MINUTES

ACADEMIC REVIEW COMMITTEE

Thursday, March 29, 2012
1:00-3:00 p.m.
Committee Room

Present: Greg Finn (Acting Chair), Murray Knuttila, Maureen Connolly, Alan Castle, Francine McCarthy, Barbara Sainty, Pat Beard, Pat Debly, Trish Greydanus, Dean Ejaz Ahmed, Associate Dean Hichem Ben-el-Mechaiekh
Regrets: Coral Mitchell, Russell Johnston, Laurie Morrison
Absent: Amanda Karr, Aaron Harpwood

1. **Welcome and Introductions**
   Greg Finn welcomed members and called the meeting to order.

2. **Approval of Minutes**
   The minutes of March 8, 2012 were distributed prior to the meeting.

   MOVED (Castle/Debly)
   That the minutes for Mar. 8, 2012 be approved.

   Carried

3. **Business Arising from the Minutes**
   The Studies in Comparative Literatures and Arts Self Study had not been approved at the last meeting.

   MOVED (McCarthy/Castle)
   That the Studies in Comparative Literatures and Arts Self Study be approved as amended.

   Carried

   The amended Self Study was received in the Office of the Vice-Provost and sent to the reviewers.

4. **Chemistry – Self Study**
   The Committee discussed the Self Study extensively and decided that it was not acceptable in its present form and required major revisions. Notes on the Committee's comments will be sent to the Department by the Vice-Provost, along with a deadline for the submission of the revised document of June 1, 2012.

5. **Oenology and Viticulture – Self Study**
   The Committee discussed the Self Study extensively and decided that it was not acceptable in its present form and required major revisions. Notes on the Committee's comments will be sent to the Department by the Vice-Provost, along with a deadline for the submission of the revised document of June 1, 2012.

6. **Other Business**
   Beginning next week, the meetings of the Committee will be reduced in length to one hour. They are scheduled to continue on a weekly basis to June 28, 2012.

7. **Adjournment**
   The meeting adjourned at 2:15 p.m.

/tg