

Brock University Senate

MINUTES OF MEETING #6 (2010-11)

SENATE INFORMATION TECHNOLOGY AND

INFRASTRUCTURE COMMITTEE

WEDNESDAY, MARCH 30, 2011, 3:30 PM

13TH FLOOR BOARD ROOM, SCHMON TOWER

PRESENT: Professor David Vivian (Chair), Professor Tony DiPetta (Vice-Chair),

Dean Fiona Blaikie, Professor Marilyn Cottrell, Professor Babak Farzad,

Dr. Murray Knuttila, Professor Kelly Lockwood, Interim Dean Joanne MacLean,

Professor James Mandigo, Mr. Sebastian Prins, Mr. Andrew Skelton

Dr. Jack Miller, Mr. Tom Saint-Ivany, Ms. Margaret Sanderson, Mr. Scott Walker,

Ms. Margaret Thompson (Administrative Support)

REGRETS: Professor Donald Brown, Professor Dan Malleck, Professor Felipe Ruan,

Ms. Betty-Lou Souter, Dr. Philip Wright, Ms. Helen Young

Professor Vivian welcomed members and called the meeting to order.

1. Approval of Previous Minutes

The minutes of meeting #4 held on January 26, 2011 and the minutes of meeting #5 held on February 16, 2001 had been distributed to members. A typographical correction was noted to the minutes of February 16.

MOVED (Mandigo/DiPetta)

That the minutes of meeting #4 held on January 26, 2011 and meeting #5 held on February 16, 2011 be approved.

CARRIED

- 2. Business Arising from the Minutes None
- 3. **Report of the Chair** None

4. Standing Reports

4.1 Facilities Management

a) Ontario Universities' Facilities Condition Assessment Program

[The *Ontario Universities Facilities Condition Assessment Program* as of February 2010 had been distributed with the meeting materials.]

Mr. Saint-Ivany highlighted several areas within the Report which catalogues the infrastructure requirements associated with deferred maintenance, system and equipment renewal and the required funding for the adaptation and on-going maintenance of the basic physical infrastructure of Ontario universities.

During the Committee's review of the Report, Mr. Saint-Ivany indicated that considerable capital investments are required at Brock University to extend the life expectancy of its aging buildings. The issue has been brought forward to the attention of the University's Budget Committee.

b) Major Capital Projects Update

[The following Project Status Update Reports had been posted with the meeting materials: Norman Road (International Centre), Thistle Courtyard/Marketplace, Cairns Family Health and Bioscience Research Complex, and Marilyn I. Walker School of Fine and Performing Arts.]

Mr. Walker provided an overview of each of the Project Status Update Reports that had been provided to the Committee for information.

c) Waste Audit Annual Report

[An Information Item *TOPIC: Waste Audit Annual Report* dated March 17, 2011, had been posted with the meeting materials together with Attachment 1: Ministry of the Environment Waste Form Report of a Waste Reduction Work Plan - Industrial, Commercial and Institutional Establishments and Attachment 2: Waste Diversion Resources Ouick Reference Guide.]

Mr. Maniccia reviewed Brock's Waste Audit Annual Report which is conducted in compliance with Ontario Regulations. During the Committee's consideration of the Report, it was noted that initiatives to increase diversion of organic waste on campus continue to be examined. Notable was a 10% reduction in the diversion of organic waste to a recycling process.

d) Provision of Drinking Water Sources in the Workplace – Update

[An Information Item TOPIC: Provision of Drinking Water sources in the Workplace – Update dated March 17, 2011 had been posted with the meeting materials.]

Ms. Kelly reviewed the Report regarding the provision of drinking water sources on campus in keeping with legislated requirements. A limited quantity of new water fountains with bottle fillers (non-chiller preferred) will be installed in specific locations on campus.

5. Draft COU Space Report, 2010-11

[An Information Item *TOPIC: Draft COU Space Report, 2010-11* revised date March 22, 2011 had been posted with the meeting materials together with Table 8 – Institutional Space Requirements as Measured by COU Space Standards for 2010-11 and for 2007-08.]

Dr. Miller reviewed his Report and the appended preliminary submission to the Inventory of Physical Facilities of Ontario Universities. Brock's data will be combined with the information from other Ontario institutions and the compilation will be published by the Council of Ontario Universities later this year. It was noted that preliminary data indicates a very modest gain in the percentage of space entitlement built for the University. Brock University now has a reduced entitlement following a review of the method of calculating space entitlement.

6. Other Business - None

7. Adjournment

The meeting adjourned at 4:30 p.m.