MINUTES

ACADEMIC REVIEW COMMITTEE

Thursday, April 5, 2012
1:00-2:00 p.m.
Committee Room

Present: Murray Knuttila (Chair), Greg Finn, Alan Castle, Russell Johnston, Francine McCarthy, Barbara Sainty, Pat Beard, Pat Debly, Trish Greydanus, Dean Mike Plyley, Dean Douglas Kneale, Associate Dean Carol Merriam, Associate Dean John Lye
Regrets: Coral Mitchell, Maureen Connolly, Laurie Morrison
Absent: Amanda Karr, Aaron Harpwood

1. **Welcome and Introductions**
   Murray Knuttila welcomed members and called the meeting to order.

2. **Approval of Minutes**
   The minutes of March 29, 2012 were distributed prior to the meeting.

   MOVED (Debly/McCarthy)
   That the minutes for Mar. 29, 2012 be approved.

   Carried

3. **Business Arising from the Minutes**
   The Self Studies for the OEVI and Chemistry programs were returned to their respective departments with comments and a list of required changes. They were given notice that the revised documents are due back to the Committee by June 1, 2012.

4. **Philosophy – Final Assessment Report (draft Feb. 6, 2012)**
   The Committee had no further changes to the report.

   MOVED (Johnston/Castle)
   That the Philosophy Final Assessment Report be forwarded to Senate for approval.

   Carried

5. **MA in History – Proposal Brief for Major Modification (draft Apr. 2, 2012)**
   The Committee discussed the Proposal Brief and suggested modifications. The modified Proposal Brief will be re-submitted to the Office of the Vice-Provost for final verification, before being sent forward to Senate.

MOVED (Johnston/Debly)
That the MA in History Proposal Brief be forwarded, as amended, to Senate for approval.

Carried

6. **Self Study Manual and Tables**
   The Committee began a discussion of the Self Study Manual and Tables which will be continued at next week's meeting.

7. **Other Business**
   There was no other business.

8. **Adjournment**
   The meeting adjourned at 1:55 p.m.

/tg