Minutes of the Meeting
Undergraduate Program Committee
Wednesday November 23rd, 2011
2:00 to 4:00 p.m.
Sankey Chamber

Present: M. Connolly (Chair), A. Silis (Vice-Chair), C. Lidstone (Administrative Co-ordinator), E. DiFruscio, T. Dunk, G. Finn, P. Mackintosh, K. Meade, A. Whitwell and D. Zinni

Regrets: D. Bielicki, B. Davis, G. Gallagher, J. Kitchen, P. Kitchen, J. Mandigo, S. Nicholls and Y. Nouri

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1) Minutes of the October 19, 2011 meeting

MOVED (Meade/Finn) to approve the Minutes of the October 19, 2011 meeting
CARRIED

2) Business arising from the Minutes of the October 19, 2011 meeting

Nomenclature
Christine Daigle was invited and agreed to be a member of the nomenclature sub-committee.

Centre for Teaching and Learning
CTL is happy with the feedback from UPC regarding e-learning courses.

UPC's sub-committees
Business and Applied Health Science met.

E. DiFruscio communicated that Social Sciences will meet on December 8th, and Education will meet on December 14th.

Math/Science and Humanities – TBD.

3) Business submission (2012-2013)

Discussion

OBHR 3P42: Deleted from the description "~~Provide an understanding of the building blocks of "~~; Deleted "~~encompass~~ "and added "may include".

Pg. 6, appendix 1, Articulation Agreement: Deleted "~~2013/14~~" and added "2012/13".

MOVED (Zinni/Mackintosh) to approve the Business submission, 2012-2013 as amended. **CARRIED**

4) Nomenclature update

The committee met on November 2, 2011.

M. Connolly reported that J. Mandigo proposed a draft working document to:
1) Review all existing academic departments/centres to ensure new nomenclature is inclusive.
2) Change current committee Terms of Reference for both Graduate and Undergraduate Studies.
3) Revise current nomenclature (5.4 Academic Organizational Nomenclature)
4) Develop a process for approval of identified Academic Units.

The committee will also discuss school as "intra faculty" and institute as "inter faculty".

5) Other Business

Additional meeting:
E. DiFrusio communicated that the submissions have to be completed by January 31. She asked that the committee add another meeting or place a request with Senate to schedule an additional meeting in February. The committee decided to add another meeting on January 11, 2012.

Accessibility Policy: will be on the next agenda.

6) Adjournment – meeting adjourned at 3:00 p.m.