

## MINUTES OF MEETING 5 (2010-2011)

### FACULTY BOARD

Friday, May 13, 2011 in the Sankey Chambers  
(Video conference: Room 22, Hamilton Campus WH 147)

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<b>Present</b>	S. Abbey, J. Barrett, F. Blaikie, S. Bosacki, H. Brown, L. Cherubini, D. Ciuffetelli Parker, T. DiPetta, S. Drake, J. Engemann, X. Fazio, C. Figg, C. Finlay, T. Gallagher, J. Graham, C. Hands, D. Hutchison, K. Jaipal-Jamani, D. Karrow, R. Kuchapski, L. LaCroix, X Li, M. McGinn (Vice-Chair), I. McIntosh (Secretary), R. McQuirter Scott, C. Mitchell, J. Novak, P. O'Neill, J. Rowsell, C. Rutherford, J. Sangha, S. Stasuik, S. Sydor (Chair), N. Taber, P. Vietgen, L. Volante, R. Young
<b>Also Present</b>	P. Elton, S. Griffin, S. Regier, K. Tuck
<b>Regrets</b>	R Beatty, D. Harwood, R. Kumar, M. Manley-Casimir, K. Pelchet

The meeting was called to order at 9:33 am.

Upon opening, FB had no quorum so the meeting commenced with the scheduled presentation. M. McGinn thanked C. Closs, L. Prout and M. Shick-Porter for bringing their presentation to FB. The presentation was followed by Student Development Center on Developing Brock's Mental Health Strategy.

A lively question/answer period and discussion followed with suggestions given to the presenters. Protocol was discussed and what procedure to follow if student at risk is identified. (Procedures can be found here <http://www.brocku.ca/students-at-risk-faqs>.)

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----- A break was taken at 11:20 a.m. The formal meeting was called to order at 11:29 a.m. -----

**1. APPROVAL OF THE AGENDA (Kuchapski/DiPetta)**

**CARRIED**

**2. APPROVAL OF THE MINUTES (McGinn/Blaikie)**

**CARRIED**

**3. MATTERS ARISING FROM THE MINUTES**

None

**4. ADMINISTRATIVE REPORTS QUESTION PERIOD**

**a) Dean's Report**

The Dean spoke to her report circulated with the agenda adding the following. She reminded members that the Confucius Institute opening ceremony is Sunday and

encouraged members to attend. James Heap is retiring, and will be on campus June 20 when a small reception will take place. A request to the Tower, by the Dean, for 2 new faculty positions was not accepted. There will only be one. The Dean will ask for direction of the Chairs and Directors Committee on this matter. A mentoring program to be created that is more official to support Tenure Track hires and will be discussed more at CADCD. J. Bird is also retiring and the Dean is meeting with the Tower to discuss a permanent Facilities Coordinator position for both campuses but spending more time in Hamilton. In the fall, a strategic plan will commence and participation is encouraged. The Dean suggested that Chairs begin discussing this item at department meetings. Also the Chairs to look at course outlines and to standardize these faculty-wide. These are legal documents and are important if there are student appeals. A grading policy with rubric to be included. This could be in template format. This issue will be part of the discussion at a later FB.

D. Hutchison clarified that funds for the Communications Officer and the 4 new faculty members came from retirements and are replacement faculty lines.

C. Mitchell informed FB that BUFA has asked Faculty to develop 3 or 4 measures that capture scholarship and creativity and asked the Dean to comment. The Dean replied that she has had much heated discussions with Deans and she believes that the BRAM model was a way of equalizing cost drivers so that there was equalization in students-to-faculty ratio. Faculty Board members were encouraged to read up on the BRAM Model. The Chair commented that her understanding on BRAM was that it was at the fact-finding stage at the moment. The Dean also recommended that faculty read Academic Transformations by David Trick.

**b) Department of Graduate and Undergraduate Studies in Education**

No questions.

**c) Department of Teacher Education**

No questions.

**d) Centre for Adult Education and Community Outreach**

No questions.

**e) Centre for Continuing Teacher Education**

No questions.

**f) Office of Concurrent Education Programs**

No questions.

**g) Office of Research**

No questions.

**g) Aboriginal Education Programs**

No questions

**5. STANDING COMMITTEE REPORTS QUESTION PERIOD**

**a) Computer and Media Advisory Committee**

C Figg asked for feedback on the CAMAC report and will be looking to formalize in January next year.

**b) Faculty Awards Selection Committee – Notice of Motion**

R. McQuirter Scott shared that M. Manley Casimir has won the award for Excellence in Teaching which will be awarded convocation

**(McQuirter Scott/McGinn)**

**That FB approves the creation for an annual award for excellence in part-time/sessional teaching.**

**CARRIED**

**c) Fine Arts Advocacy Committee – No Report**

**d) Library Advisory Committee**

No questions.

**e) Planning and Priorities Committee - Notice of Motions**

**MOVED: (McGinn/Blaikie)**

**That Faculty Board accepts the test poll conducted from April 4 to 13 as satisfactory and now implements its decision to adopt on a pilot basis the use of anonymous polling through Isaak to vote on motions pertaining to structure.**

**CARRIED**

**MOVED: (McGinn/Blaikie)**

**THAT the definition of two-thirds votes required adopting a motion pertaining to structure by defined as per Robert's Rules, necessitating the following amendment to Article 4.3 of the Faculty Board Constitution & Bylaws**

**Motions pertaining to the structure of Faculty Board or the Faculty of Education must be passed by two thirds ~~majority of votes cast by~~ eligible members of Faculty Board, including those on leave. Voting on motions that pertain to structure shall be conducted by secure ballot completed within two weeks of the meeting.**

**CARRIED**

**MOVED: (Rowsell/McGinn)**

**THAT an ad-hoc committee involving representation from both departments be established to work with an external facilitator who will undertake a feasibility study to investigate potential new doctoral programs in the Faculty of Education (including both EdD and PhD options).**

**CARRIED**

**MOVED: (Hutchison/DiPetta)**

**THAT the Faculty of Education create two distinct Associate Dean positions**

**CARRIED**

**f) Professional Development Committee – No Report**

**g) Publications Committee – No Report**

**h) Research and Development Committee**

No questions.

**i) Striking Committee**

No questions.

**6. QUESTION PERIOD FOR THE OTF REPORT – No Report**

**7. SENATE UPDATE**

No questions.

**8. OTHER BUSINESS**

**9. ADJOURNMENT – The meeting adjourned at 12:07 p.m.**