

**MINUTES OF MEETING #7 (2010 - 2011) OF THE
SENATE RESEARCH AND SCHOLARSHIP POLICY COMMITTEE
HELD ON MONDAY, MAY 2, 2011 AT 10:00AM - 11:45AM
IN MC D350-L**

PRESENT: Professor Tamara El-Hoss (Chair), Professor Tansu Barker (Vice-Chair), Dr. Ian Brindle, Dean Tom Dunk, Dr. Greg Finn, Ms. Margaret Grove, Professor James Mandigo, Professor Michelle McGinn, Ms. Ellen Robb, Dean Marilyn Rose, Ms. Judith Maiden (Recorder)

REGRETS: Professor Cheri Bradish, Professor Charles Conteh, Dr. Murray Knuttila, Mr. Christopher Lindley, Professor Francine McCarthy, Professor Merijean Morrissey, Professor Steven Renzetti

ALSO PRESENT: Dean Fiona Blaikie, Professor Jennifer Rowsell

Introductions / Welcome

1. Approval of Agenda

MOVED (McGinn/Brindle)

THAT the agenda be accepted as circulated.

CARRIED

2. Approval of Minutes of Previous Meeting

MOVED (McGinn /Brindle)

THAT the minutes of the #6 (2010 - 2011) Senate Research & Scholarship Policy Committee held on April 19, 2011 be approved as circulated.

CARRIED

3. Proposal for the 'Centre for Multiliteracies'

Dr. Brindle provided background information on the proposal. The Centre was formed in 2005 and had an established location, but was never approved by Senate, so the issue of "grandfathering" the Centre became immediately difficult. The second problem occurred when the Faculty of Education wished to rename the centre to the Centre for Multiliteracies due to the fact they have a new Canada Research Chair in Multiliteracies, Jennifer Rowsell. The periodic review of Centres, which are expected every five years, had not been scheduled so this was another problem. At the meeting in January, the committee reviewed the proposal on the Centre for Critical Literacies and requested that a new proposal be submitted. The Faculty of Education was originally under the assumption that the centre had already been approved, but it was not. They felt it made sense to request a name change since they had a new CRC in Multiliteracies. Dr. Brindle stated he would like to move that the proposal be accepted.

The floor was opened for discussion. Dr. Finn noted the word 'research' was in the title of the proposal, but not consistently mentioned within the proposal. It was agreed that clarification and consistency is needed throughout the proposal and that the word 'research' would be added where it is missing.

When questioned about the budget, Professor Rowsell said that the budget amount of \$15,224 was the original budget requested for operating costs associated with the Centre for Critical Literacies. It was mentioned since this is not deemed to be a 'Budget Request' the word 'request' needed to be eliminated and clarification has to be made regarding who will be responsible for the costs associated with this budget. Within the budget, detail is needed regarding who the partners are and what the travel will be for the \$6000 that is indicated. Professor Mandigo suggested keeping the budget in to make the proposal stronger and to give it more substance.

The status of the graduate students who will use the centre was questioned and clarification was requested on whether there are founding members, graduate fellows, graduate students, associates or postdocs. More detail was asked to be added to the proposal to clarify their roles.

It was agreed that a change is needed from the currently named 'Steering Committee' to an 'Advisory Committee' since the committee was formed in 2005 and should now be in an advisory capacity. An appendix of current members was requested to be included regarding the core people involved with the Centre for Research in Multiliteracies. Greater clarity is needed in regard to associated faculty members who will use the equipment. A sentence stating that other faculty members may be involved in the future will also be added. It was discussed that it may be better to generalize what is in practice and what is in the future. Professor El-Hoss questioned the role of the steering committee, who can become a member and the steps involved. All this information should be added to the proposal. Professor Rowsell noted that the current committee was in place when she arrived.

Professor Rowsell stated that everything for renovations hinges on the approval of the Canada Foundation for Innovation grant which she has applied for and anticipates hearing by June if it is approved. The CFI 'Budget to Renovate Facilities' is not included in the proposal.

Professor Rowsell agreed to all the requested revisions and will forward the revised proposal to Professor El-Hoss who will forward it to Senate for recommendation for approval.

MOVED (Brindle/Finn)

THAT upon satisfactory revisions through the chair, the committee will recommend to Senate that the proposal for the Centre for Research in Multiliteracies be approved.

CARRIED

Professor Rowsell left the meeting.

Dean Blaikie arrived after the motion on Centre for Research in Multiliteracies was carried. She indicated that in 2005, the Faculty of Education received funding from the Brock University Strategic Funds Initiative to conduct a feasibility study for the creation of a Centre on Critical Literacy. The centre for Critical Literacy currently exists and it receives an operating budget from the Faculty of Education. She stated that she fully supports the Centre for Research in Multiliteracies and it was an administrative glitch that the old centre was never formerly approved, but that she is now trying to go through proper channels to have it approved under the new title. She stated that because of the arrival of Professor Jennifer Rowsell as a CRC, it made sense to change the title of the centre since Professor Rowsell specializes in Multiliteracies. She indicated she will supply a letter of support stating her commitment to the centres' annual operating budget of \$15,000. She urgently requested that this matter move forward quickly.

Professor El-Hoss read the motion on the Centre for Research in Multiliteracies that was carried. Dean Blaikie left the meeting.

Professor Barker requested it be noted in the minutes that he left the meeting directly after Dean Blaikie's comments and departure.

4. Update/Information

a. Sub-Committee

i. Nomenclature

1. Report/Process FHB 3.25 – Policy on the Establishment and Review of Research Units, Centres and Institutes

(Rose)

Dean Rose, Professor El-Hoss and Ms. Grove worked hard to revise the document after revisions were requested at the April 19th meeting. They were asked to revive the term 'Research Centre' and tried to capture every place that the term was used in the new policy. Changes were made to FHB 25.3.2 and FHB 25.3.3 regarding the nomenclature used and the language was updated. It was agreed that the wording needed to be changed to '*...following discussion with interested departments, and programs, to the Senate Research and Scholarship Policy Committee for recommendation to Senate for approval*'. It was necessary to change the wording regarding how to deal with the consultation process in order to make it more transparent and to include that the committee only 'recommends'.

These changes are to be made prior to submitting the document to Senate.

Dr. Finn suggested that the full title of the Senate Research and Scholarship Policy Committee be used throughout the document instead of acronyms.

MOVED (Rose/Brindle)

THAT the Senate Research and Scholarship Policy Committee recommend that revisions to Faculty Handbook Section 3:25 be taken to Senate.

CARRIED

5. Report from Vice-President Research

(Brindle)

It was noted that Dr. Gary Libben has been appointed the new Vice-President Research and will begin his new position on August 1st. Dr. Brindle has been asked to provide his support in the role of an Advisor to the end of December.

In the Office of Research Services, John Wilson the new Director Business Development and Commercialization will arrive later this month. The search continues without success for a Government Relations Advisor.

MOVED (Mandigo/Rose)

TO recognize Ian Brindle's leadership.

CARRIED

6. **Other Business**

A new date is to be tentatively set for May 13th from 2:00 – 3:00pm to meet in case the nomenclature fails at Senate.

Judith Maiden was requested to contact Mike Farrell to ask the time frame for submittal of items to Senate for the meeting to be held on May 11th.

Date of Next Meeting:
Friday, May 13th (tentative)

The above meeting will be held in the Research/Graduate Studies Boardroom (MC D350-L).

1. **Adjournment**

MOVED (McGinn/Mandigo)

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 11:32am