

Joint Health & Safety Meeting

Monday, June 20, 2011 – 11:00am

A regular meeting of the Hamilton Campus Joint Health and Safety Committee was held on Monday June 20, 2011, at 11:00 a.m. in the Conference Room, Hamilton Campus.

Present: John Bird, MaryLouise Duncan, Bob Moulton, Ann Pynn, Kyle Tuck

Approval of Minutes for the meeting held on May 19, 2011 - Duncan/Pynn - Carried.

June Walkabout - John will ask Dave, the custodian, to repair the fence on the lower southwest side of the campus. John will also contact Jeff Allen of Lakeland Landscaping to request that the weeds under the pine tree near the fence in question be cut back on a regular basis for security reasons.

Ann will contact Al Ross to outline all the concerns about the gravel parking lot, and to request that these issues be resolved when the lot is graded prior to opening of term in September.

Bob will talk to tech students regarding construction of picnic tables for the two courtyards to replace the ones in bad condition.

Ann will request that Marjorie Wamsley serve as a member of the Health and Safety Committee effective at the September 22, 2011, meeting.

John reported that a new water fountain and bottle filling station will be installed in the corridor across from room 4; the installation to be completed during the summer. He provided the committee with an information sheet about the fountain.

John will contact Moore Electric for a quote on the retractable electric outlets for the Conference Room.

Kyle will obtain an updated quotation for the cost of three exterior video surveillance cameras and installation of same. The committee will review this project for approval.

In view of concerns about fire safety and associated electrical hazards, the committee agreed to ban cooking in the cafeteria and throughout the building. The committee has drawn up a schedule to identify areas to be inspected for health and safety monthly walkabouts. The schedule will provide consistency and complete coverage of the entire building for these inspections.

The committee will meet on the following Thursday mornings beginning in the Fall Term: September 22; October 20; November 17; December 15, 2011.

Adjournment - At 11:55 a.m. Next meeting - Thursday September 22, 2011, at 10:00 a.m.