planning documents, and*
*(c) which items should be tabled for further discussion by Faculty Board and/or Departmental/Centre Committees.*

***WITHDRAWN***

**MOVED (Hutchison/Beatty)**

**THAT** in consultation with the FOE's academic and administrative units, the Planning and Priorities Committee prepare a Faculty of Education Strategic Plan that takes into consideration the results of the community-based strategic planning process, but which foregrounds the future directions of the FOE's academic and professional programs and administrative units. That the Planning and Priorities Committee regularly report its progress to Faculty Board and submit a completed draft document by March, 2013.

**CARRIED**

Eleven strategic priorities emerged from the process. Action planning is the next step that should take place.

A lively discussion ensued on how the report came to be and what direction the SP should go from here. Question is now how does the faculty move forward to get the SP back down to level of our operations. It was asked what the VP was looking for….actions or plans. The Dean shared that the VP was looking for actions and that strategic planning is a very important process which should be engaged in a very positive way to move forward. A timeline of March 2013 was put in place for the completion of the process.

## 4. ADMINISTRATIVE REPORTS QUESTION PERIOD

### a) Dean's Report – NOTICE OF MOTION

**MOVED** (**Blaikie**/ )

**THAT** faculty members consider further the strategic planning action items by referring them to relevant committees for discussion and recommendations. I recommend that where relevant, the wider community (staff, students, and part time instructors) be brought into discussions to inform decisions taken.

**WITHDRAWN**

**MOVED** (**Blaikie**/ )

It was pointed out to members that this issue has already been addressed previously. It was suggested that this be brought back to the 2012-2013 FB session when a report from Planning and Priorities would be available.

**THAT** a subcommittee be created representing members of both departments to consider the feasibility study on a standalone PhD program, and to consider (a) standalone doctoral program/s for our Faculty of Education.

**TABLED** until 2012-2013 session

**MOVED (Blaikie/ )**

**THAT** a subcommittee be created representing members of both departments to consider a position for a Director/Associate Dean Research/International as well as one or two centres: Research and International

**DEFERRED** until 2012-2013 session

A question on the audit process was asked and the Dean informed members that the FOE had not been selected. The Faculty of Social Sciences was selected.

**b) Associate Dean's Report**

Mental health issues for students and faculty were discussed and the Associated Dean shared that committee was focusing on students first. This issue will be brought to strategic planning. A book on workplace stress called Out of the Blue by Jan Wong was cited by a member who encouraged other members to read it. Brock does offer workshops on this topic. It was suggested that this could be a topic for a future Faculty Forum.

**c) Department of Graduate and Undergraduate Studies in Education**

No questions

**d) Department of Teacher Education**

The question arose on whether the extended teacher education program would be more practical and the Chair was asked if he was aware of conversations with School Boards and how they could be brought into this. At the FEAC meeting this was discussed along with the preferred hiring process of some boards.

e) **Centre for Adult Education and Community Outreach**

No questions

f) **Centre for Continuing Teacher Education** – (Report sent under separate cover)

No questions

g) **Office of Concurrent Education Programs- No Report**

h) **Office of Research**

No questions

i) **Aboriginal Education Programs – No Report**

## 5. STANDING COMMITTEE REPORTS QUESTION PERIOD

a) **Computer and Media Advisory Committee** – Report SENT UNDER SEPARATE COVER

b) **Faculty Awards Selection Committee - No Report**
c) **Fine Arts Advocacy Committee – No Report**

d) **Library Advisory Committee**

No questions

e) **Planning and Priorities Committee** – NOTICE OF MOTION

**MOTION 1:**

THAT Article 2.3 of the Faculty Board Constitution & Bylaws be amended as follows:

The Faculty Board Chair and Vice-Chair shall be elected from the tenured ~~**BUFA members**~~ **faculty membership** of Faculty Board. **Only BUFA members are eligible to serve in these roles.** The terms for the Chair and Vice-Chair shall be two years.

**MOTION 2:**

**THAT** clickers (i.e., an audience response system) be used for:

(a) secret ballots whenever possible; and

(b) quick surveys where immediate feedback will be helpful for discussion, but no formal motion is required.

The format for voting on any motion can be identified in a notice of motion or determined through an incidental motion passed at the meeting.

**f) Professional Development Committee – No Report**

**g) Publications Committee – Notice of Motion**

**MOVED (Taber/Jaipal-Jamani)**

**THAT** the Faculty Board Constitution and By-laws be amended so the Publications Committee mandate, section 5.9.2, reads as follows:

The Publications Committee shall be responsible for overseeing all journals published, wholly or in partnership, by the Faculty of Education. The committee shall serve as a coordinating body for reporting journal updates and addressing publication matters of concern to Faculty Board. Any new journal published, wholly or in partnership, by the Faculty of Education shall be vetted by this committee. The committee shall meet 2-3 times annually, as required, with electronic reports circulated.

**CARRIED**

**h) Research and Development Committee**

No questions

**i) Striking Committee**

**MOVED (Sydor/Mitchell)**

**THAT** Kamini Jaipal-Jamani be appointed as Vice-Chair of Faculty Board.

**CARRIED**

**OTHER BUSINESS**

S. Sydor thanked M. McGinn for her term and good work as Chair of Faculty Board.

**ADJOURNMENT**

The meeting adjourned at 12:05 pm