

Occupational Health & Safety Policy

Category: Human Resources
Responsibility: Human Resources, Environment, Health and Safety
Approval: Board of Trustees
Approval Date: October 6, 2011
Next Review: October 2014

INTRODUCTION

Brock University is committed to the prevention of illness and injury through the provision and maintenance of healthy and safe conditions throughout its premises and activities. The University endeavours to provide a hazard-free environment and minimize risks by adherence to all relevant legislation and, where appropriate, through the development and implementation of additional internal standards, programs, and procedures.

PURPOSE

To clearly define Brock University's on-going commitment to Health and Safety; to outline the roles and responsibilities of University stakeholders; and to ensure compliance with the Occupational Health and Safety Act of Ontario.

SCOPE

The policy applies to all members of the University community, including, but not limited to students, employees, volunteers, commercial tenants, contractors, and visitors to campus.

POLICY

The health and safety of individuals is to be a primary objective in every area of University operations. Every person utilizing University premises must comply with this policy and all related regulations, standards, programs, and procedures.

1. The **University** shall develop, maintain and communicate a program to implement the policy and such components of legislation, regulations, standards, practices, and procedures as pertain to the elimination, control, and/or management of hazards in work practices and the work environment throughout all its operations.
2. **Supervisors** of individuals, activities, or an area shall ensure that persons under their direction are made aware of, and comply with, all applicable requirements and procedures adherent to this policy; ensure that safe and healthy work conditions are maintained in his/her assigned work area; investigate all hazards of which they become aware and take timely and appropriate corrective action.
3. **Employees**, and volunteers, shall work safely and comply with the requirements of legislation, internal regulations, standards, programs, and procedures. In the interest of

the health and safety of all members of the community, employees have a duty to report hazards or legislative contraventions immediately to their supervisor or someone in authority.

4. **Students** are responsible for conducting themselves in a manner that promotes their individual health and safety as well as that of others. Failure to do so may be considered a breach of the Brock University Code of Student Conduct. Students are encouraged to expeditiously report hazards they observe to a Brock employee or representative.
5. **Commercial tenants and contractors** are to work in a healthy and safe manner at all times; make themselves aware of the Occupational Health and Safety Policy; and fully apply the requirements of the Occupational Health and Safety Act, this policy, and any institutional program, procedure or practice relevant to their work. Commercial tenants and contractors are to avoid creating hazards and report any hazards observed to a Brock employee or representative forthwith.
6. **Visitors** to campus are to be mindful of the impact their presence has on the University and its operations, and at all times conduct themselves in a healthy and safe manner in full compliance with regulations, policies, and procedures of the University and any relevant tenants or contractors.

This Policy is promulgated by the Board of Trustees. Failure to abide by this policy or the requirements, regulations, standards or procedures contemplated herein may result in appropriate discipline or sanctions.

REVIEW

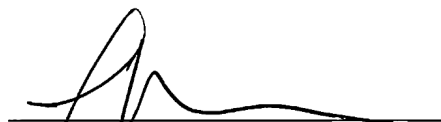
While this policy will be formally reviewed by the Board of Trustees every three years, the University will review this policy at least annually in accordance with, and to ensure continued compliance with, relevant legislation. Any necessary changes will be presented to the Board of Trustees for review in a timely manner.

RELEVANT LEGISLATION

Ontario Occupational Health and Safety Act, R.S.O. 1990. c. O.1 as amended

RELATED POLICIES

Workplace Violence Prevention Policy
Respectful, Work and Learning Environment Policy
Student Code of Conduct



Dr. Jack Lightstone
President and Vice Chancellor

11 Oct 2011

Date