Minutes of the Meeting
Undergraduate Program Committee
Wednesday May 18, 2011
3:00 to 5:00 p.m.
MC C407

Present: M. Connolly (Chair), C. Lidstone (Administrative Co-ordinator), J. Corman, B. Davis, E. DiFruscio, G. Finn, G. Gallagher, K. Meade, P. Mackintosh, J. Sivell and A. Whitwell

Regrets: B. Wright (Vice-Chair), D. Bielicki (BUFA Observer), D. Grewal, P. Kitchen, D. Kneale, J. Mandigo, S. Nicholls, A. Silis and M.L. Vanderlee

Guests: J. Brooder, J. Ramsay and D. Bradley

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1) Minutes of the May 4, 2011 meeting

MOVED (Corman/Davis) to approve the Minutes of the May 4, 2011 meeting.

MOTION was ratified via e-mail. **CARRIED**

2) Business arising from the Minutes of the May 4, 2011 meeting

Policing and Criminal Justice Program changes

A lengthy discussion ensued about the deletion of Year 1 Communication Studies.

J. Corman will consult with others and make a decision. If the Year 1 courses are to be aligned with the Articulation Agreement (Media and Communication Studies), then the current listing of the Year 1 courses Communication Studies will be circulated via e-mail to UPC members for approval to delete.

3) Media and Communication Articulation Agreement 2011-2012 changes (Emergency Management and Public Relations) - Deferred

Agenda items were re-sequenced.

4) Other Business

** Academic Accommodation for Students with Disabilities Draft Policy*

J. Brooder provided an overview of the policy.
K. Meade arrived at the meeting.
J. Brooder and K. Meade answered questions from members.

The policy is being vetted through a number of committees such as Teaching and Learning, Undergraduate Student Affairs, Committee of Associate Deans, BUFA and Graduate Studies. Overlap in resources need to be sorted.

NOTE: The policy will be placed on UPC's Agenda Fall 2011 for endorsement.

**G. Finn reported that 93 courses were added and 44 were deleted from the course bank.*

5) Change in Restriction for BIOL 1F90 2011-2012

The course was revamped to hold approximately 1000 people in response to the request that all BPHED students take BIOL 1F90. Two restrictions with two dates, separated by two or three weeks would facilitate a two-step early registration process. After that, the course would open up to students outside of listed majors/minors.

MOVED (Mackintosh/Corman) to approve the change in the Restriction for BIOL 1F90, 2011-2012:

BIOL 1F90
Concepts in Biology
Topics essential to contemporary biology, including molecular biology, biological energy conversion, how plants and animals adapt, genetics and the evolutionary process.
Lectures, 3 hours per week; lab/workshop, alternating weeks, 3 hours per week.
~~Restriction: open to BIOL (single or combined), BCHM, BKIN, BMED, BPHY, BSc(KIN), BSc/BEd, BTEC, CHLH, CHSC, ERSC (single or combined), HEAR, HLSC, NEUR, NURS, OEVI, PHTH, SPLS majors and BIOL minors until date specified in registration guide.~~
Restriction 1: open to BIOL (single or combined), BCHM, BMED, BPHY, BTEC, ERSC (single or combined), NEUR, OEVI majors and BIOL minors until date specified in registration guide.

Restriction 2: open to BKIN, BSc(KIN), BPHED, BPHED/EdJI, BPHED/EdIS, BSc/BEd, CHLH, CHSC, HEAR, HLSC, NURS, PHTH, SPLS majors until date specified in registration guide.

Note: 4U/M biology recommended. MATH 1P01 may be substituted for MATH 1P97. BIOL 1F90 is a prerequisite for most courses in the department. Materials fee required.

MOTION was ratified via e-mail. **CARRIED**

6) MARS 3V99 2011-2012 DELETION

MOVED (Sivell/Mackintosh) to **DELETE** MARS 3V99 from the course offerings in 2011-2012.

MOTION was ratified via e-mail. **CARRIED**

7) Politics: External Reviewers Report

There was brief discussion about some issues in relation to Pg. 10 item #4.

M. Connolly will provide feedback to ARC re: 1st year pre-requisites for 300 level courses; allow 2nd year courses as pre-requisites for 300 levels to increase enrolment.

8) Formation of a sub-committee to review the organization of the calendar

M. Connolly, B. Davis, E. DiFruscio and G. Gallagher will meet for discussions.

9) Adjournment

Meeting adjourned at 4:30 p.m.