

Brock University
University Policies Approved by the Board of Trustees

Under the Purview of the Financial Planning, Investment and Human Resources Committee

Policy	Responsibility
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Financial Policies

• Capital and Non-Capital Asset	AVP, Finance
• Cash and Equivalents Handling	AVP, Finance
• Disclosure of Financial Impropriety	VP, Finance and Administration
• Endowment Fund Investment	VP, Finance and Administration
• Ethical Purchasing	VP, Finance and Administration
• Operating Capital Fund Investment	VP, Finance and Administration
• Petty Cash	VP, Finance and Administration
• Purchasing	VP, Finance and Administration
• Signing Authority	VP, Finance and Administration
• Sinking Fund	VP, Finance and Administration
• Surplus Asset Redeployment/Disposal	VP, Finance and Administration
• Travel and Related Expense	VP, Finance and Administration
• Trust and Endowment Management	VP, Finance and Administration

Human Resources Policies

• Accommodation for Employees with Disabilities	AVP, Human Resources
• Conflict of Interest	AVP, Human Resources
• Respectful Work and Learning Environment	Office of Human Rights and Equity Services
• Tobacco and Smoking Policy	AVP, Human Resources
• Occupational Health and Safety	AVP, Human Resources
• Workplace Violence Prevention Policy	AVP, Human Resources

Information Technology Policies

• Computer Use	Executive Director, ITS
• Electronic Mail	Executive Director, ITS
• Software License	Executive Director, ITS

Other Policies

• Access to Information and Protection of Privacy	President
• Alcohol	Vice Provost and AVP, Student Services
• Code of Student Conduct and Disciplinary Procedures in Non-Academic Matters	Vice Provost and AVP, Student Services
• Provision of University Goods or Services to Persons with Disabilities	President

Under the Purview of the Pedagogy, Advancement and Research Committee

Advancement Policies

• Development	Director, Office of Development and Donor Relations
• Donation	Director, Office of Development and Donor Relations
• Donor Relations	Director, Office of Development and Donor Relations
• Media Relations	VP, Advancement
• Naming	Director, Office of Development and Donor Relations/President
• Institutional Brand Identity Policy	VP, Advancement

Other Policies

• Copyright Act – Fair Dealing	Provost and VP, Academic
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Under the Purview of the Capital Projects and Facilities Committee

- Emergency Management Plan AVP, Human Resources

Under the Purview of the Governance/Nominating Committee

- Administration of Board Policies VP, Finance and Administration