

President's Distinguished Service Award

Purpose

To recognize individual permanent staff members who have consistently provided outstanding contributions to the working environment at Brock University at a level significantly beyond normal expectations.

Terms of Reference

- Distinguished Service Award open to permanent employees with benefits entitlement (excluding staff who report directly to the President or a Vice-President).
- Awards presented annually at the President's Eggnog Party in December.
- Two awards of \$500 presented - one to a Support/Technical/Maintenance Employee and one to an Administrative/Professional employee (in the event of a tie - two awards may be given).
- Committee consists of six (6) members made up of at least: one (1) OSSTF member, one (1) CUPE 1295 member, one (1) BUFA and one member of Administrative/Professional staff group. The Executive Director of Human Resources or his/her designate shall Chair the committee. The Committee is an advisory committee to the President.
- Each committee member will serve a three-year term.
- Call for Nominations memo, outlining criteria, shall be sent out to all Faculty and Staff at the beginning of October.
- Committee to meet and review nominations. Human Resources to prepare data.
- The Committee will look for evidence that the nominee's exemplary contributions have created a positive, lasting impact on the Brock Community, as evidenced by the submitted documentation supporting the criteria.
- Recommendations of the Committee will be forwarded to the President for review by November 30th