SENATE COMMITTEE ON GRADUATE STUDIES

Minutes of the November 30, 2011 Meeting

In attendance: D. Cyr, C. Daigle, N. Klentrou (Chair), R. Kuchapski, C. Mitchell, , J. Mandigo, I. Makus, N. McCartney, J. Menzies, M. Plyley, T. O'Connell C. Sheridan for G. Pepper Regrets: M. Grove, M. Knutilla, C. Lackner, G. Pepper,

1. Approval of the minutes of the October 27, 2011 meeting

• It was MOVED (Plyley/Makus) that the minutes of the October 27, 2011 meeting be approved.

CARRIED

2. Business Arising from the Minutes/Chair's Report

• No business arising.

3. Dean of Graduate Studies Report

- The Office of Graduate Studies is in the midst of the "scholarship season". At this point,
 the SSHRC Doctoral adjudication meeting is scheduled December 13, and the CIHR and
 SSHRC Masters adjudication meetings are scheduled for early January. The University's
 NSERC adjudication committee met two weeks ago, and our quota of 15 was chosen and
 has been forwarded to NSERC.
- The University has met its requested target for 33 faculty to serve on OGS adjudication panels. The Ministry is talking about changing the OGS process. Mike will report back to this committee after the December 2 meeting of OCGS regarding any proposed changes to the process. Discussion ensued concerning possible scenarios for the new process with the Committee presenting the view that a quota process could be a problem.
- At the Senior Advisory Committee retreat, Mike raised the issue of the Faculty of Graduate Studies Office location currently not being conducive to helping develop the FGS culture on campus. The office needs to be visible, have proper signage, etc. The current office is crowded and does not have a confidential space to meet with students.
- Mike is working with Graduate Council regarding the discussion of important topics and a common solution to issues and problems. Discussion ensued concerning the recent announcement of another potential university in the Niagara area.
- The Dean provided the following enrolment statistics for 2011-12:

Total Headcount 1,518 (1015 FT + 503 PT)
 Total Master's 1,374 (906 FT +468 PT)

• Total Doctoral 144 (109 FT + 35 PT)

4. FHB 14.9 - Evaluation. Proposed Change for course grades in Accounting

• The request from the Department of Account to allow one C-grade (out of a program of 10 courses), along as the student's average remained over 70%, was discussed, and the various charts developed by the Graduate Office staff was examined. The Committee approved acceptance of the request in principle, and requested that the Policy Sub-committee bring the Handbook change back to the Committee for the next meeting.

5. 2011-12 Graduate Calendar Changes

• **Applied Linguistics** – the proposed course - LING 5V60 "Teaching English to Young Learners" was approved for inclusion in the Calendar.

It was MOVED (C. Daigle/I. Makus) to approve the Applied Linguistics submission

CARRIED

• **Applied Health Sciences** – the proposed course – AHSC 5P05 "Social Responsibility for Sport, Recreation and Health" was approved in principle. The Committee requested that (a) the course description be shortened and tightened, and (b) the program consult with other programs in which similar courses might exist concerning "overlap".

The proposed course – AHSC 5P06 "International Relations and Globalization of Sport" was approved in principle. The Committee requested that (a) the course description be shortened and tightened, and (b) the program consult with other programs in which similar courses might exist concerning "overlap".

It was MOVED (C. Daigle/I. Makus) to approve the Applied Health Sciences submissions

CARRIED

6. SGSC Sub-Committee Reports/Updates

• The Committee discussed the submitted material from the Sub-committee on Policy regarding the sub-committee's mandate, and a proposed change in composition, namely to change the composition to include 3 SGSC Committee Members (including a student member) and 2 Graduate Program Directors chosen by Graduate Council.

M. Plyley indicated that he could add an SCGS Sub-committee on Policy committee report as a standing item on the Graduate Council agenda to promote the two-way flow of ideas and issues between the SCGS and Grad Council.

It was **MOVED** (C. Daigle/I. Makus) to accept mandate and composition of sub-committee.

CARRIED

- 7. **Graduate Issues** a) Vacations/Breaks for Students
 - b) Supervisor Sabbaticals
 - This item was not discussed and will be included in the agenda for the next meeting.

8. Academic Reviews Committee - Role and responsibilities, minor/major program changes

 A brief discussion occurred on the current situation in which it is unclear as to the roles, responsibilities, and mandates of ARC and the SCGS now that OCGS has ended, and the University is now responsible for program review and new course submissions through IQAP.

It was **MOVED** (C. Daigle/N. McCartney) to invite an ARC representative to meet with this committee to discuss the roles, responsibilities, and mandates of ARC and the SCGS.

CARRIED

9. Other Business

• No new business items were brought forward.

10. Adjournment

•	The meeting adjourned at 10:35; date of next meeting - December 20, 2:00-3:30 in MC D350
•	The meeting adjourned at 10.33, date of flext meeting - December 20, 2.00-3.30 in MC D330