MINUTES

ACADEMIC REVIEW COMMITTEE

Thursday, February 2, 2012
1:00-3:00 p.m.
MC D350L

Present: Greg Finn, Alan Castle, Russell Johnston, Francine McCarthy, Maureen Connolly, Pat Beard, Pat Debly, Trish Greydanus, Associate Dean Anna Lathrop, Associate Dean John Lye, Diane Mack
Regrets: Murray Knuttila, Coral Mitchell, Barbara Sainty, Laurie Morrison
Absent: Amanda Karr, Aaron Harpwood,

1. **Welcome and Introductions**
   Greg Finn welcomed members and called the meeting to order.

2. **Approval of Minutes**
   The minutes of Jan. 26, 2012 were distributed prior to the meeting.

   MOVED (Castle/Johnston)
   That the minutes for Jan. 26, 2012 be approved.

   Carried

3. **Kinesiology – Self Study**
   The Committee discussed the Self Study and suggested changes. The Self Study was approved subject to amendments and will be re-submitted to the Office of the Vice-Provost for distribution to the Review Team.

   MOVED (Johnston/Connolly)
   That the Kinesiology Self Study be approved subject to amendments.

   Carried

4. **Philosophy – FAR Draft #1 (Jan. 24, 2012)**
   The first draft of the FAR was discussed by the Committee and changes were suggested. Revisions will be made and the FAR will be sent to the Dean and Department for comment before it returns to the Committee.

5. **Other Business**
   The Committee discussed methods of tracking implementation of the recommendations of the Final Assessment Reports. It was decided that when the FAR is approved by Senate, it will be forwarded to the Dean. The Dean will be responsible for monitoring the implementation of the recommendations within the Unit and will follow up with any other Units implicated in the recommendations such as Marketing and Communications or Recruitment and Liaison. The Dean will submit an annual report to ARC on the status of the recommendations contained in the FAR.

The Committee was informed that the response to Recommendation #5 in the Computer Science FAR will be changed as follows:

> ARC considers this recommendation to have been accepted and in the process of being implemented. It notes that support from ~~Information Technology Services~~ Marketing and Communications will be essential to such implementation.

6. Adjournment

The meeting adjourned at 3:00 p.m.

/tg