

**SENATE COMMITTEE ON GRADUATE STUDIES**  
**Minutes of the May 24, 2011 Meeting**

In Attendance: N. Klentrou (Chair), C. Daigle, N. DeCourville, M. Rose, R. Kuchapski, E. Nkyi, R. Cheel, A. Reynolds, S. Sydor, D. Zinni, G. Pepper.

Regrets: C. Mitchell, M. Grove, D. Antwi-Amoabeng.

Guests: K. Meade, J. Brooder.

**1. Approval of the Minutes of the May 10, 2011 meeting**

- It was **MOVED** (Reynolds/Nkyi) that the minutes of the May 10, 2011 meeting be approved.

**CARRIED**

**2. Chair's Report/Business Arising from the Minutes**

- Nothing to report.

**3. Dean's Report**

- Dean Rose offered her congratulations and welcome to Dr. Mike Plyley the incoming Dean of Graduate Studies.
- Dean Rose announced an event planned for June 22, 2011, 2-4 pm in Pond Inlet, which is designed to celebrate the accomplishments/achievements we have collectively achieved over the last 10 years of Graduate Studies at Brock University.
- Dean Rose reported that she is concentrating on finishing and tying up loose ends during her last month.
- The Canadian/American MA proposal's consultant's report has been received and the Dean and others are working on the Institutional Reponse. The response needs to be submitted in time for the last appraisal meeting of OCGS scheduled for late June.
- A report from the MAcc program is also due to OCGS and will be filed by its deadline.
- R. Kuchapski had questions/comments regarding the new CUPE 4207 contract re: Graduate Teaching Assistantships, particularly who has preference in hiring. The FGS will contact HR to gather further information.

**4. Report from the SGSC Awards Sub-Committee**

- The report outlining the activities of the Awards Sub-Committee over the last year was received.

**5. Proposed Academic Accommodation for Students with Disabilities Policy**

- K. Meade provided the committee with an introduction to the revised policy.
- K. Meade and J. Brooder requested feedback from the committee regarding the draft revised policy. They expect to submit the revised policy (and relevant

FHB changes) to Senate at its first meeting in the Fall. The procedural changes required by the SSWD to implement the new policy are also being looked at.

- The committee discussed the draft policy and offered its comments to K. Meade and J. Brooder. Any additional comments can be forwarded by email to J. Brooder at [jbrooder@brocku.ca](mailto:jbrooder@brocku.ca).

#### **6. Course Outlines/Academic Integrity**

- The SGSC was asked to provide its input on requiring course outlines for graduate courses per FHB regulations and to encourage the inclusion of academic integrity statements/information on course outlines.
- Dean Rose noted that this item had been discussed at Graduate Council and there was not opposition to the idea.
- It was noted that mandatory course evaluations are also currently not included in the Graduate FHB regulations.
- SGSC members were in favour of mandatory course outlines for graduate courses that included statements/information regarding Academic Integrity and thus referred the item to the SGSC Policy Sub-Committee for development in the Fall.
- Dean Rose reported that she will be speaking with the committee struck to review the current Academic Integrity Policy and solicited feedback from the SGSC to include at that meeting.

#### **7. SGSC Terms of Reference**

- The committee reported that the current terms of reference were fine, and there were no suggested changes at this time. Changes will however be probable once the IQAP is approved and implemented. The committee should therefore review the terms of reference again in the Fall.

Motion to adjourn.