



Brock University

Reference Form:

Applicant's Name: _____

Thank you for taking the time to help us with our volunteer selection process. Please fill out this form for the applicant stated above; please be as honest as possible. This information will remain confidential and will not be seen by the applicant.

Reference Name: _____
 Phone number that you can be reached at: _____
 Time when you are best reached: _____
 What position did you hold while you were supervising the applicant?/In what capacity do you know the applicant? _____
 How long did you work with/know the applicant? _____

The applicant has applied to work with our Community Outreach Programs in which Brock students visit and run events/activities in elementary schools across the region. Depending on the position applied for the responsibilities may include directing groups of junior/intermediate students in hands on learning modules, sharing the story of their educational path and/or tutoring.

Our goal is to encourage and assist elementary students in exploring their interests, skills and passions. YU is dedicated to helping children meet their greatest potential - socially, emotionally, and academically. This includes introducing students to all of their potential educational and career options.

Please highlight or bold the applicable number beside the questions below:

Rating Scale: 1 = Poor, 5 = Average, 10 = within the top 10% that I have ever supervised, N/S = Not seen

How would you rate their commitment, reliability, and work ethic?	1 2 3 4 5 6 7 8 9 10 NS
How would you rate their ability to cooperate and work as part of a team?	1 2 3 4 5 6 7 8 9 10 NS
How would you rate them for being flexible and adaptive in the working environment?	1 2 3 4 5 6 7 8 9 10 NS
How would you rate their level of enthusiasm for their job/volunteering?	1 2 3 4 5 6 7 8 9 10 NS
How would you rate the confidence and maturity of this individual?	1 2 3 4 5 6 7 8 9 10 NS
How would you rate their ability to follow instructions and take direction?	1 2 3 4 5 6 7 8 9 10 NS
Do you believe that the applicant would be an appropriate and engaging role model for youth (Grades 5-8)?	YES NO

Please choose three characteristics that describe the applicant the best and place in order of their most demonstrated:

- | | | | |
|--------------|---------------|----------------|--------------|
| Hard working | Respectful | Contentious | Passionate |
| Organized | Knowledgeable | Experienced | Entertaining |
| Fun | Polite | Loves Kids | Considerate |
| Insightful | Spontaneous | Problem Solver | Logical |

1. _____	2. _____	3. _____
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Comment: _____

Signature of Reference: _____
(Signature is not required if sending from personal email address.)

Please place the form in a sealed envelope and write your initial over the closure and return to applicant.

This form may also be faxed to (905) 688-9470 or emailed to youthuniversity@brocku.ca.

May we contact you for further information on the applicant? YES NO

Thank you for your assistance in helping us to select exceptional volunteers for our programs!