Board of Trustees

CONFIDENTIAL

Nomination Form
Board of Trustees Membership

Nominations for the appointment of community members to the Board of Trustees of Brock University are accepted on an ongoing basis. The Board Governance/Nominating Committee reviews submissions and makes recommendations to the Board of Trustees for appointments. The nomination process is held in strict confidence. As a result, it is important to note that the Committee does not disclose the status of nominations at any time.

The Nomination Form, together with the appended Board Member Skills Matrix, must be included with the nomination along with any additional supporting documentation and submitted, in confidence, to:

Mr. Mike Farrell
Secretary to the University
Brock University
500 Glenridge Avenue, Suite 1107
St. Catharines, Ontario L2S 3A1

or via electronic mail: mfarrell@brocku.ca
For more information on the Board of Trustees see: http://www.brocku.ca/secretariat/board/index.php

CANDIDATE	Full Name	
	Title	
	Address City/Province	Is this a business ☐ or home address ☐?
	Telephone / E-mail	Is this a business ☐ or home contact ☐?

NOMINATOR	Full Name	
	Address City/Province	
	Telephone / E-mail	
	Signature	
	Date	

CANDIDATE'S BIOGRAPHICAL INFORMATION
(to be completed by Nominator)

Please provide a summary of the candidate's biography. Explain, in your opinion, the candidate's qualifications based on the experience/knowledge you have indicated on the attached Board Member Skills Matrix. Also, explain the personal characteristics and attributes which make the nominee a suitable candidate for membership to the Brock University Board of Trustees and why this person would consider being a Board member. As this process is held in strict confidence, please provide as much information as possible without contacting the nominee.

BOARD MEMBER SKILLS MATRIX

Please use this matrix to rate the nominee in each category with 1 being low and 4 being a high level of experience and/or knowledge.

Skill/Experience	**Competency**	**1**	**2**	**3**	**4**
Board Experience	Experience serving on public sector, private sector or not-for-profit boards.				
Committee Experience	Experience serving on committees.				
Community Service	Experience in community service.				
Strategic Planning	Experience with strategic planning and evaluation of implementation of the plan.				
Government Relations	Experience in strategic government relations planning and implementation				
Leadership Experience	Experience serving as a committee Chair or in other positions of leadership.				
Accounting Knowledge	Understanding financial reporting, considerations and issues associated with the auditing requirements of a complex public sector institution.				
Facilities Management	Experience with the management of existing, and planned construction of new physical plant facilities, within a dynamic urban environment.				
Financial/Investment	Understanding of financial operational management of a complex not-for-profit institution, including resource allocation institutional investment oversight and reporting.				
Fundraising	Experience with the planning and implementation of fundraising strategies and campaigns. Experience evaluating the momentum and success of a fundraising program. Willingness to participate in active fundraising on behalf of the University Direct experience in not-for-profit fundraising				

Marketing/Communications	Understanding of the unique requirements of effective marketing and communication planning and implementation in a University setting.				
Information Technology	Understanding of the information technology requirements of a complex organization.				
Human Resource Practices	An appreciation for the best practices in human resources management with familiarity with Human Rights employment legislation and Labour Relations.				
Senior Management	Experience dealing with the issues and challenges facing a complex institution.				
Legal	Legal practice and/or background				
Political	Involvement in local, provincial or national politics.				

Characteristics/Attributes	
Residence Location	
Business Location	
Brock Graduate	
Public Profile	
Availability for Meetings	
Knowledge of Education	
Volunteer Activity	
Commitment to Education	
Current Brock Involvement	
Perceived Reputation	
Network of Contacts	