MINUTES

ACADEMIC REVIEW COMMITTEE

Thursday, February 16, 2012
1:00-3:00 p.m.
Committee Room

Present: Greg Finn, Alan Castle, Russell Johnston, Francine McCarthy, Coral Mitchell, Barbara Sainty, Pat Beard, Pat Debly, Trish Greydanus, Dean Mike Plyley, Associate Dean Carol Merriam, Associate Dean John Lye
Regrets: Murray Knuttila, Maureen Connolly, Laurie Morrison
Absent: Amanda Karr, Aaron Harpwood

1. **Welcome and Introductions**
   Greg Finn welcomed members and called the meeting to order.

2. **Approval of Minutes**
   The minutes of Feb. 9, 2012 were distributed prior to the meeting.

   MOVED (Castle/Debly)
   That the minutes for Feb. 9, 2012 be approved.

   Carried

3. **Business Arising from the Minutes**
   The revised Kinesiology Self Study was received in the Office of the Vice-Provost on Feb. 9 and sent by courier to the reviewers on Feb. 13.

   The revised Linguistics Self Study was received in the Office of the Vice-Provost on Feb. 15 and sent by courier to the reviewers on the same date.

4. **Canadian Studies – Self Study**
   The Committee discussed the Self Study. The Self Study was approved subject to amendments and will be re-submitted to the Office of the Vice-Provost by February 22, for distribution to the Review Team.

   MOVED (Debly/Castle)
   That the Canadian Studies Self Study be approved subject to amendments.

   Carried

5. **MA in History – Major Modification**
   The Committee discussed the Proposal Brief and suggested changes. The revised Proposal brief will be re-submitted to ARC through the Office of the Vice-Provost by March 1.

6. **Self Study Manual – Draft**
   The Committee discussed the draft of the Self Study Manual and changes were suggested to the order that the information is presented. The revised Self Study Manual will be re-examined by ARC at a future meeting.

7. **Other Business**
   There was no other business.

8. **Adjournment**
   The meeting adjourned at 2:45 p.m.

/tg