

SENATE COMMITTEE ON GRADUATE STUDIES
Minutes of the December 11, 2006 meeting

In attendance: M. Richards (Chair), M. Rose, V. Woloshyn, C. McCormick, A. Shome, K. Jaipal-Jamani, A. Domanski, B. Jeynes, F. Razavi, T. Boak, S. Sadava, G. Pepper.

Regrets: M. Kropf, C. Burton, J. Corlett.

Guests: N. DeCourville, M. Danahay, J. McNamara, S. Leitch, S. Anco.

1. Approval of the Minutes of the November 22, 2006 Meeting

- It was **MOVED** (Sadava/Woloshyn) that the minutes of the November 22, 2006 meeting be approved.

CARRIED

2. Business Arising from the Minutes

- G. Pepper reported that she had had a preliminary conversation with the University Registrar regarding proposed changes to the evaluation numbering system for graduate courses. The Registrar reported that such a change would be monumental and would take considerable IT resources. G. Pepper will get more detailed information from IT and the Registrar and report back again to SGSC.

3. Chair's Report

- M. Richards reported that at a recent Senate Chair's meeting the issue of program review reports had been discussed. The Chair of SGSC proposed that the OCGS Program Review reports come to SGSC for consideration.
- Dean Rose explained that the Consultant's reports are requested by OCGS, are the confidential property of OCGS, and are therefore not available to the SGSC for review. Dean Rose proposed that she compile a summary of the OCGS review that she could share with SGSC and Senate.

4. Dean's Report

- The History Consultants have submitted their report in a very timely manner and the University is now preparing its institutional response. We expect the History proposal to be on the OCGS agenda for January.
- The Geography appraisers were at Brock at the end of November and we hope to receive the appraisers report around December 15th. If it is received on time, the approval of the Geography program could also be on the OCGS agenda for January.
- We are in the process of preparing for the Canadian Graduate and Professional Student Survey which we must administer to our graduate students this year. A small committee has been struck to assist with the

logistics of running this web survey. This committee will be expanded following the administration of the survey to include faculty members who have expertise and can advise regarding the appropriate analysis of the survey data.

- The Graduate Council Working Group report on the Governance of Graduate Studies at Brock has been received by Graduate Council, comments and responses by Graduate Council members have been attached in an appendix, and the document will be now forwarded to SGSC for consideration at its January meeting.

5. 2007-08 Graduate Calendar Submissions

Psychology

- It was **MOVED** (Shome/Sadava) that the 2007-08 Psychology Calendar submission be approved.

CARRIED

English

- It was **MOVED** (Shome/Jeynes) that the 2007-08 English Calendar submission be approved.

CARRIED

Child and Youth Studies

- It was **MOVED** (Shome/Woloshyn) that the 2007-08 Child & Youth Studies Calendar submission be approved.

CARRIED

Accounting and Business Administration

- It was **MOVED** (Shome/McCormick) that the 2007-08 Accounting and Business Administration Calendar submissions be approved.

CARRIED

Mathematics and Statistics

- It was **MOVED** (Shome/Jeynes) that the 2007-08 Mathematics & Statistics Calendar submission be approved.

CARRIED

Classics

- It was **MOVED** (Woloshyn/Sadava) that the 2007-08 Classics Calendar submission be approved.

CARRIED

6. Proposed Addition to FHB – Section 1: Calendar Year

- The committee spent considerable time discussing the proposed new FHB entry. No agreement in proposed policy and wording was arrived at.

- It was suggested that a Policy Development Sub-Committee of SGSC should be struck to do this kind of work. V. Woloshyn, C. McCormick, G. Pepper and M. Rose volunteered.
- It was further suggested that Graduate Policy Manuals and Faculty Handbooks at other Universities re: Graduate Studies be examined.

The meeting was adjourned.