Joint Health & Safety Meeting

Thursday, April 28, 2011 – 10:00am

A regular meeting of the Hamilton Campus Joint Health and Safety Committee was held on Thursday April 28, 2011, at 10:00 a.m. in Room 25, Hamilton Campus.

Present: MaryLouise Duncan, Joanne Graham, Bob Moulton, Ann Pynn, Kyle Tuck

Approval of Minutes for the meeting held March 24, 2011 – Tuck/Duncan - Carried.

Although there wasn't a formal walkabout for April, MaryLouise reported very strong winds appeared to be pushing the fibreglass panels located on the IRC windows in. There was some concern for the safety of staff and students should be panels be blown out due to the strength of the winds.

The renovations on rooms 3 and 4 have been completed. A suggestion was made to move the configuration of the desks in the classroom to make better use of the room. The current placement of the internet connection would cause a tripping hazard, therefore, it will be necessary to look into having the connection moved to the east side of room 3 and the west side of room 4. There will be a need to plan for the future needs of these rooms and investigate the budget available for white boards, an LCD projector, internet connection, etc.

Discussion took place in relation to the replacement of the exterior doors in the north and south corridors. It was felt consideration should be given to ensure at least one set of doors has a removable pillar to accommodate larger deliveries, i.e. items on skids, etc.

Kyle reported an account number has been given for the security surveillance system, therefore, work should hopefully start soon. Kyle will pass along the account number to John's attention.

Adjournment - At 10:30 a.m. Next meeting - 10:00 a.m. Thursday May 19, 2011