

Email Communication to GPD's

September 2011

September 8: Upcoming Workshop for GPDs and Admin Assistants

Graduate Program Directors and Administrative Assistants/Coordinators,

The second of our **FGS 2011-12 Graduate Administration Workshops** designed for Graduate Program Directors and Administrative Assistants/Coordinators will be offered on Thursday September 22nd 1:30 - 3:00 pm in MC D350-L.

The title of this term's workshop is **2012/13 Recruitment and Admissions**. We will review FGS centralized recruitment plans, discuss program recruitment, demonstrate the new Electronic Referee System, and explain/discuss the other electronic application/admission initiatives we are currently working on for the 2012/13 cycle.

To register please contact Sarah Muir at smuir@brocku.ca by September 16th. Any questions regarding the workshop can be forwarded to either Gail or Charlotte.

Gail Pepper

Director, Graduate Studies

Brock University | Faculty of Graduate Studies

500 Glenridge Ave. | St. Catharines, ON L2S 3A1

brocku.ca | T 905 688 5550 x4467 | F 905 641 5216



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